



WILLITON PARISH COUNCIL

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Dear Councillor

26th February 2025

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 3rd March 2025** at 7.15 pm, at Parish Council Office, Williton, for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 24/289 To advise the recording of the meeting**
- 24/290 Reminder regarding Conduct of Meeting including Code of Conduct and Respect for others at Meeting**
- 24/291 To note apologies for absence and approve reason, where appropriate**
- 24/292 Declarations of Interest**
- 24/293 Minutes of the last meeting held on 3rd February 2025 for approval (attached)**
- 24/294 Matters from the Minutes – for the purpose of report only**
 - 24/294.1 (Item 24/278.1) Bleed Kit had arrived and would be installed on the Parish Office – to note
- 24/295 Report from Avon and Somerset Constabulary**
- 24/296 Report from Somerset Councillors**
- 24/297 Clerk's/Chairman's Notices**
 - 24/297.1 Co-option of Councillors could now be undertaken
- 24/298 Correspondence**
 - 24/298.1 To note contents of correspondence log (attached)
 - 24/298.2 Letter received from Watchet Town Council objecting to closure of West Somerset House – request for support – to consider (attached)
 - 24/298.3 SALC Training dates – to agree for Cllrs Denton and Whetlor to attend HR training and to consider other courses (attached)
 - 24/298.4 Email from local business asking for update regarding Somerset Council plans for assets – namely the Library, Children's Centre and Beckett House – to be discussed under item 24/307.3
- 24/299 Report from Environment & Planning meeting held on 10th February 2025 and any recommendations for approval (attached)**
- 24/300 Report from Finance & Admin meeting held on 17th February 2025 and any recommendations for approval (attached)**
 - 24/300.1 Provisions as at 31st January 2025 (attached) – to note
 - 24/300.2 Detailed Receipts and Expenditure Analysis as at 31st January 2025 (attached) – to note
 - 24/300.3 (Item 24/205 November 2024) CAWS Grant Application – to consider awarding further funding in line with grant application
 - 24/300.4 Request for Meeting with Watchet Town Council to discuss maintenance fees at Watchet Cemetery – to nominate which Councillors will attend
- 24/301 Report from Events Sub Committee held on 12th February 2025 – to note and agree events, in particular those relating to the Parish Council (attached)**
 - 24/301.1 To consider request to fund Christmas Trees to ensure a better display for parishioners
- 24/302 To receive any accounts for payment not covered by Finance and Admin Committee (To be given at the meeting)**
- 24/303 Health and Safety**
 - 24/303.1 Annual Health and Safety Audit – to advise a date had been set

24/304	Williton Window
24/304.1	To consider publication of a single sheet – (example attached)
24/305	Community Speed Watch – to receive report from Cllr Denton
24/306	Community Review Project
24/306.1	Williton Parish Community Plan Executive Summary and Williton Community Review Final – to consider (attached)
24/307	Local Community Network / Somerset Council
24/307.1	Report on teams meeting with Somerset Council regarding Communication (attached)
24/307.2	Response regarding various concerns raised, including Building Assets, Recycling Centre and Bellamy's Corner (attached)
24/307.3	Email from local business asking for update regarding Somerset Council plans for assets – namely the Library, Children's Centre and Beckett House
24/308	Flood Resilience Workshop – Tuesday 11th March 2025, 6.30pm at Williton Pavilion
24/309	Annual Parish Assembly
24/309.1	Confirmation of date for the Parish Assembly – Tuesday 22 nd April 2025 at the Pavilion
24/309.2	Confirmation that Rachel Gilmour MP will attend
24/310	Councillor Surgeries – to consider holding regular surgeries and suggestion of venues
24/310.1	To consider dates and confirm Councillors attendance
24/311	To pass a resolution to exclude the press and public from the remainder of the meeting, due to commercial sensitivity
24/312	To consider quotations for cleaning of Williton Public Conveniences (to be forwarded)
24/313	To invite members of the press and public to return to the meeting
24/314	Matters for the next meeting to be held on Monday 7th April 2025