

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting held on 10th November 2025
at 7.03 pm in the Parish Office, 2 Killick Way, Williton

Attendees:

Councillors Cllr Aldridge (Chairman), Cllr Payne and Cllr Rutter
Public None
Other Mrs Charlotte Hirst (Committee Clerk)

Apologies:

Councillors Cllr Peek

It was advised the meeting would be recorded

25/75B Apologies as noted above and reasons for absence approved as indicated (LGA 1972 s85 (1)).

It was unanimously **resolved** to accept the apologies
Proposed Cllr Payne, seconded Cllr Rutter.

25/76B **Declarations of Interest**
None

25/77B **Approval of Minutes of the Environment and Planning Committee meetings held 13th October 2025**

It was **resolved** approve the Minutes with an alteration to the page numbering 15a 15b and 15c. Proposed Cllr Payne, seconded Cllr Rutter with one abstention due to absence.

25/78B **Matters from the Minutes**
None

25/79B **Correspondence**

25/79.1B An email had been received from Cllr Woods regarding the speed limit on Doniford Road
Resolution A email to be sent to Somerset Highways to request a review of the lowering the speed limit to 30 MPH on Doniford Road. **Proposed Cllr Payne Seconded Cllr Rutter unanimously resolved.**

25/79.2B An email had been received from a concerned Resident regarding a parked vehicle that is blocking the 7.5 Weight Limit sign at Highbridge. To note that the sign is also obscured by overgrown vegetation.
Resolution Committee Clerk to report the overgrown vegetation to Somerset Council and to investigate if the vehicle is registered as SORN if so report vehicle to the DVLA.

25/79.3B Email from a Parishioner to report that a Co Op delivery lorry had parked in a manner that caused serious concern for pedestrians on Fore Street.
Resolution to contact the manager and ask that their drivers are asked not to park on the pavement again **Proposed Cllr Payne Seconded Cllr Rutter unanimously Resolved.**

25/79.4B An email report from a Parishioner regarding a blocked drain on Tower Hill which had been reported to Somerset Council by the Committee Clerk – to consider assigning a Councillor to monitor the situation.
Resolution Cllr Payne volunteered to monitor the situation.

25/80B **To Consider the Following Planning Applications**

25/80.1B The following applications and if a request for Section 106 Funding is appropriate were considered.

Application No	Location	Details	Comment
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3/39/25/014	Pumping Station, 294m from Bowhayes Lodge, Minehead to Williton Road, Williton,	Application for a Lwwful Development Certificate for the existing use of land for storage of vehicles (deferred 25/66.1B)	Williton Parish Council has no objections as long as the Environment Agency Guidelines are adhered to. Proposed Cllr Rutter seconded Cllr Payne unanimously resolved.
3/37/23/029	Parsonage Farm, Brendon Road, Watchet	Hybrid Application comprising pf application for Outline Planning, Phase 2, (with all matters reserved except access) for the erection of a residential development comprising of a mix of 230 No. dwellings including affordable, erection of buildings for employment use (Classes B2, B8 and E) with pedestrian, cycle and vehicular access, landscaping, drainage, public realm and Full Planning, Phase 1, for the change of use of the agricultural buildings to Class B8.	Williton Parish Council requests that consideration be given to a Section 106 contribution for Williton, in recognition of the increased traffic, the additional pressures placed on local health services, and the fact that Danesfield Middle School is located within the parish. We also request that appropriate road improvements be incorporated to support the area's growing needs. Furthermore, Williton Parish Council wishes to highlight the importance of enhanced environmental provision. We are concerned that the planning authority is not sufficiently addressing the ongoing reduction of green corridors, which are essential for the movement of both wildlife and people, and for supporting the aims of the Somerset Nature Recovery Strategy. Proposed Cllr Aldridge seconded Cllr Rutter unanimously resolved.
CMA/39/25/002	Williton Print Works, North Street, Williton, TA4 4QN	Application to determine if prior approval is required for a proposed change of use from Commercial Business and Service (Use Class E) into 12 No. residential dwellings (Use Class C3).	Williton Parish Council views that prior approval is essential. Proposed Cllr Aldridge seconded Cllr Rutter unanimously resolved.

25/80.2B Decision to be made as to whether a request for any of the above applications are to be considered by Planning Committee – 3/37/23/029 and CMA/39/25/002 Proposed Cllr Payne seconded Councillor Aldrige unanimously resolved.

25/80.3B To Note the Following Planning Decisions

Application No	Location	Outcome
3/39/25/002	Badger Lodge, Shells Cottage, Shell Lane, Old Cleeve.	Grant

25/81B Highway Matters

25/81.1B Adoption of Blacksmiths Close – responses were awaited from Somerset Council and Summerfield Homes.

Resolution Cllr Aldridge **Proposed** to send follow up emails to request a response
Seconded Cllr Rutter unanimously resolved.

25/81.2B The Grit Bins had been kindly checked by Cllr Gatti however Bridge Closed had not been checked, Cllr Rutter confirmed he would check the grit bin located at Bridge Close.

- 25/81.3B **Station Fields Development** (3/39/24/013) to consider establishing a liaison between the Parish Council and the Developer at Station Fields in order to try and mitigate the impact on the environment.
Cllr Rutter had informed the Committee that an offer had been received from a local resident, with expertise in environmental and ecology matters, to advise on the Station Fields development. **Resolution Cllr Rutter Proposed** to accept the local resident's offer to advise on the ecology and environmental impact and to write to Somerset Council and the developers to request setting up a liaison between Somerset Council, the Developer and Williton Parish Council with the assistance of the local resident to help mitigate any negative impact this development may have on the community, nature and the environment **Seconded Cllr Payne unanimously resolved.**
- 25/81.4B **Station Fields** an email from Somerset Council had been received requesting 27 road name suggestions for the Station Fields development.
A letter and an email had been received with suggested road names from local Parishioners and Cllr Peeks had also kindly researched and also submitted suggestions for road names to the committee.
Resolution the road names suggestions were reviewed and a list of road names were agreed upon to be submitted to Somerset Council
- 25/81.5B To note that an email had been received from Lovells with contact information for the Parish Office to report any concerns – **noted.**
- 25/82B Items to Report on Footpaths/Pavements**
- 25/82.1B Blocked footpath Aller Mead: Title Deeds had been received from Alpha Housing – Deferred (25/39.1B) (25/54.1B) – **Deferred** until next meeting.
- 25/83B Items of Report from Grounds Maintenance Officers**
- 25/83.1B **Bellamy's Corner** – Nothing reported
- 25/83.2B **Street Furniture** – to consider purchasing a notice board to be located in Doniford.
Resolution Committee Clerk to contact Doniford Farm Park to ask if they would consider having a Parish notice board installed on their premisses and if they would allow us to install a notice board an enquiry be made as to what type of notice board they would accept for installation. A request for a local resident to keep the notice board up to date with Parish information to be put in the Parish Newsletter once a location has been agreed.
- 25/84B Grounds Maintenance**
- 25/84.1B Wildflower Project – consideration was given to the Wildflower Project, it was resolved to keep the verges as wildflowers verges. A plan for the Wild Flower Project to be considered at January's Committee Meeting.
- 25/84.2B To note the footpath between Shutgate Meadow and the Hospital had become very overgrown, the Committee Clerk had called Wyndham Orchard Estate Office who confirmed that it was due to be cut soon – **Noted.**
- 25/84.3B The Grounds Maintenance Contractors had emailed the Parish Office to confirm that the second course of weed spraying had been undertaken on the 1st October and had been completed on the 7th October 2025 – **Noted.**
- 25/85B Flooding Matters**
- 25/85.1B Cllr Payne informed the Committee that he had received an email from Monksilver Parish Council regarding the Environment Agency's letter and would like a representative from Williton Parish Council to attend Cllr Rutter and Cllr Aldridge confirmed they would attend.
Cllr Rutter had also reported that he attended a Flood meeting in which Drain Guardians had been discussed and suggested that this be adopted by Williton Parish Council and that we should ask for drain guardians volunteers in the next Parish Newsletter.

- 25/85.2B An email had been received from Somerset Rivers Authority – it was noted that the information was not pertinent to the Williton Area.
- 25/86B Finance and Budget**
- 25/86.B Budget Considerations were considered and would be submitted to Full Council.
- 25/87B Play Equipment in Recreation Ground**
- 25/87.1B Defer until the grant decision had been received.
- 25/88B Matters for the next Meeting to be held on 12th January 2026.**

Meeting closed at 21.21pm

Signed as a true and correct recordCllr Aldridge..... Dated ...12th January 2026.....