



WILLITON PARISH COUNCIL

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Dear Councillor

26th June 2024

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 1st July 2024** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 24/81 To advise the recording of the meeting**
- 24/82 Conduct of Meeting including Code of Conduct and Respect for others at Meeting**
- 24/83 To note apologies for absence and approve reason, where appropriate**
- 24/84 Declarations of Interest**
- 24/85 Co-option of Councillor**
- 24/86 Minutes of the last meeting held on 3rd June 2024 for approval (attached)**
- 24/87 Matters from the Minutes – for the purpose of report only**
- 24/88 Report from Avon and Somerset Constabulary**
- 24/89 Report from Somerset Councillors**
- 24/90 Clerk's/Chairman's Notices**
 - 24/90.1 Williton Window Report
- 24/91 Correspondence**
 - 24/91.1 To note contents of correspondence log (attached)
 - 24/91.2 Letter from Parishioner (attached)
 - 24/91.3 Quantock Foodbank - email thanking the Parish Council for agreeing to the use of the car park
 - 24/91.4 Foxes Academy invitation to attend Graduation
- 24/92 Report from Environment & Planning held on 10th June 2024 and any recommendations for approval (attached)**
- 24/93 Report from Finance & Admin Committee held on 17th June 2024 and any recommendations for approval (attached)**
 - 24/93.1 To note the provisions as at 31st May 2024 (attached)
 - 24/93.2 (Item 24/21.1A) Legionella Testing for Parish Office and Public Conveniences – to discuss under 24/109
 - 24/93.3 (Item 24/27.1A) Recommendation to re-adopt The Code of Conduct policy (attached)
 - 24/93.4 (Item 24/27.2A) Recommendation to adopt amended Anti-Bullying policy (attached)
 - 24/93.5 (Item 24/27.3A) Recommendation to re-adopt Audio/Visual Recording policy
 - 24/93.6 (Item 24/30A) Recommendation to adopt amended Terms of Reference for Events sub-committee (attached)
 - 24/93.7 (Item 24/33A) Cash Handling Protocol – to be discussed under 24/108
- 24/94 Report from Events Sub Committee held on 12th June 2024 – to note and agree Parish Council events (attached)**
- 24/95 To receive any accounts for payment not covered by Finance and Admin Committee (To be given at the meeting)**
- 24/96 Verbal report from meeting with Cllr Revans, Leader of Somerset Council held on 10th June 2024**
- 24/97 Solar Farm**
 - 24/97.1 Copy of letter sent to Secretary of State – for information (attached)
 - 24/97.2 Verbal report from meeting with Chairman of Parish Councils and possible judicial review – to consider

24/98	Health and Safety
24/99	Amenity Area - update
24/100	Williton Window
24/101	Community Speed Watch – to receive report from Cllr Denton
24/102	Speed Indicator Device - update Update from Somerset Highways on permission for positioning posts agreed at the March 2024 meeting
24/103	To receive a SID (Speed Indicator Device) report
24/104	Community Review Project – to receive update
24/104.1	Request to sign notice regarding Pre-election period statement – to consider (attached)
24/104.2	Data Sharing agreement with Williton Parish Council being the DPO – to consider (attached)
24/105	Youth Council – update
24/106	Local Community Network Verbal report from meeting on 27 th June 2024
24/107	Flood / Village Response Group
24/108	Williton Chemist – to receive update
24/109	Matters for the next meeting to be held on Monday 5th August 2024
24/110	To pass a resolution to exclude the Press and Public from the remainder of the meeting due to personnel sensitivity
24/111	(Item 24/33A) Cash Handling Protocol Recommendation to adopt amended protocol
24/112	(Item 24/21.1A) Legionella Testing for Parish Office and Public Conveniences – to consider (attached)