



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: clerk@willitonpc.org.uk

www.willitonparishcouncil.org

Dear Councillor

21st December 2023

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 8th January 2024** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- 23/218 To advise the recording of the meeting**
- 23/219 Conduct of Meeting**
- 23/220 To note apologies for absence and approve reason, where appropriate**
- 23/221 Declarations of Interest** - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the **Parish Council's Code of Conduct** and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- 23/221.1 To consider the following planning applications** – Plans are available for inspection on the Somerset Council website under the planning portal.

Decision to be made as to whether a request for any of the following applications to be considered by Planning Committee.

Application No	Location	Description
3/37/23/029	Parsonage Farm, 41 Brendon Road, Watchet	Hybrid Application comprising of application for Outline Planning, Phase 2, (with all matters reserved except access) for the erection of a residential development comprising of a mix of 230 No. dwellings including affordable, erection of buildings for employment use (Classes B2, B8 and E) with pedestrian, cycle and vehicular access, landscaping, drainage, public realm and Full Planning, Phase 1, for the change of use of the agricultural buildings to Class B8
3/37/23/031	Parsonage Farm, 41 Brendon Road, Watchet	Hybrid Application comprising of application for Outline Planning, Phase 2, (with all matters reserved except access) for the erection of a residential development comprising of a mix of 230 No. dwellings including affordable, erection of buildings for employment use (Classes B2, B8 and E) with pedestrian, cycle and vehicular access, landscaping, drainage, public realm and Full Planning, Phase 1, for the change of use of the agricultural buildings to Class B8 (Listed Application Only)

- 23/221.2 To consider request for collaborative meeting with Watchet Town Council** – to decide upon a date and authorise addition to any comments resolved above
- 23/222 Co-option of Councillors** – (no applications to date)
- 23/223 Minutes of the last meeting held on 4th December 2023 for approval** (attached)
- 23/224 Matters from the Minutes** – for the purpose of report only
- 23/225 Report from Avon and Somerset Constabulary** – Newsletter forwarded 27.11.2023
- 23/226 Report from Somerset Councillors**
- 23/227 Clerk's/Chairman's Notices**
- 23/227.1 Williton Window Report** – to agree author for article

23/228	Correspondence
23/228.1	To note contents of correspondence log (attached)
23/229	Report from Environment and Planning Committee and any recommendations for approval
	There is no report this month
23/230	Report from Finance & Admin Committee and any recommendations for approval
	There is no report this month
23/231	Report from Events Sub Committee held on 13th December 2023 – to note and agree Parish Council events (attached)
	The consider request for a Village Crier (attached)
23/232	To receive any accounts for payment not covered by Finance and Admin Committee
23/233	Final Budget and Precept 2024 – 2025 (draft attached)
23/233.1	To agree final budget and set precept amount
23/233.2	To consider formally writing to MP to express concern regarding increase in houses, not being precepted and the extra burden on the Parish
23/234	Health and Safety
23/235	Community Speed Watch – to receive report from Cllr Denton
23/236	Local Community Network – to note date of next meeting
23/237	Speed Indicator Device
23/237.1	Update regarding request for use of extra post, opposite Roughmoor Industrial Estate
23/237.2	Arranging for SID's to be erected on available posts - update
23/238	Amenity Area
23/238.1	Update from Solicitors
23/239	Williton's Postal Service – awaiting replies, to note
23/240	Flood / Village Response Group -
23/240.1	Terms of Reference – to consider and adopt (attached)
23/241	Youth Council
23/242	CCTV
23/243	Assets of Community Value Nomination Form
23/244	Matters for the next meeting to be held on Monday 8th January 2024
23/245	To pass a resolution to exclude the Press and Public from the remainder of the meeting due to personnel sensitivity
23/246	Report from Personnel Committee held on 20th December 2023 and recommendations for approval
23/246.1	To receive a verbal report from the meeting held on 8 th January 2024
23/246.2	Recommendation to offer the permanent position of Assistant to Parish Clerk – to agree
23/246.3	Recommendation to increase hours of Memorial Ground and Pavilion Co-ordinator – to consider