

WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 3rd November 2025 at 7.00 pm
In the Parish Office, 2 Killick Way, Williton

Attendees:

Councillors	Payne (Chairman), Aldridge, Gatti, Hooper, Peeks, Shattock and Whetlor
Somerset Council	Woods (left at 7.59pm after item 25/193)
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Denton, Rutter and Schmieder (for personal reasons)
Somerset Councillor	Davies
Other	None

Before the start of the meeting there was a presentation from Savills regarding planning application 3/37/23/029 – Land at Parsonage Farm

The meeting started at 7.42pm

25/186 It was advised that the meeting would be recorded.

25/187 **Apologies as noted above and reasons for absence approved**
Proposed Cllr Whetlor, seconded Cllr Gatti – unanimously **resolved**

25/188 **Declarations of Interest**
There were none

25/189 **Approval of the Minutes of the Meeting held on 6th October 2025**
It was **resolved** to approve the minutes of the meeting.
Proposed Cllr Peeks, seconded Cllr Gatti, with one abstention due to absence

25/190 **Approval of the Extra Ordinary Minutes of the Meeting held on 20th October 2025**
It was **resolved** to approve the minutes of the meeting.
Proposed Cllr Gatti, seconded Cllr Aldridge, with two abstentions due to absence

25/191 **Matters from the Minutes – for the purpose of report only**

25/191.1 (Item 25/153) Fix My Street – A reply had been received from Somerset Council, after the request from Cllr Davies, and confirmed that the reporting platform was working and had forwarded a link which had been forwarded to members. Cllr Peeks reported she was experiencing issues with this reporting platform - noted

25/191.2 (Item 25/154) Confirmation grant application to Somerset Community Foundation Help Through Winter Fund had been successful and the Parish Council had been awarded the sum of £5,000.00 - noted

25/192 **Report from Avon and Somerset Constabulary**

The recent newsletters had been circulated – noted.

PCSO's had been asked if it would be possible for councillors to have their direct contact telephone numbers – it was recommended that calling 101 or reporting online was used to ensure process through the correct departments.

Cllr Aldridge queried whether the 101 number can be dialled when the phone lines go digital – this would be investigated

25/193 Report from Somerset Councillors

Written reports had been received from Cllrs Davies and Woods and had been forwarded to members.

Cllr Woods advised that Somerset Council were facing a £101 million budget shortfall and may need to apply to Central Government to avoid insolvency, despite 555 redundancies. However, Somerset Council were spending £20 million on consultancy and a new position being formed to support the Leader of the council.

- Kier had confirmed they were ready for winter road conditions
- Cost of living support was available for food, heating and household items
- A consultation was underway regarding charitable contributions

Cllr Aldridge asked if county had surveyed how many residents do not have online; also raised concern that their website was out of date, signposting help at West Somerset House, but the librarian cannot help. Cllr Woods would feed this back to Somerset Council

(Cllr Woods left the meeting)

25/194 Clerk's/Chairman's Notices

25/194.1 Remembrance Day Service 11th November 2025 – The Chairman would lay the wreath on behalf of the Parish Council. The Chairman had also been asked to lay a wreath at the church service on Sunday 9th November

Allocation of new councillors to committees:

- **Resolution:** Cllr Gatti would be allocated to the Environment and Planning Committee; Cllr Shattock would be allocated to the Finance and Administration Committee
Proposed Cllr Payne, seconded Cllr Hooper and unanimously **resolved**

25/195 Correspondence

25/195.1 It was **resolved** to note the contents of the correspondence log

Cllr Hooper advised there had been no soap in the public toilets and members were asked to check regularly and report to the office.

25/196 Report from the Environment and Planning Committee held on 13th October 2025

It was **resolved** to note the report

25/197 Report from the Finance and Administration Committee held on 20th October 2025

It was **resolved** to note the report

25/197.1 It was **resolved** to note the provisions as at 30th September 2025

25/197.2 It was **resolved** to note the Receipts and Expenditure Analysis as at 30th September 2025, as presented to the FAC meeting

25/198 Report from the Events Sub Committee held on 9th October 2025 - It was resolved to note the report

Refreshments after Remembrance Day Service would be available in the Brendon Room. A query was raised whether the Royal British Legion (RBL) would hire the room. It was noted this was a joint event between the RBL and the Parish Council

- **Resolution:** If necessary, the Parish Council would pay for the room hire for the refreshments after the service
Proposed Cllr Aldridge, seconded Cllr Payne and **resolved** with two against

Cllrs Aldridge, Payne and two parishioners were thanked for erecting the Lone Soldier on Bellamy's Corner

Christmas: The Christmas trees would be erected on Saturday 29th November 2025. There would be a Santa's Grotto in the Parish Office on Wednesday 10th December, 5pm – 7pm.

25/199 Proposal for formation of Management Committee

The Trustee had agreed in principle – noted. A discussion took place on the possibility of a managing committee, noting the Parish Council is the Custodian Trustee. Some concerns were raised regarding losing control and possible financial and reputational implications. It was suggested the committee would be responsible for the day to day running decisions of the Pavilion and the Barn, but not the Memorial Ground. The Clerk advised contacting Thrive (CCS) for advice on setting up the committee and any legal/financial implications to the Parish Council and potential committee members

- **Resolution:** To agree in principle and for the Parish Council to investigate the possibility further Proposed Cllr Aldridge, seconded Cllr Hooper, unanimously **resolved**
- **Resolution:** Cllr Aldridge volunteered to take the lead on the proposal Proposed Cllr Whetlor, seconded Cllr Hooper, unanimously **resolved**
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25/200 To receive accounts for payment not covered by Finance and Admin Committee

It was unanimously **resolved** to pay the following invoices. Proposed Cllr Whetlor, seconded Cllr Gatti

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
03/11/2025	Aurora FE Ltd 6625 Care in the Community	4741	50019099	302.17		0.00
03/11/2025	Core Synergy Ltd 4605 Website	4742	17942	12.00		2.00
03/11/2025	Countrywide Grounds Maintenance 4560 SC Ground Maintenance	4743	658160	468.28		78.05
03/11/2025	Countrywide Grounds Maintenance 4555 WPC Ground Maintenance	4743	658977	1,389.31		231.55
03/11/2025	Countrywide Grounds Maintenance 4561 Weed Spraying	4743	659339	969.66		161.61
03/11/2025	Lyreco UK Ltd 4505 Printing & Stationery	4744	6290349028	42.00		7.00
03/11/2025	N Ridge 4510 Office Cleaning	4745	79	149.00		0.00
03/11/2025	WWMRG Afternoon Tea Room Hire 6625 Care in the Community	4746	188/25-26	383.00		0.00
03/11/2025	WWMRG – Lunches Room Hire 6625 Care in the Community	4746	189/25-26	237.00		0.00
03/11/2025	WWMRG – Talking Café Room Hire 6625 Care in the Community	4746	194/25-26	76.00		0.00
03/11/2025	WWMRG – Youth Club Room Hire 6635 Youth Provision	4746	190/25-26	126.00		0.00
03/11/2025	Royal British Legion 6810 S137 Poppy Wreath	4748		20.00		0.00
03/11/2025	SALC 4520 CiLCA Training	4749	2411	300.00		0.00

25/201 Health and Safety

Cllr Payne advised the items highlighted on the RoSPA play inspection report were being actioned

25/202 Community Speed Watch

No report, however, it was noted from the Police Newsletter that *“there had been further interest in volunteers in the Williton CSW scheme and if anyone else was interested in volunteering to make contact with the local neighbourhood team”*.

25/203 Local Community Network

The report from the recent meeting had been received earlier in the day and would be forwarded to members

25/204 Sale of Somerset Council buildings

Members were advised Greenslade Taylor Hunt had contacted the office earlier in the day to clarify if the offer made for the Old Library Building would be subject to planning permission. It was noted that change of use and alterations to the building permission would be required; in addition, that planning permission would be required before any funding application.

Members were asked the question – Does the Parish Council add planning permission as a condition?

- **Resolution:** Due to risk of loss, it was agreed that planning permission would not be added as a condition of offer
Proposed Cllr Aldridge, seconded Cllr Hooper, one against and one abstention; **resolved**

Funding Application – due to the deadline, SALC would be contacted to gain advice whether to apply for funding in two stages, one for the purchase cost and one for the renovation costs.

- **Resolution:** The Clerk to contact SALC to explain the situation and explore how funding can be achieved, whether in two stages or any other alternatives
Proposed Cllr Aldridge, seconded Cllr Hooper, unanimously **resolved**

Planning Permission

- **Resolution:** If the offer was successful, to start the planning application process
Proposed Cllr Payne, seconded Cllr Gatti, unanimously **resolved**

25/205 Matters for the next Parish Council meeting to be held on Monday 1st December 2025

Meeting closed at 8.55 pm

Signed as a true and correct recordCllr P Payne Dated 1st December 2025