



WILLITON PARISH COUNCIL

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Dear Councillor

6th January 2026

You are hereby summoned to attend a meeting of the Environment and Planning Committee of the Williton Parish Council to be held on **Monday 12th January 2026 at 7.00pm**, at The Parish Office, 2 Killick Way, Williton, for the purpose of transacting the following business. If there are no items from the public, the meeting will commence at 7.00pm. **PLEASE VIEW ANY PLANNING APPLICATIONS ONLINE AT** <https://www.somerset.gov.uk>

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Frances

Michelle Francis
Clerk

A G E N D A

To advise the recording of the meeting

25/89B To note apologies for absence and approve reason, where appropriate (LGA 1972 s85 (1))

25/90B **Declarations of Interest** - *Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)*

25/91B **Minutes of the Environment and Planning Committee meeting held on the 10th November 2025 for approval** (attached). (LGA 1972 sch 12, para 41(1))

25/92B **Matters from the Minutes** – for the purpose of report only.

25/92.1B (25/79.2B) Update The vehicle that was reported to the parish office parked at Highbridge was taxed and has a valid MOT. The Committee Clerk has reported the overgrown vegetation that is covering the weight limit sign.

25/93B **Correspondence**

25/93.1B An email had been received from a resident to consider requesting a 20MPH speed limit on Long street and Fore Street which had been implemented along the A361 though Pilton and Glastonbury to be discussed under 25/95.2B.

25/93.2B To note a letter had been received from NHS Somerset Foundation Trust informing that they are investigating the footpath boundary and who the responsibility of hedge cutting would be, to be discussed under 25/98.2B.

25/93.3B An email had been received from a concerned parishioner regarding the Edenstone Housing development on Doniford Road – attached.

25/93.4B To consider an email from a parishioner with the suggestion of applying for Section 106 Funding for the play equipment – attached.

25/93.5B An email had been received from the chairman of WACET regarding the A39 traffic signal replacement highlighting their concern with the banned right turn from the A396 onto the A39 from Dunster and its impact on businesses in Watchet and Williton – Attached (to note that the banned right turn from Dunster towards Williton is only for the duration of the traffic signal replacement works).

25/94B **Planning Applications** – Plans are available for inspection on the Somerset Council website under the planning portal.

25/94.1B To consider the following applications and to consider Section 106 Funding:

Application No	Location	Description
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3/39/25/019	Arden Cottage, 33 Long Street, Williton, TA4 4QU	Removal of cement based hard coat under lime render/defective cob and replacement with lime based render system/cob blocks to NW elevation with various repairs to NW elevation and adjustment to shed door opening to NW elevation to restore cob to original line for structural integrity (retention of works already undertaken).
3/39/25/020	Arden Cottage, 33 Long Street, Williton, TA4 4QU	Removal of cement based hard coat under lime render/defective cob and replacement with lime based render system/cob blocks to NW elevation with various repairs to NW elevation and adjustment to shed door opening to NW elevation to restore cob to original line for structural integrity (retention of works already undertaken).
CMA/39/25/002	Williton Print Works, North Street, Williton, TA4 4QN	Application to determine if prior approval is required for a proposed change of use for Commercial, Business and Service (Use Class E) into 12 No. residential dwellings (Use Class C3). (Discussed at November Meeting)
3/39/25/024	Land Adjacent to the Gas Substation, Smithyard Lane, Williton, Watchet, TA23 0NA	Variation of Condition No.02 (Approved Plans) and No.20 (to change the wording of the Noise Technical note) of application 3/39/24/021
3/39/25/023	10 Shutgate Meadow, Williton, TA4 4TJ	Erection of a single storey extension to the rear.

25/94.2B **Decision to be made as to whether a request for any of the above applications are to be considered by Planning Committee.**

25/94.3B **To note the following planning decisions**

Application No	Location	Outcome
CMA/39/25/001	5 Long Street, Williton	Prior Approval required and Given
3/39/25/014	Pumping Station, 294m from Bowhayes Lodge, Minehead to Williton Road, Williton	Grant
APP/E3335/W/25/3373573	Hollybank, 18 Five Bells, Williton, TA23 0HZ	Allowed
T/39/25/003	Catwell House Barn, Catwell, Williton, TA4 4PF	Grant

25/94.4B **Solar Farm – update Cllr Rutter.**

25/95B **Highways Matters –**

25/95.1B **Blacksmiths Close** To note that a letter had been sent to Somerset Council regarding the adoption of Blacksmiths Close on 22nd July 2025. The Committee Clerk had also sent letter to Summerfield Homes requesting information on the adoption of Blacksmiths Close however no response had been received at present, a chasing email had been sent to both Companies on the 19th December 2025.

25/95.2B Email from resident requesting the speed limit be set to 20 MPH along Long Street. The Resident had been informed that this would not be possible within Somerset Council Highway Regulations and that there was a Community Speed Watch and were invited to join a follow up email was received to say that a 20MPH limited had been implemented on the A361.

25/95.3B Washford Cross Roundabout (Tropiquaria) A report had been received of a sunken manhole cover which had been reported to Somerset Council, Cllr Woods and Cllr Davies. Cllr Davies had now reported that Cllr Richard Wilkins highlighted the works were delayed last time as a road closure was needed due to the location of the frame and chamber in the A39, however this will be treated as urgent works so will be issuing an early start and getting some communications out when we have a date and duration from British Telecom Open Reach.

25/95.4B Following the resolution 25/79.1B) to write to Somerset Council to request a reduction of the speed limit to 30MPH on Doniford Road an email response had been received – attached.

25/95.5B **Station Fields** (3/39/24/013)
A site visit with Lovel Build Manager took place on the 5th December 2025, site notes from Cllr Rutter attached.

25/95.6B Station Fields Build Manager had forwarded their Construction Ecology Management Plan – Attached.

25/96B **Items to Report on Footpaths/Pavements**

25/96.1B Blocked footpath Aller Mead: email received from Alpha Housing containing Title Deeds – Attached. (deferred 25/82.1B).

25/97B **Items of Report from Grounds Maintenance Officers**

25/97.1B **Bellamy's Corner –**

- 25/97.2B **Street Furniture** – Following the resolution 25/83.2B) to enquire if Doniford Farm would be amenable to locating the Notice Board on their premises an email had been sent however no response had been received at present.
- 25/97.3B Consider budget for the purchase of the Notice board for Doniford once a location had been agreed.
- 25/98B** **Grounds Maintenance**
 25/98.1B Wildflower Project – following the resolution to keep the verges as wildflowers consider a strategy for the future of the project – attached.
- 25/98.2B To note the Footpath between the Shut Gate Meadow and the Hospital had become very overgrown, the Committee Clerk had been informed by Orchard Wyndham that this footpath was actually the responsibility of Williton Hospital, the Committee Clerk had sent a letter to the NHS Trust seeking confirmation of their responsibility for the maintenance of this footpath – a reply is awaited.
- 25/99B** **Flooding Matters –**
 25/99.1B Update.
- 25/100B** **Finance and Budget – Nothing**
- To pass a resolution to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity**
- 25/101B** **Play Equipment in Recreation Ground**
 25/101.1B Upon receipt of the HPC Grant to review play equipment quotes
- 25/102B** **Matters for the next meeting** to be held on 9th February 2026.