



WILLITON PARISH COUNCIL

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Dear Councillor

2nd October 2024

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 7th October 2024** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 24/152 To advise the recording of the meeting**
- 24/153 Reminder from Chairman regarding Conduct of Meeting including Code of Conduct and Respect for others at Meeting**
- 24/154 To note apologies for absence and approve reason, where appropriate**
- 24/155 Resignation of Cllr de Burgh-Thomas**
- 24/156 Co-option of Councillors (attached)**
- 24/157 Declarations of Interest**
- 24/158 Minutes of the last meeting held on 5th August 2024 for approval (attached)**
- 24/159 Minutes of the Extra Ordinary meeting held on 27th August 2024**
- 24/160 Minutes of the Extra Ordinary meeting held on 16th September 2024**
- 24/161 Matters from the Minutes – for the purpose of report only**
- 24/162 Report from Avon and Somerset Constabulary**
Newsletter forwarded 04.09.2024 and Crime Statistics attached – to note
- 24/163 Report from Somerset Councillors**
- 24/164 Clerk's/Chairman's Notices**
- 24/165 Correspondence**
 - 24/165.1 To note contents of correspondence log (attached)
 - 24/165.2 Remembrance Day - Request from Royal British Legion to work collaboratively with refreshments before service – suggestion Parish Council to cover hire cost of Brendon Room
 - 24/165.3 SALC Councillor Training on The Code of Conduct and Councillors interests – to confirm attendance (forwarded 20.09.24)
 - 24/165.4 (Item 24/122.4) Response from Community Safety Officer (forwarded 02.10.24)
 - 24/165.5 Invitation from West Somerset Railway Trust for two representatives to attend a short service of Remembrance at Bishops Lydeard Station on Saturday 9th November 2024 at 10.30am – to appoint attendees
- 24/166 Report from Environment & Planning held on 9th September 2024 and any recommendations for approval (attached)**
- 24/167 Report from Finance & Admin Committee held on 16th September 2024 and any recommendations for approval (attached)**
 - 24/167.1 Provisions as at 31st August 2024 (attached) – to note
 - 24/167.2 Detailed Receipts and Expenditure Analysis as at 31st August 2024 (attached) – to note
 - 24/167.3 (Item 24/61.1A) Recommendation to re-adopt the Eye Test and Glasses Policy (attached)
 - 24/167.4 (Item 24/61.2A) Recommendation to re-adopt Grant Application Policy (attached)
 - 24/167.5 (Item 24/61.3A) Recommendation to re-adopt Grievance Procedure (attached)
 - 24/167.6 (Item 24/61.4A) Recommendation to re-adopt IT and Electronic Communication Policy (attached)
 - 24/167.7 (Item 24/61.5A) Recommendation to re-adopt Protocol (attached)
 - 24/167.8 (Item 24/61.6A) Recommendation to re-adopt Publication Scheme (attached)

24/167.9	(Item 24/62.1A) Recommendation to adopt Unreasonably Persistent or Vexatious Complaints Policy (attached)
24/168	Report from Events Sub Committee held on 14th August and 11th September 2024 – to note and agree events, in particular those relating to the Parish Council (attached)
24/169	To receive any accounts for payment not covered by Finance and Admin Committee (To be given at the meeting)
24/170	Potentially increasing the number of Parish Councillors to 14 To receive response from Monitoring Officer and consider options (attached)
24/171	Health and Safety
24/172	Amenity Area – to note the next meeting would be held on Monday 21 st October, 10am in the Parish Office
24/173	Williton Window – to consider if Parish Council could facilitate the continuation of the magazine (to be forwarded)
24/174	Community Speed Watch – to receive report from Cllr Denton
24/175	Speed Indicator Device - update
24/175.1	Update from Somerset Highways on permission for positioning posts agreed at the March 2024 meeting
24/175.2	To receive a SID (Speed Indicator Device) report
24/175.3	Request received to locate SID in High Street
24/176	Community Review Project – to receive update
24/177	Youth Council
24/178	Local Community Network
24/179	Williton Chemist – update
24/180	Williton Post Office – Asset of Community Value – to consider
24/181	Request for support and Grant Application – Citizens Advice West Somerset (CAWS) – to consider (attached)
24/182	Parishioner Complaint – to receive report from Complaints Committee
24/183	Matters for the next meeting to be held on Monday 4th November 2024