



WILLITON PARISH COUNCIL

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Dear Councillor

27th November 2024

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 2nd December 2024** at 7.15 pm, in the **Brendon Room, Williton Pavilion**, for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 24/210 To advise the recording of the meeting**
- 24/211 Reminder regarding Conduct of Meeting including Code of Conduct and Respect for others at Meeting**
- 24/212 To note apologies for absence and approve reason, where appropriate**
- 24/213 Declarations of Interest**
- 24/214 Minutes of the last meeting held on 4th November 2024 for approval (attached)**
- 24/215 Matters from the Minutes – for the purpose of report only**
- 24/216 Report from Avon and Somerset Constabulary**
 - 24/216.1 Reply from Police and Crime Commissioner
- 24/217 Report from Somerset Councillors**
- 24/218 Clerk's/Chairman's Notices**
 - 24/218.1 Code of Conduct Training – to note which Councillors have attended
- 24/219 Correspondence**
 - 24/219.1 To note contents of correspondence log (attached)
 - 24/219.2 Request from St Peters Church to place banner on Bellamy's Corner advertising church services (attached)
 - 24/219.3 Reply from Rachel Gilmour MP with invitation to attend surgery – to decide date and which Cllrs to attend
 - 24/219.4 Application for Street Trading Licence – to consider comments for response to Somerset Council
 - 24/219.5 Thank you letter from Citizens Advice West Somerset for donation
 - 24/219.6 Letter from Somerset Council – reflection on year and advising "to build contingency into budgets to be able to take on services that Somerset Council may not be able to continue" (forwarded 14.11.2024)
 - 24/219.7 Letter from Somerset Council advising reception at West Somerset House will close at 3pm on Christmas Eve and re-open in Williton Library on 2nd January 2025 with CAP Customer Access Point (forwarded 20.11.2024)
 - 24/219.8 Request from WWMRG Charity to cease paying for the Memorial Ground and Pavilion Co-ordinator
- 24/220 Report from Environment & Planning held on 11th November 2024 and any recommendations for approval (attached)**
 - 24/220.1 Draft letter from Cllr Peeks regarding Aller Mead footpath – to consider submission and acceptance of potential financial costs to Parish Council for extra maintenance e.g. weed spraying (item not presented at EPC)
- 24/221 Request to discuss impact on Biodiversity in and around Outmoor Wood following tree felling and to consider following actions requested (Cllr Rutter) (attached)**
- 24/222 Report from Finance & Admin Committee held on 18th November 2024 and any recommendations for approval (attached)**
 - 24/222.1 Provisions as at 31st October 2024 (attached) – to note
 - 24/222.2 Detailed Receipts and Expenditure Analysis as at 31st October 2024 (attached) – to note
- 24/223 To pass a resolution to exclude the press and public from the remainder of the meeting due to Commercial Sensitivity**
- 24/224 To consider Grounds Maintenance Contract quotations for 2025/2026 (to be given at meeting)**

- 24/225 To consider Weed Spraying Contract quotations for 2025/2026** (to be given at meeting)
- 24/226 To invite members of the press and public to re-enter meeting**
- 24/227 Budget Considerations 2025 – 2026** (draft attached)
- 24/228 Report from Events Sub Committee held on 13th November 2024** – to note and agree events, in particular those relating to the Parish Council (attached)
- 24/228.1 Children's Party – Saturday 7th December – request for volunteers
- 24/229 To receive any accounts for payment not covered by Finance and Admin Committee** (To be given at the meeting)
- 24/230 To consider the following planning applications** – Plans are available for inspection on the Somerset Council website under the planning portal.
- 24/230.1
- | Application No | Location | Description |
|----------------|--|--|
| 3/28/24/008 | Tremont, 33 Tower Hill, Williton, TA4 4JR | Demolition of 1 No. dwelling with associated outbuildings and erection of 3 No. dwellings |
| 3/39/24/024 | Brook Food Processing Equipment Ltd, The New Works, Roughmoor, Williton, TA4 4RF | Erection of a steel portal frame storage (Class B8) building |
| 3/39/24/025 | Doniford Holiday Village, Sea Lane, Doniford, Williton, TA23 0TJ | Erection, with associated ground works, of a modular retail unit |
| T/39/24/001 | 14 Catwell, Williton, TA4 4PF | Application to carry out management works to one beech tree included in West Somerset District Tree Preservation Order T/3/115 at 14 Catwell, Williton |
- 24/230.2 Decision to be made as to whether a request for any of the above applications be considered by Planning Committee.
- 24/231 Health and Safety**
- 24/231.1 Bleed Kits – to consider purchase and installation outside Parish Office
- 24/231.2 Undertaking work and ensuring safe operating systems are in place (attached)
- 24/231.3 Fence blown down between Amenity Area and Children's Play Area - update
- 24/232 Williton Window**
- Article requesting volunteers had been submitted to West Somerset Free Press
- 24/233 Community Speed Watch** – to receive report from Cllr Denton
- 24/234 Speed Indicator Device** – update
- 24/234.2 To receive a SID (Speed Indicator Device) report
- 24/234.3 To request volunteer to undertake training to assist with SID deployment
- 24/235 Community Review Project** – to receive update (forwarded 26.11.24)
- 24/236 Local Community Network**
- 24/237 Williton Chemist** – no response to date, to consider removal from agenda
- 24/238 Bellamy's Corner**
- 24/238.1 Emailed request from Maitland Walker to close client account and return of funds
- 24/238.2 Letter of complaint to Cllr Revans regarding the above position – to agree
- 24/239 Matters for the next meeting to be held on Monday 6th January 2025**
- Youth Council – February 2025