



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

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Dear Councillor

15th July 2026

You are hereby summoned to attend a meeting of the Finance and Administration Committee of Williton Parish Council to be held on **20th July 2026, at the rising of the Parish Council meeting** in The Parish Office, 2 Killick Way, Williton for the purpose of transacting the following business. If there are items from the public, the meeting will commence at approximately 7.15 pm

Members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at the rising of the Extra Ordinary Parish Council meeting, providing the notice period has been complied with. Please see Public Participation Notice. COULD SIGNATORIES PLEASE ARRIVE EARLY TO CHECK PAYMENTS.

Yours sincerely

Michelle Francis

Michelle Francis
Clerk to Williton Parish Council

A G E N D A

To advise the meeting will be recorded

26/38A To note apologies for absence and approve reason, where appropriate

26/39A Declarations of Interest - *Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the **Parish** Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)*

26/40A Health and Safety, Including Housekeeping

26/41A Minutes of the Finance and Administration Committee meeting held on 15th June 2026 for approval
(sent with Parish Council papers)

26/42A Matters from the Minutes – for the purpose of report only
26/42.1A (Item 26/73.5) Mileage Allowance Policy – to note Full Council accepted recommendation to adopt policy

26/43A Correspondence
26/43.1A Advise from NALC and Somerset Council regarding publishing of Councillor home addresses

26/44A Parish Office
26/44.1A Repairs to roof – update – a date when work would commence was awaited
26/44.2A Repairs to internal wall after water ingress - update – a date when work would commence was awaited
26/44.3A IT issues – problems with internet and Wi-Fi connections within office

26/45A Budget
26/45.1A Detailed Receipts and Expenditure Analysis as at 31st May 2026 and 30th June 2026 (attached)
26/45.2A Summary of Provisions as at 31st May 2026 and 30th June 2026 (attached)

26/46A Bank Reconciliation for June 2026 (to agree for Councillor to sign)

26/47A Accounts for payment (final copy to be given at the meeting)

26/48A Bellamys Corner – to receive any update

26/49A Williton Window

26/35A Former Library Building
26/35.1A To receive a report from the Working Group

26/36A Financial Strategic Plan (Cllr Aldridge)

26/37A Consolidation of WPC and Charity ground maintenance budgets for 27/28 (Cllr Vaughan) – to consider (attached)

26/38A Matters for the next meeting – to be held on Monday 21st September 2026

