



WILLITON PARISH COUNCIL

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Dear Councillor

6th October 2026

You are hereby summoned to attend a meeting of the Environment and Planning Committee of the Williton Parish Council to be held on **Monday 12th October 2026 at 7.00pm**, at The Parish Office, 2 Killick Way, Williton, for the purpose of transacting the following business. If there are no items from the public, the meeting will commence at 7.00pm. **PLEASE VIEW ANY PLANNING APPLICATIONS ONLINE AT** <https://www.somerset.gov.uk>

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Michelle Francis
Clerk

A G E N D A

To advise the recording of the meeting to assist with the production of the minutes

- 26/73B Health and Safety** – Housekeeping and any reportable issues
- 26/74B To note apologies** for absence and approve reason, where appropriate (*LGA 1972 s85 (1)*)
- 26/75B Declarations of Interest** - *Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)*
- 26/76B Minutes of the Environment and Planning Committee meeting held on the 14th August 2026 for approval** (*attached*). (*LGA 1972 sch 12, para 41(1)*)
- 26/77B Matters from the Minutes** - for the purpose of report only.
- 26/77.1B A response had been received from Manga Housing regarding the Egremont Building – they are aware that the building is in need of lime rendering works which would need an application for Listed Building Consent there is not a date set for these works to be completed but it would be after the winter – reply attached.
- 26/77.2B A report had been made that ditches located at Doniford Road by Aller Mead and Orchard Brooks and also Union Lane needed clearing.
- 26/78B Correspondence**
- 26/78.1B (Deferred 26/30.3B) Email from Somerset Council Conservation Team regarding Heritage at Risk – Attached.
- 26/79B Planning Applications – Plans are available for inspection on the Somerset Council website under the planning portal.**
- 26/79.1B To consider the following applications and to consider Section 106 Funding:

Application No	Location	Description
3/39/26/009	Library, Killick Way, Williton, TA4 4PY	Change of use from Library to a mixed use civic building to include administrative offices, council chamber, publicly accessible toilets and staff facilities with associated internal and external works. <i>WPC to make no comments being the applicant.</i>
3/39/26/012	Land North of Transmitting Station, Washford, Williton, TA23 0JD	Variation of Condition No. 03 of application 3/39/21/028 for the relocations of substation and BESS, removal of some panels, additions to landscaping and change to access layout.
3/39/26/003	Land at Roughmoor Industrial Estate, Slade Way, Williton	Erection of a detached building for 3 No. commercial units
3/39/26/013	11 Butts Close, Williton, TA4 4SB	Demolition of conservatory, erection of single storey rear and side extensions, internal alterations and conversion of the existing garage to habitable accommodation. <i>(previous planning application 3/39/25/021)</i>

26/79.2B Decision to be made as to whether a request for any of the above applications be considered by Planning Committee.

26/79.3B **To note the following planning decisions**

Application No	Location	Outcome
	<i>No Decisions to report</i>	

26/79.4B **Solar Farm 3/39/21/028**– the Committee Clerk had made contact with the Development Manager of Elgin – update.

26/79.5B **Station Fields** – (Item 26/60.1B) To note that a meeting had been arranged for 26th October with Lovell’s Social Values Manager regarding their Community Fund.

26/80B Highways Matters-

26/80.1B **Blacksmiths Close** A response had been received from Somerfield Housing which stated that it was their intention for Somerset Council to adopt Blacksmiths Close but there had been legal issues – they would keep WPC updated.

26/80.2B **Blocked Drains** – Somerset Gullies and Drains Maintenance schedule – attached.

26/80.3B **Tropaquaria Roundabout** to consider options that could be undertaken to improve the visual impact of this roundabout, Cllr Rutter had suggested the planning of an English Oak tree. The Committee Clerk had contacted Somerset Council to enquire if Williton Parish Council would be able to make improvements to this roundabout and is awaiting a response.

26/80.4B **Yellow road signs for housing developments** – to consider requesting that signage be removed once the housing developments have been completed.

26/81B Items to report on Footpaths/Pavements

26/81.1B Blocked footpath Aller Mead – update

26/81.2B Footpath between Catwell and Townsend – update.

26/81.3B Overgrown brambles and vegetation on various locations – to consider undertaking maintenance of verge located at Fore Street to the left of the junction of Killick Way.

26/82B Items of Report from Grounds Maintenance Officers

26/82.1B Bellamy’s Corner –

26/82.2B Street Furniture – The Community Payback Scheme were interested in carrying out the outdoor works - a list to be considered for works to be undertaken by the scheme.

- 26/83B Grounds Maintenance**
 26/83.1B Wildflower Project – (26/65.1) Full Council had been asked to consider permitting a section of planting in the amenity area of the Recreation grounds – Full Council had asked that EPC draw up a paper setting out the long-term plan for their consideration.
- 26/84B Flooding Matters**
 26/84.1B To consider applying for a Somerset Rivers Authority Grant – to consider what works would need to be undertaken in regards to the application.
 26/84.2B Flood Meeting – following the decision to hold community event in preparation for the potential El Nienio effect the Committee Clerk had contacted EVAG (Emergency Volunteer Action Group) who report they are happy to attend this event – to consider dates and who would attend.
- 26/85B Somerset Local Nature Recovery Strategy**
 26/85.1B Consider Cllr Rutter’s introduction to Somerset Local Nature Recovery Strategy- attached (deferred 26/49.1B and 26/67.1B).
- 26/86B Finance and Budget**
 26/86.1B Consider EPC Budget – Attached.
- 26/87B Play Area in Recreation Ground**
 26/87.1B To note that repairs were needed to the memorial shelter within the play area and a company had been contacted to undertake these works.
- 26/88B Somerset Council Car Parks, Killick Way**, a letter had been hand delivered to the local businesses on 11th September to ask their views on the free carparking bays, no response received to consider removing item from agenda.
- 26/89B Matters for the next committee meeting** to be held on 9th November 2026.

Once updates are received these items will appear back on the agenda:

- Following the resolution 25/79.1B to write to Somerset Council to request a reduction of the speed limit to 30MPH on Doniford Road an email had been sent to Somerset Council with the petition and a request for an update which had not been received. The Committee Clerk had written to Cllr Rodrigues and Cllr Davies to request their assistance in this matter.
- **26/80.2B Road closure signs** – an email had been sent to Somerset Council Highways to request that more information be included on road closure signs.
- Footpath between the Shutgate Meadow and the Hospital – a response is still awaited from the Estate Officer of the NHS Trust once their lease consultants had ascertained the responsibility of the maintenance of this hedge.
- more pertinent information being displayed on road closure signs, no response had been received.