



WILLITON PARISH COUNCIL

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Dear Councillor

29th January 2025

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 3rd February 2025** at 7.15 pm, at Parish Council Office, Williton, for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 24/263 To advise the recording of the meeting**
- 24/264 Reminder regarding Conduct of Meeting including Code of Conduct and Respect for others at Meeting**
- 24/265 To note apologies for absence and approve reason, where appropriate**
- 24/266 Declarations of Interest**
- 24/267 Minutes of the last meeting held on 6th January 2025 for approval (attached)**
- 24/268 Matters from the Minutes – for the purpose of report only**
24/268.1 The Precept request had been submitted to Somerset Council and receipt confirmed
- 24/269 Report from Avon and Somerset Constabulary**
24/269.1 Verbal report from meeting with Neighbourhood Inspector for Taunton and West Somerset
24/269.2 Verbal report from meeting with the Police and Crime Commissioner and Rachel Gilmour MP
- 24/270 Report from Somerset Councillors**
- 24/271 Clerk's/Chairman's Notices**
24/271.1 Request for questions to be raised before the meeting
24/271.2 Resignation from Cllr McDonald and confirmation the notification of casual vacancy had commenced
- 24/272 Correspondence**
24/272.1 To note contents of correspondence log (attached)
24/272.2 Fire service consultation regarding response to automatic fire alarms – to consider any comment (attached)
24/272.3 Request for funding to hire Williton Pavilion for National Let's Dance Campaign (attached)
- 24/273 Report from Environment & Planning meeting held on 13th January 2025 and any recommendations for approval (attached)**
24/273.1 To consider a representative for the Bus Users and Stakeholders Group Meeting – Better Buses for Somerset (attached)
- 24/274 Report from Finance & Admin meeting held on 20th January 2025 and any recommendations for approval (attached)**
24/274.1 Provisions as at 30th September 2024 (attached) – to note
24/274.2 Detailed Receipts and Expenditure Analysis as at 30th September 2024 (attached) – to note
24/274.3 (Item 24/103.2A) Recommendation that the Parish Office Hire Charges remained the same for 2025-2026 (attached)
24/274.4 (Item 24/110A) Recommendation to adopt updated NALC Financial Regulations (attached)
24/274.5 (Item 24/111A) Recommendation to delete current Grievance & Disciplinary policy adopt individual SALC policies (attached)
24/274.6 (Item 24/112A) Recommendation to adopt Undertaking of Work and Ensuring Safe Operating Systems (attached)
24/274.7 (Item 24/113A) Recommendation to adopt SALC Civility & Respect Councillor-Officer Protocol (attached)
- 24/275 Report from Events Sub Committee held on 8th January 2025 – to note and agree events, in particular those relating to the Parish Council (attached)**
- 24/276 Verbal Report from Hinkley Point C Community Forum meeting held on 16th January 2025**
- 24/277 To receive any accounts for payment not covered by Finance and Admin Committee (To be given at the meeting)**

24/278	Health and Safety
24/278.1	Bleed Kits – Response from Avon and Somerset Police - to consider purchase and installation outside Parish Office
24/278.2	To note the fence that had blown down between Amenity Area and Children's Play Area had been removed and the play area had been reopened
24/279	Williton Window
24/279.1	Donation received from Williton Window – to note the sum had been added to provisions list
24/279.2	No volunteers had been received for an Editor – to consider a way forward (attached)
24/280	Community Speed Watch – to receive report from Cllr Denton
24/281	Speed Indicator Device – update
24/282	Community Review Project
24/282.1	Williton Parish Community Plan Executive Summary and Williton Community Review Final – to consider (attached)
24/283	Local Community Network
24/284	Flood Resilience Workshop – Tuesday 11th March 2025, 6.30pm at Williton Pavilion
24/284.1	Update on leaflet drop
24/285	Youth Council
24/286	Annual Parish Assembly
24/286.1	To set a date for the Parish Assembly
24/286.2	To consider venue and possible speakers
24/287	Councillor Surgeries – to consider holding regular surgeries and suggestion of venues
24/288	Matters for the next meeting to be held on Monday 3rd March 2025