



WILLITON PARISH COUNCIL

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Dear Councillor

31st July 2024

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 5th August 2024** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 24/113 To advise the recording of the meeting**
- 24/114 Conduct of Meeting including Code of Conduct and Respect for others at Meeting**
- 24/115 To note apologies for absence and approve reason, where appropriate**
- 24/116 Declarations of Interest**
- 24/117 Minutes of the last meeting held on 1st July 2024 for approval** (attached)
- 24/118 Matters from the Minutes – for the purpose of report only**
24/118.1 (Item 24/97.2) Solar Farm – CPRE confirmed after taking legal advice, a Judicial Review would not be taken forward
- 24/119 Report from Avon and Somerset Constabulary**
- 24/120 Report from Somerset Councillors**
- 24/121 Clerk's/Chairman's Notices**
24/121.1 Training Dates for Councillors / Officers from SALC –
 - Code of Conduct and Councillor's Interests – 19th August 1pm and 24th August 9.30am via zoom
 - Councillor Essentials Part:1 – Roles & Responsibilities - August 26, 6:00 pm24/121.2 Various upcoming road closures – forwarded as received
- 24/122 Correspondence**
24/122.1 To note contents of correspondence log (attached)
24/122.2 Response from WWMRG Trustee regarding amendment to Events Sub Committee Terms of Reference – to consider (attached)
24/122.3 Letters / emails from Parishioner (attached)
24/122.4 Somerset Council Community Safety Project Officer asking if Parish Council had any concerns that they wish to discuss – to consider any issues for discussion
24/122.5 Somerset Council – Disposal of Non-Operational Assets – Roughmoor Enterprise Centre – to consider comments
24/122.6 Invitation from Watchet Town Council to meeting regarding ongoing issues with closure of Cleeve Hill, Watchet, Tuesday 17th September 3.30pm – to consider attendance
- 24/123 To consider the following planning applications** – Plans are available for inspection on the Somerset Council website under the planning portal.

Application No	Location	Description
3/39/24/012	Rifle Range and Huts, Bridge Street, Williton, TA4 4NR	Erection of club house and formation of 25 yard indoor range

- 23/124 Report from Environment & Planning held on 8th July 2024 and any recommendations for approval** (to be forwarded)

- 24/125 Report from Finance & Admin Committee held on 15th July 2024 and any recommendations for approval** (attached)
- 24/125.1 To note the provisions as at 30th June 2024 (attached)
- 24/125.2 (Item 24/45.1A) Recommendation to adopt the amended Audio/Visual Recording policy (attached)
- 24/125.3 (Item 24/45.2A) Recommendation to re-adopt Complaints Procedure (attached)
- 24/125.4 (Item 24/45.3A) Recommendation to re-adopt Dignity at Work-Bullying Harassment (attached)
- 24/125.5 (Item 24/45.4A) Recommendation to re-adopt Employee and Councillor Privacy Notice (attached)
- 24/125.6 (Item 24/45.5A) Recommendation to adopt amended Death of a Senior National Figure (attached)
- 24/125.7 (Item 24/45.6A) Recommendation to re-adopt EPC Good Practice Code (Planning Applications) (attached)
- 24/125.8 Recommendation to adopt Privacy Notice
- 24/126 Report from Events Sub Committee held on 10th July 2024** – to note and agree events, in particular those relating to the Parish Council (attached)
- 24/127 To consider the following recommendations from Personnel Committee**
- 24/127.1 Lengthsman Position (attached)
- 24/127.2 Job evaluations (attached)
- 24/128 To receive any accounts for payment not covered by Finance and Admin Committee** (To be given at the meeting)
- 24/129 Request from Cllr Hooper to consider increasing the number of Parish Councillors to 14**
- 24/130 Health and Safety**
- 24/130.1 Request from contractors to supply sanitary bins in Public Conveniences – to consider options (attached)
- 24/131 Amenity Area**
- 24/131.1 Verbal report of meeting held on 15th July 2024
- 24/131.2 Avon and Somerset Police – Designing Outcrime advice (attached)
- 24/132 Williton Window** – to consider if Parish Council could facilitate the continuation of the magazine (attached)
- 24/133 Community Speed Watch** – to receive report from Cllr Denton
- 24/134 Speed Indicator Device** - update
- 24/134.1 Update from Somerset Highways on permission for positioning posts agreed at the March 2024 meeting
- 24/134.2 To receive a SID (Speed Indicator Device) report
- 24/135 Community Review Project** – to receive update
- 24/135.1 To note meeting notes and agree terms of reference (attached)
- 24/135.2 To allocate budget for survey to be undertaken
- 24/136 Youth Council**
- 24/137 Local Community Network**
- Report from meeting held on 17th July 2024 (attached)
- 24/138 Flood / Village Response Group**
- 24/139 Williton Chemist** – to receive update
- 24/140 To pass a resolution to exclude the Press and Public from the following item of the meeting due to personnel sensitivity**
- 24/141 Report from Personnel Committee on items not covered under 24/127**
- 24/142 To pass a resolution to invite members of the Press and Public to return to the meeting**
- 24/143 Matters for the next meeting to be held on Monday 7th October 2024**