



WILLITON PARISH COUNCIL

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Dear Councillor

31st January 2024

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 5th February 2024** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 23/259 To advise the recording of the meeting**
- 23/260 Conduct of Meeting**
- 23/261 To note apologies for absence and approve reason, where appropriate**
- 23/262 Declarations of Interest** - *Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the **Parish** Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)*
- 23/263 Co-option of Councillors** – (no applications to date)
- 23/264 Minutes of the last meeting held on 8th January 2024 for approval** (attached)
- 23/265 Minutes of the Extra Ordinary Meeting held on 22nd January 2024 for approval** (attached)
- 23/266 Minutes of the Extra Ordinary Meeting held on 30th January 2024 for approval** (attached)
- 23/267 Matters from the Minutes – for the purpose of report only**
- 23/268 Potential Closure of Williton Household Waste Recycling Centre**
 - 23/268.1 To consider response to Somerset Council, after Public Meeting held on 30th January 2024
 - 23/268.2 After the public meeting, a request had been received for a meeting with Parish Chairman – date had been set for Tuesday 6th February 2024 – to note
- 23/269 Report from Avon and Somerset Constabulary**
- 23/270 Report from Somerset Councillors**
- 23/271 Clerk's/Chairman's Notices**
 - 23/271.1 Williton Window Report – to agree author for article
 - 23/271.2 Changes to Editorial Deadlines for Williton Window
- 23/272 Correspondence**
 - 23/272.1 To note contents of correspondence log (attached)
 - 23/272.2 Request for a letter of support from Citizens Advice West Somerset, for Hinkley Point Somerset Community Fund and Report April 2023 – December 2023 (attached)
 - 23/272.3 Invitation from West Somerset Railway plc to attend meeting (attached)
 - 23/272.4 Brewhouse Theatre – offer to make presentation and request for funding – to consider (attached)
- 23/273 Report from Environment and Planning Committee held on 15th January 2024 and any recommendations for approval** (attached)
 - 23/273.1 (Item 23/138B) Recommendation to re-locate previously agreed flagpole onto Bellamy's Corner

23/274	Report from Finance & Admin Committee held on 22nd January 2024 and any recommendations for approval (attached)
23/274.1	To note the provisions as at 30 th November and 31 st December 2023 (attached)
23/274.2	(Item 23/121A) Recommendation to agree to the temporary storage of West Somerset Free Press archive files, until the space was needed for another purpose, subject to the Parish Council not being responsible for any damage
23/274.3	(Item 23/122A) Recommendation to accept Parish Office Hire Charges from 1 st April 2024 (attached)
23/274.4	(Item 23/125A) Recommendation to adopt Doniford Bus Shelter (attached)
23/275	Precept 2024 – 2025 (attached)
23/276	Report from Events Sub Committee held on 17th January 2024 – to note and agree Parish Council events (attached)
23/277	To receive any accounts for payment not covered by Finance and Admin Committee (To be given at the meeting)
23/278	Health and Safety
23/279	Community Speed Watch – to receive report from Cllr Denton
23/280	Local Community Network – to note date of next meeting as 7 th February 2024
23/281	Speed Indicator Device
23/281.1	Update regarding use of post, opposite Roughmoor Industrial Estate
23/281.2	Arranging for SID's to be erected on available posts - update
23/282	Community Review Project
23/282.1	(Item 23/164.6) Interest was registered further to November 2023 Parish Council meeting – confirmation received that Williton Parish Council had been successful. Requirement to consider conditions and nominate a project lead to undertake the commitment being agreed to (attached)
23/283	Report from Somerset Rivers Authority Public Workshop seminar held on 9th January 2024 (attached)
23/284	Flood / Village Response Group – Tuesday 27 th February 2024 at 6pm - update
23/285	Assets of Community Value Nomination Form – update
23/286	Matters for the next meeting to be held on Monday 8th January 2024 If updates available, the following will be added: Amenity Area, Williton's Postal Service, Youth Council, CCTV
23/287	To pass a resolution to exclude the Press and Public from the remainder of the meeting due to personnel sensitivity
23/288	Increase to hours for Memorial Ground and Pavilion Co-ordinator – to note response from WWMRG Charity and consider implementation (attached)
23/289	To consider recommendation from EPC to award the WPC and SCC Ground Maintenance Contract 2024-2025 to Quotation Two (attached)
23/290	To consider recommendation from EPC to award the Weed Spraying Contract 2024-2025 to Quotation Five on a one-year contact (to be forwarded)