



WILLITON PARISH COUNCIL

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Dear Councillor

28th May 2025

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 2nd June 2025** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

- 25/40 To advise the recording of the meeting**
- 25/41 To note apologies for absence and approve reason, where appropriate**
- 25/42 Declarations of Interest**
- 25/43 To ratify re-adoption of Standing Orders with no amendments**
- 25/44 Minutes of the last meeting held on 6th May 2025 for approval (attached)**
- 25/45 Minutes of the Extra Ordinary meeting held on 19th May 2025 for approval (attached)**
- 25/46 Matters from the Minutes – for the purpose of report only**
(Item 25/34) Cllr Rutter had given apologies for the Extra Ordinary meeting, which had been omitted
- 25/47 Report from Avon and Somerset Constabulary**
- 25/48 Report from Somerset Councillors**
- 25/49 Clerk's/Chairman's Notices**
- 25/50 Correspondence**
 - 25/50.1 To note contents of correspondence log (attached)
 - 25/50.2 Request from Williton Rockets for Parish Council to be secondary contact on funding application, for new goal posts (attached) To consider
 - 25/50.3 Request from WWMRG to consider a Kick Wall in the Amenity Area (attached)
- 25/51 Report from Environment & Planning held on 12th May 2025 and any recommendations for approval (attached)**
- 25/52 Report from Finance & Admin Committee held on 19th May 2025 and any recommendations for approval (attached)**
 - 25/52.1 To note the provisions as at 30th April 2025 (attached)
 - 25/52.2 Detailed Receipts and Expenditure Analysis as at 30th April 2025 (attached) – to note
 - 25/52.3 (Item 25/14.3A) Recommendation to adopt amended policy Death of a Senior National Figure (attached)
- 25/53 End of Year Internal Audit 2024-2025 (attached)**
- 25/54 To consider the Annual Governance Statement 2024/2025 (attached)**
- 25/55 To approve the Annual Governance Statement 2024/2025 (attached)**
- 25/56 To sign the Accounting Statement 2024/2025 (attached)**
- 25/57 Report from Events Sub Committee held on 7th May 2025 – to note and agree Parish Council events (attached)**
- 25/58 To receive any accounts for payment not covered by Finance and Admin Committee (To be given at the meeting)**
- 25/59 Health and Safety**
- 25/60 Community Speed Watch – to receive report from Cllr Denton**

25/61	Community Review Project
25/62	Local Community Network
25/63	Flood / Village Response Group – to consider future of group
25/64	Signs on A358 to Stogumber Post Office and shop (Cllr Aldridge)
25/65	Parish Newsletter
25/65.1	Safe Operating Procedure – signed by distributors – to note
25/65.2	Distribution Area – to consider slight overlap with neighbouring civil parishes
25/66	Advertiser – response regarding costings
25/67	(Item 24/326) Community Asset Register for the Children’s Centre
25/68	Report from meeting with Somerset Council officers and representative from Rachel Gilmour MP office regarding the sale of Williton buildings
25/69	Somerset Council Chairs Community Awards 2025 – to consider nominee
25/70	Report from EDF HPC Community Forum held on 15th May 2025 (forwarded 19.5.25)
25/71	Matters for the next meeting to be held on Monday 7th July 2025