

WILLITON PARISH COUNCIL

**Minutes of the Environment and Planning Committee Meeting held on
Monday 10th June 2024 at 7.00pm, in the Parish Office, 2 Killick Way, Williton.**

Attendees:

Councillors	Payne (Chairman), Nye, Peeks, Rutter
Public	None
Other	Mrs Charlotte Hirst (Committee Clerk)

Apologies:

Councillors	Whetlor, Aldridge, de Burgh-Thomas
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It was advised the meeting would be recorded

Cllr Payne was duly Elected as Chairman for the purpose of this meeting

24/20B Election of Chairman and Vice Chairman

Cllr Peeks Proposed to defer the Election of Chairman and Deputy Chairman until the next EPC meeting **Seconded Cllr Nye unanimously resolved**

24/21B Election of Grounds Maintenance Officers

24/21.1B Responsibility of Bellamy's Corner Cllr Nye **Proposed Cllr Payne Seconded Cllr Peeks unanimously resolved.**

24/21.2B Responsibility for Street Furniture Cllr Peeks **Proposed Cllr Nye Seconded Cllr Payne unanimously resolved.**

24/21.3B Responsibility for Streets for Weed Spraying – to be finalised at next Committee Meeting.

24/22B Apologies as noted above and reasons for absence approved as indicated (LGA 1972 s85 (1))

24/23.1B Declarations of Interest

Name	Agenda Item	Planning Number	Interest	Action
Cllr. Nye	24/27.1B	3/39/24/002	Other Non-disclosable Interest	Advised meeting
Cllr Nye	24/27.1B	3/39/24/004	Other Non-disclosable Interest	Advised Meeting
Cllr Nye	24/27.1B	3/39/24/005	Other Non-disclosable Interest	Advised Meeting
Cllr Peeks	24/27.1B	3/39/24/002	Other Non-disclosable Interest	Advised Meeting
Cllr Peeks	24/27.1B	3/39/24/004	Other Non-disclosable Interest	Advised Meeting
Cllr Peeks	24/27.1B	3/39/24/005	Other Non-disclosable Interest	Advised Meeting
Cllr Peeks	24/26.6B		Personal	Advised Meeting
Cllr Peeks	24/33.1B		Personal	Advised Meeting
Cllr Payne	24/27.1B	3/39/24/002	Other Non-disclosable Interest	Advised meeting
Cllr Payne	24/27.1B	3/39/24/004	Other Non-disclosable Interest	Advised Meeting
Cllr Payne	24/27.1B	3/39/24/005	Other Non-disclosable Interest	Advised Meeting
Cllr Rutter	24/27.1B	3/39/24/002	Other Non-disclosable Interest	Advised Meeting
Cllr Rutter	24/27.1B	3/39/24/004	Pecuniary	Left Meeting during discussion of this item
Cllr Rutter	24/27.1B	3/39/24/005	Pecuniary	Left Meeting during discussion of this item.

24/24B Approval of Minutes of the Environment and Planning Committee meetings held on 15th April and 13th May 2024

It was **resolved** to approve the Minutes of the Environment and Planning Committee Meetings held on 15th April 2024 and 13th May 2024.

24/25B Matters from the Minutes - None

24/26B Correspondence

24/26.1B Verbal request from J Gliddon and Sons for a letter of support from Williton Parish Council to Somerset Council regarding Fore Street Plans

Resolution: That a letter be sent to J Gliddon and Sons thanking them for their time and effort in this matter Proposed **Cllr Peeks Seconded Cllr Nye unanimously Resolved.**

24/26.2B Email received reporting a fallen tree on footpath at Union Lane/Watery Lane and also to report possible subsidence and footpath at the kissing gate on Footpath at Union Lane/Watery Lane – reported on Fix My Street. To note that the fallen tree had now been removed by Somerset Council – **NOTED**

24/26.3B A letter received from a parishioner regarding traffic issues
Resolution: to send a letter to the Parishioner informing them Williton Parish Council were aware of the traffic issues and would liaise with Somerset Council. The Committee Clerk to contact Somerset Highways requesting what the criteria would be for a 20MPH speed limit.

24/26.4B A telephone call received from Resident requesting help applying for a drop kerb at the back of Townsend leading to the car park, an email was sent to Magna regarding this matter and are awaiting a response.
Resolution: to send a letter to the parishioner to seek permission to share their contact information with Magna Housing.

24/26.5B An Email received from Parishioner regarding nuisance Seagulls – attached. The Parishioner has been given contact information for Somerset Council – **Noted**

24/26.6B Email from Parishioner regarding vandalism to BT Phone Box - Discussed under 24/33.2B

24/27B To Consider the Following Planning Applications

24/27.1B The following applications were considered.

Application No	Location	Details	Comment
3/39/24/002	25 North Croft, Williton, TA4 4RP	Change of use of home office to holiday let/ancillary accommodation (retention of works already undertaken).	No objections proposed Cllr Nye Seconded Cllr Payne all agreed with one abstention
3/39/24/003	1 Tripps Cottage, Doniford Road, Williton, Watchet, TA23 0TP	Erection of larger porch	No objections proposed Cllr Payne Seconded Cllr Nye unanimously resolved
Cllr Rutter declared his interest in the planning Application 3/39/24/004 and 3/39/24/005 and subsequently left the meeting at 19.54			
3/39/24/004	17 Bridge Street, Williton	Alterations to rear extension comprising external insulation, replacement windows, replacement guttering, downpipe and replacement roof.	No objections Proposed Cllr Peeks Seconded Cllr Payne unanimously resolved.
3/39/24/005	17 Bridge Street, Williton	Planning and Building Conservation Areas Alterations to rear extension comprising external insulation, replacement windows, replacement guttering, downpipe and replacement roof.	No objections as long as the alterations does not adversely affect the character and appearance of the property and to window joinery drawing details. Proposed Cllr Payne Seconded Cllr Peeks unanimously resolved
Cllr Rutter rejoined the meeting at 20.03			
3/39/24/006	Springhays, Priest Street Williton, TA4 4NJ	Conversion of Managers accommodation into 1 No. dwelling	Object on the following grounds: 1. Whilst the Agent states that the holiday let and Manager's accommodation permission (3/39/20/009) was implemented this is questioned

			especially as no advertising for the holiday lets appears to have been done as there is nothing online and it would be expected that this would be done. In addition under the employment question on the current application it states that there will be no increase or decrease in number of employees and there are no existing employees which would mean there was never a manager of the holiday lets in the dwelling or has the holiday let use already ceased? 2. If the 2020 application has not been legally implemented how can an application for change of use to a dwelling be determined as it was never legally a dwelling for the Manager of the holiday lets. 3. As conditions 4, 5 and 6 of the 2020 application do not appear to have been discharged if the permission has been implemented is this possible without complying with these conditions as they can not be complied with now. If planning permission is granted however it is considered that the adopted Planning Obligations SPD document should be adhered to and a recreational contribution should be ensured. Proposed Cllr Peeks seconded Cllr Nye unanimously resolved one abstention.
3/39/24/008	Part Transmitting Station, Washford Cross to Smithyard Cottage, Williton	Repairs to roof	No objections in principle but would however like to see detailed drawings of the downpipes and hoppers that are to be used as set out in the Heritage Design and Access statement para 4.17 Proposed Cllr Payne Seconded Cllr Peeks unanimously resolved.

24/27.2B To Note the Following Planning Decisions

Application No	Location	Outcome
3/37/23/001	Land to South of Doniford Road and Normandy Avenue, Watchet	Grant
3/39/21/028	Land north of Transmitting Station, Washford, Williton	Allowed

24/28.B Highways Matters

24/28.1B Robert Street – Cllr Peeks would email the Committee Clerk photos for Somerset Council of the road signs to be replaced.

24/28.2B An email had been received from a Somerset Council Planning Enforcement Officer to confirm that the advertising trailer had been removed from the junction of Priest Street and Bridge Street and requested that they be informed if the advertising trailer was placed anywhere else. – **Noted**

24/28.3B A request from Full Council to consider requesting Somerset Highways for a 30MPH zone through Five Bells. **Resolution** the Committee Clerk to contact Somerset Highways requesting consideration of reducing the speed limit to 30MPH on the grounds of the number of dwellings access points and narrow pavements for school Children walking to school. **Proposed Cllr Payne Seconded Cllr Nye unanimously resolved**

24/129B Items to Report on Footpaths/Pavements

24/129.1B Cllr Peeks informed the Committee that Alpha Housing had been chased for an update and was informed that Alpha Housing were awaiting clarification from Somerfield Housing -**NOTED**.

24/130B Items of Report from Grounds Maintenance Officers

24/30.1B Bellamy's Corner – It was noted that comments of praise were received for the D Day Display.

24/30.2B Street Furniture – Nothing to report.

24/31B Finance and Budget – Nothing to report

24/32B Flooding Matters

24/32.1B Flood Plan and Flood Shed – No update.

24/32.2B It was noted that the last meeting was not well attended. The next flood meeting is to be held on 11th July 2024 and Farming and Wildlife Advisory Group Expressed an interest in attending.

24/33B Disrepair of BT Phone Box, North Croft, Williton

24/33.1B The Committee Clerk contacted BT regarding the missing window (which had now been fixed) on the BT Phone Box and also queried the future of the phone box once land lines are disbanded – BT confirmed that the payphone service will still be available – **Noted.**

24/33.2B It was noted that a resident of North Croft reported the of vandalism to the BT Phone Box to the police. **Resolution** to send a letter to the resident to thank them.

24/34B Community Payback Scheme

It was proposed that the shutters at the Pavilion be cleaned by the Community Pay Back Scheme.

24/35B Play Equipment in Recreation Ground

24/35.1B To consider Annual Inspection from Rospa Play Safety – it was noted that the discount deadline had passed **Resolution** the Committee Clerk to contact Rospa to book the inspection if the cost did not exceed £108 + VAT and to consider the Scheduled Annual Inspection at the discounted rate. **Proposed Cllr Peeks Seconded Cllr Payne unanimously Resolved.**

24/35.2B A quote had been accepted for the supply and installation of the new play equipment and that it would be installed by the 23rd August 2024- **NOTED.**

24/35.3B The Supplier of the new play equipment would replace the plank of Wood that was showing signs of rot when they were on site installing the new play equipment – **NOTED.**

24/35B Flagpole – The flagpole had been erected on the 24th May 2024 – NOTED.

Matters for the next Meeting to be held on 13th May 2024 – Nothing.

Meeting closed at 8.40pm

Signed as a true and correct recordCllr Payne Dated ...08/07/2024.....