



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: clerk@willitonpc.org.uk

www.willitonparishcouncil.org

Dear Councillor

26th November 2025

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 1st December 2025** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis

Clerk to the Council

A G E N D A

- 25/214 To advise the recording of the meeting and reminder regarding Conduct of Meeting including Code of Conduct and Respect for others during the Meeting**
- 25/215 To note apologies for absence and approve reason, where appropriate**
- 25/216 Declarations of Interest**
- 25/217 Minutes of the last meeting held on 3rd November 2025 for approval (attached)**
- 25/218 Minutes of the last meeting held on 24th November 2025 for approval (attached)**
- 25/219 Matters from the Minutes – for the purpose of report only**
- 25/219.1 (Item 25/192) Confirmation had been received from British Telecom that emergency services numbers, such as 999 and 101, will continue to be able to be called when landlines switch to digital service
- 25/219.2 Williton Chemist – to note that the chemist had reopened and to acknowledge assistance by Rachel Gilmour MP
- 25/220 Report from Avon and Somerset Constabulary**
- 25/221 Report from Somerset Councillors**
- 25/222 Clerk's/Chairman's Notices**
- 25/222.1 Office Opening times over Christmas period – to note
- 25/222.2 Resignation of Councillor Nye - to note start of Casual Vacancy Notice advertised 25th November 2025
- 25/223 Correspondence**
- 25/223.1 To note contents of correspondence log (attached)
- 25/223.2 Request from WWMRG Charity for the Parish Council to take on the responsibility of the Tree Management for the whole of the Memorial Ground – to consider
- 25/223.3 Consultation on proposed Charitable Collection Licensing Policy (forwarded 26.11.25)
- 25/223.4 Consultation on new electoral boundaries for Somerset Council – to consider response (forwarded 25.11.25)
- 25/223.5 Somerset Council – Intention that all local councils should pay the full cost by By-Election Costs and cover full cost for Ordinary / Combined Elections and some of the shared costs (forwarded 24.11.25)
- 25/224 Planning Applications – Plans are available for inspection on the Somerset Council website under the planning portal.**
- 25/224.1 To consider the following applications and to consider Section 106 Funding:

Application No	Location	Description
3/39/25/016	Kingspan Water and Energy Ltd, Slade Way, Williton.	Erection of ancillary surface-mounted industrial building anchored to hardstanding.
3/39/25/017	Land North of Doniford Stream and west of Doniford Road, Williton	Formation of a shared pedestrian and cycle footpath with associated drainage design, warning signage, means of enclosure and access over for the continuation of farming.
T/39/25/004	Williton War Memorial Recreation Ground, Robert Street, Williton	Application to carry out management works to one beech tree (crown-reduction) and 2 lime trees (crown-lift and lateral reduction (included in West Somerset District Tree Preservation Order T/3/112 at Williton War Memorial Recreation Ground, Williton

Application No	Location	Description
3/39/25/021	11 Butts Close, Williton, TA4 4SB	Demolition of conservatory and erection of single-storey extensions to the side and rear with internal alterations and conversion of the garage into habitable accommodation

- 25/224.2 Decision to be made as to whether a request for any of the above applications are to be considered by Planning Committee
- 25/225 Report from Environment & Planning held on 10th November 2025 and any recommendations for approval (attached)**
- 25/225.1 (Item 25/81.3B) To consider proposal for Cllr Rutter and Director of Geckoella to become Parish Council representatives in relation to liaising with Lovells and Somerset Council in relation to nature mitigation on the Station Fields development and further consider inclusion of past Flood warden
- 25/226 Report from Finance & Admin Committee held on 17th November 2025 and any recommendations for approval (attached)**
- 25/226.1 To note the provisions as at 31st October 2025, as presented to FAC meeting (attached)
- 25/226.2 Detailed Receipts and Expenditure Analysis as at 31st October 2025, as presented to FAC meeting (attached)
- 25/226.3 (Item 25/100A) To consider recommendation regarding Watchet Cemetery
- 25/226.4 (Item 25/101A) To consider recommendation to fund the staffing costs for the WWMRG Charity, for 2026/2027 financial year
- 25/227 Report from Events Sub Committee held on 13th November 2025 – to note and agree Parish Council events (attached)**
- 25/228 To receive any accounts for payment not covered by Finance and Admin Committee (To be given at the meeting)**
- 25/229 Budget Considerations 2026 – 2027 (attached)**
- 25/230 Health and Safety**
- 25/231 Community Speed Watch – to receive report from Cllr Denton**
- 25/232 Local Community Network – report from meeting held on 16th October 2025**
- 25/233 To pass a resolution to exclude the press and public from the remainder of the meeting, due to commercial sensitivity**
- 25/234 To consider legal documentation regarding the proposed purchase of the Old Library Building, Killick Way, Williton and receive any further**
- 25/235 Matters for the next meeting to be held on Monday 5th January 2026**
- Co-option of Councillors