



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: clerk@willitonpc.org.uk

www.willitonparishcouncil.org

Dear Councillor

25th February 2026

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 2nd March 2026** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis

Clerk to the Council

A G E N D A

- 25/283 To advise the recording of the meeting and reminder regarding Conduct of Meeting including Code of Conduct and Respect for others during the Meeting**
- 25/284 To note apologies for absence and approve reason, where appropriate**
- 25/285 Declarations of Interest**
- 25/286 Health and Safety, including Housekeeping – to receive any reportable concerns**
- 25/287 Minutes of the last meeting held on 2nd February 2026 for approval (attached)**
- 25/288 Minutes of the Extra Ordinary meeting held on 16th February 2026 for approval (attached)**
- 25/289 Matters from the Minutes – for the purpose of report only**
- 25/289.1 (Item 25/265.3) A date has been requested for a meeting with Watchet Town Council and Watchet St Decuman Parochial Church regarding the closed churchyard – not received to date
- 25/289.2 (Item 25/271) The drain outside The White House, Long Street, had been reported to Somerset Council and had been fixed – to note
- 25/290 Report from Avon and Somerset Constabulary**
- 25/291 Report from Somerset Councillors**
- 25/292 Clerk's/Chairman's Notices**
- 25/292.1 Confirmation of meeting dates 2026-2027 (attached)
- 25/293 Correspondence**
- 25/293.1 To note contents of correspondence log (attached)
- 25/293.2 (Item 25/264) A date for meeting with Rachel Gilmour MP regarding recent flooding - proposed as 2nd April 2026 – to confirm councillors to attend
- 25/293.3 Request from West Somerset Lagoon to attend a Parish Council meeting – to confirm date
- 25/294 Report from Environment & Planning held on 9th February 2026 and any recommendations for approval (attached)**
- 25/295 Report from Finance & Admin Committee held on 16th February 2026 and any recommendations for approval (attached)**
- 25/295.1 To note the provisions as at 31st January 2026, as presented to FAC meeting (attached)
- 25/295.2 To note Detailed Receipts and Expenditure Analysis as at 31st January 2026, as presented to FAC meeting (attached)
- 25/295.3 (Item 25/132A) Recommendation from FAC to adopt Williton Window Terms of Reference (attached)
- 25/296 Report from Events Sub Committee held on 12th February 2026 to note and agree events, in particular those relating to the Parish Council (attached)**
- 25/296.1 (Item 25/109C) To consider allowing the Charity to use the Foyer, free of charge, to sell Open Garden Tickets on 14th June 2026
- 25/297 To receive any accounts for payment (To be given at the meeting)**

- 25/298** **Purchase of the Old Library Building, Killick Way, Williton and receive any further update**
25/298.1 To note letter from Risdon's Solicitor and carry out requests, including authority to sign client care letter (attached)
- 25/299** **Annual Parish Assembly – 21st April 2026**
- 25/300** **CCTV Coverage** – to consider options (attached)
- 25/301** **Report from Bus Stakeholder Meeting** (Cllr Aldridge)
- 25/302** **To pass a resolution to exclude the press and public from the remainder of the meeting, due to commercial sensitivity**
- 25/303** **To consider quotations for cleaning of Williton Public Conveniences** (to be forwarded)
- 25/304** **To invite members of the press and public to return to the meeting**
- 25/305** **Matters for the next meeting to be held on Tuesday 7th April 2026**