



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

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Dear Councillor

29th October 2025

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 3rd November 2025** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis

Clerk to the Council

A G E N D A

BEFORE THE START OF THE MEETING, THERE WILL BE A PRESENTATION REGARDING PLANNING APPLICATION - Land at Parsonage Farm 3/37/23/029

- 25/186 To advise the recording of the meeting**
- 25/187 To note apologies for absence and approve reason, where appropriate**
- 25/188 Declarations of Interest**
- 25/189 Minutes of the last meeting held on 6th October 2025 for approval (attached)**
- 25/190 Minutes of the Extra Ordinary meeting held on 20th October 2025 for approval (attached)**
- 25/191 Matters from the Minutes – for the purpose of report only**
 - 25/191.1 (Item 25/153) Fix My Street – A reply had been received from Somerset Council, after the request from Cllr Davies, and confirmed that the reporting platform was working and had forwarded a link – (forwarded to members 20/10/2025)
 - 25/191.2 (Item 25/154) Confirmation grant application to Somerset Community Foundation Help Through Winter Fund had been successful and the Parish Council had been awarded the sum of £5,000.00
- 25/192 Report from Avon and Somerset Constabulary**
- 25/193 Report from Somerset Councillors**
- 25/194 Clerk's/Chairman's Notices**
 - 25/194.1 Remembrance Day Service 11th November 2025 – Chairman will lay wreath on behalf of Parish Council
 - 25/194.2 Allocation of new councillors to committees
- 25/195 Correspondence**
 - 25/195.1 To note contents of correspondence log (attached)
- 25/196 Report from Environment & Planning held on 13th October 2025 and any recommendations for approval (attached)**
- 25/197 Report from Finance & Admin Committee held on 20th October 2025 and any recommendations for approval (attached)**
 - 25/197.1 To note the provisions as at 30th September 2025, as presented to FAC meeting (attached)
 - 25/197.2 Detailed Receipts and Expenditure Analysis as at 30th September 2025, as presented to FAC meeting (attached)
- 25/198 Report from Events Sub Committee held on 9th October 2025 – to note and agree Parish Council events (attached)**
- 25/199 Proposal for formation of Management Committee – Cllr Aldridge – to consider (attached)**
- 25/200 To receive any accounts for payment not covered by Finance and Admin Committee (To be given at the meeting)**
- 25/201 Health and Safety**
- 25/202 Community Speed Watch – to receive report from Cllr Denton**
- 25/203 Local Community Network**
- 25/204 Sale of Somerset Council buildings - update**
- 25/205 Matters for the next meeting to be held on Monday 1st December 2025**