



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

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Dear Councillor

30th October 2024

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 4th November 2024** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 24/184 To advise the recording of the meeting**
- 24/185 Reminder regarding Conduct of Meeting including Code of Conduct and Respect for others at Meeting**
- 24/186 To note apologies for absence and approve reason, where appropriate**
- 24/187 Declarations of Interest**
- 24/188 Minutes of the last meeting held on 7th October 2024 for approval (attached)**
- 24/189 Matters from the Minutes – for the purpose of report only**
- 24/190 Report from Avon and Somerset Constabulary**
- 24/191 Report from Somerset Councillors**
- 24/192 Clerk's/Chairman's Notices**
- 24/193 Correspondence**
- 24/193.1 To note contents of correspondence log (attached)
- 24/193.2 Ongoing Emails from Parishioner – to consider invoking Persistent and Vexatious Complaint Policy
- 24/193.3 The Local Government Boundary - Consultation on division boundaries for Somerset Council – to consider response (forwarded 30.10.2024)
- 24/194 Report from Environment & Planning held on 14th October 2024 and any recommendations for approval (attached)**
- 24/194.1 (Item 24/64.4B) To consider recommendation that, with the lack of any other concept plan, Williton Parish Council consider the request from J Gliddon and Sons, to: *(Plans area available in the Parish Office)*
1. Support of the proposed concept design of Fore Street (attached)
 2. To consider commissioning a topographical survey
- 24/195 Report from Finance & Admin Committee held on 21st October 2024 and any recommendations for approval (attached)**
- 24/195.1 Provisions as at 30th September 2024 (attached) – to note
- 24/195.2 Detailed Receipts and Expenditure Analysis as at 30th September 2024 (attached) – to note
- 24/195.3 (Item 24/78.1A) Recommendation to re-adopt the Retention and Disposal Policy (attached)
- 24/195.4 (Item 24/78.2A) Recommendation to re-adopt Safeguarding Policy (attached)
- 24/195.5 (Item 24/78.3A) Recommendation to re-adopt Scheme of Delegation Policy (attached)
- 24/196 Report from Events Sub Committee held on 9th October 2024 – to note and agree events, in particular those relating to the Parish Council (attached)**
- 24/197 To receive any accounts for payment not covered by Finance and Admin Committee (To be given at the meeting)**
- 24/198 Health and Safety**
- 24/199 Williton Window**
- 24/200 Community Speed Watch – to receive report from Cllr Denton**

24/201	Speed Indicator Device - update
24/201.1	Response from Somerset Highways giving permission for use of existing post at Long Street, opposite Sir Gilbert Scott Court
24/201.2	To receive a SID (Speed Indicator Device) report
24/201.3	To request volunteer to undertake training to assist with SID deployment
24/202	Community Review Project – to receive update
24/203	Local Community Network – report from meeting held on 17 th October 2024 (to be forwarded)
24/204	Williton Chemist – update
24/205	Request for support and Grant Application – Citizens Advice West Somerset (CAWS) – to consider (attached)
24/206	To pass a resolution to exclude the press and public from the remainder of the meeting due to personnel matters
24/207	Employer Duty of Care to Personnel
24/208	To invite members of the press and public to re-enter meeting
24/209	Matters for the next meeting to be held on Monday 2nd December 2024 Youth Council – February 2025