



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: clerk@willitonpc.org.uk

Dear Councillor

15th April 2026

You are hereby summoned to attend a meeting of the Finance and Administration Committee of Williton Parish Council to be held on **20th April 2026, at 7pm**, in The Parish Office, 2 Killick Way, Williton for the purpose of transacting the following business. If there are items from the public, the meeting will commence at approximately 7.15 pm

Members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at the rising of the Extra Ordinary Parish Council meeting, providing the notice period has been complied with. Please see Public Participation Notice. COULD SIGNATORIES PLEASE ARRIVE EARLY TO CHECK PAYMENTS.

Yours sincerely

Michelle Francis

Michelle Francis
Clerk to Williton Parish Council

A G E N D A

- 25/152A To note the meeting will be recorded**
- 25/153A To note apologies for absence and approve reason, where appropriate**
- 25/154A Health and Safety, Including Housekeeping**
- 25/155A Declarations of Interest - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the *Parish Council's Code of Conduct* and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)**
- 25/156A Minutes of the Finance and Administration Committee meeting held on 16th March 2026 for approval.**
(sent with Parish Council papers)
- 25/157A Matters from the Minutes – for the purpose of report only**
25/157.1A (Item 25/326) Full Council had agreed the allocation of Provisions to be carried over to the next financial year – to note
- 25/158A Correspondence**
25/158.1A Request from Talking Café to fund an extra 15 minutes of hire of the Brendon Room, to enable access to be gained from 12.45pm
25/158.2A Santander interest rate reducing from 1.00% to 0.80%
25/158.3A Somerset Council - Remittance advice – first half of precept
25/158.4A Formal 2025 Valuation results for Somerset Council Pension Fund (attached)
25/158.5A West Somerset Advice Bureau – notification of closure as of 30th April 2026 (attached)
25/158.6A Letter from neighbour regarding water supply (attached)
25/158.7A Request from LCN to submit letter regarding bus route access to Musgrove Park Hospital (attached)
- 25/159A Parish Office**
25/159.1A Water Supply – update
25/159.2A Damp in office - update
25/159.3A Annual Fire Extinguisher service – to agree continuation with current contractor
- 25/160A Budget**
25/160.1A Detailed Receipts and Expenditure Analysis as at 31st March 2026 (attached)
25/160.2A Summary of Provisions as at 31st March 2026 (attached)
- 25/161A Bank Reconciliation for March 2026** (to agree for Councillor to sign)
- 25/162A Accounts for payment** (final copy to be given at the meeting)
- 25/163A SID Reporting** (update on device)
- 25/164A Bellamys Corner**
Latest email sent 08.04.26 to Cllr Davies, Bill Revans, Estates, County Road and Road records, requesting update

- 25/165A Insurance Renewal**
25/165.1A Current provision ends 31st May 2026
- 25/166A Williton Window**
- 25/167A Matters for the next meeting – to be held on Monday 18th May 2026**