



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

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Dear Councillor

2nd April 2025

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 7th April 2025** at 7.15 pm, at Parish Council Office, Williton, for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 24/315 To advise the recording of the meeting**
- 24/316 Reminder regarding Conduct of Meeting including Code of Conduct and Respect for others at Meeting**
- 24/317 To note apologies for absence and approve reason, where appropriate**
- 24/318 Declarations of Interest**
- 24/319 Minutes of the last meeting held on 3rd March 2025 for approval (attached)**
- 24/320 Matters from the Minutes – for the purpose of report only**
- 24/321 Report from Avon and Somerset Constabulary - Newsletter forwarded 06.03.25**
- 24/322 Report from Somerset Councillors**
- 24/323 Clerk's/Chairman's Notices**
 - 24/323.1 Dates of meetings for 2025-2026 – to note (attached)
- 24/324 Correspondence**
 - 24/324.1 To note contents of correspondence log (attached)
 - 24/324.2 Somerset Community Foundation – confirmation covid funding could be used to fund community lunches
 - 24/324.3 VE Day - Request from Royal British Legion to place a plaque in Memorial Shelter to mark VE80 and to consider a VE Day flag for Bellamys Corner
 - 24/324.4 Somerset Council – invitation to Teams meeting to discuss a necessary legal process re the B3191 Cleeve Hill (forwarded 31.03.25)
 - 24/324.5 Somerset Council - Dog control orders out for consultation – to consider response (forwarded 27.03.25)
 - 24/324.6 West Somerset Citizens Advice – letter of thanks for extra funding to service – to note
 - 24/324.7 Questionnaire returned to Parish Office regarding view on 'A Different Crossing in Williton'
- 24/325 Report from Environment & Planning meeting held on 10th March 2025 and any recommendations for approval (attached)**
 - 24/325.1 Recommendation to accept extended 3-year contract for Grounds Maintenance Contract (attached)
 - 24/325.2 Recommendation to support J Gliddon and Sons Fore Street Proposal and to request that Somerset Council look into S106 Funding from other areas (attached)
- 24/326 Report from Finance & Admin meeting held on 17th March 2025 and any recommendations for approval (attached)**
 - 24/326.1 Provisions as at 28th February 2025 (attached) – to note
 - 24/326.2 Detailed Receipts and Expenditure Analysis as at 28th February 2025 (attached) – to note
- 24/327 Report from Events Sub Committee held on 12th March 2025 – to note and agree events, in particular those relating to the Parish Council (attached)**
- 24/328 Report from Somerset Bus User Group held on 25th March 2025 (attached)**
- 24/329 To receive any accounts for payment not covered by Finance and Admin Committee (To be given at the meeting)**
- 24/330 Health and Safety**
 - 24/330.1 Annual Health and Safety Audit – update

- 24/331 Parish Newsletter – replacement of Williton Window**
24/331.1 The first Newsletter had been distributed and excellent feedback received
- 24/332 Community Speed Watch – to receive report from Cllr Denton**
- 24/333 Community Review Project**
24/333.1 Williton Parish Community Plan Executive Summary and Williton Community Review Final – to consider (attached)
- 24/334 Local Community Network**
24/334.1 Draft minutes of Highways Subgroup meeting (attached)
24/334.2 To note the next meeting would take place on Thursday 10th April 2025 at Minehead
- 24/335 Somerset Council**
24/335.1 Response from Somerset Council regarding closure of reception desk at West Somerset House (attached)
24/335.2 Response from Somerset Council regarding sale of Williton Buildings and the need to obtain best value by advertising on open market – (forwarded 31.03.25)
- 24/336 Annual Parish Assembly**
24/336.1 Reminder of date for the Parish Assembly – Tuesday 22nd April 2025 at the Pavilion
- 24/337 Councillor Surgeries**
24/337.1 To agree dates and confirm Councillors attendance
- 24/338 To pass a resolution to exclude the press and public from the remainder of the meeting, due to Personnel matters**
- 24/339 To receive recommendations from Personnel meeting**
- 24/340 Matters for the next meeting to be held on Tuesday 6th May 2025**