



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: clerk@willitonpc.org.uk

www.willitonparishcouncil.org

Dear Councillor

29th November 2023

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 4th December 2023** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

- 23/189 To advise the recording of the meeting**
- 23/190 Conduct of Meeting**
- 23/191 To note apologies for absence and approve reason, where appropriate**
- 23/192 Declarations of Interest** - *Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)*
- 23/193 Co-option of Councillors** – (no applications to date)
- 23/194 Minutes of the last meeting held on 6th November 2023 for approval** (attached)
- 23/195 Minutes of the Extra Ordinary meeting held on 27th November 2023 for approval** (attached)
- 23/196 Matters from the Minutes – for the purpose of report only**
- 23/197 Report from Avon and Somerset Constabulary** – Newsletter forwarded 27.11.2023
- 23/198 Report from Somerset Councillors**
- 23/199 Clerk's/Chairman's Notices**
 - 23/199.1 Williton Window Report – to agree author for article
 - 23/199.2 Verbal report from Chairman after site visit to Orchard Grove
- 23/200 Correspondence**
 - 23/200.1 To note contents of correspondence log (attached)
 - 23/200.2 Letter from Somerset Council regarding Service and Asset Devolution – to be discussed under item 23/205.1 (attached)
- 23/201 Formal Complaint**
 - 23/201.1 To receive and ratify recommendation from Complaints Committee
- 23/202 Report from Environment and Planning Committee held on 13th November 2023 and any recommendations for approval** (attached)
 - 23/202.1 Joint Collaborative Meeting with Watchet Council – to receive verbal report and to agree additional comments regarding Planning Application 3/37/23/026, Liddymore Road, Watchet.
- 23/203 Report from Finance & Admin Committee held on 20th November 2023 and any recommendations for approval** (attached)
 - 23/203.1 To note the provisions as at 31st October 2023 (attached)
 - 23/203.2 Office Opening times over Christmas period – closed from 21st December 2023 until 4th January 2024 - to note
 - 23/203.3 (Item 23/105.1A) Recommendation to re-adopt the Financial Regulations, with no amendments (attached)
 - 23/203.4 (Item 23/106.1A) Recommendation to adopt Terms of Reference for EPC (attached)
- 23/204 Report from Events Sub Committee held on 8th November 2023** – to note and agree Parish Council events (attached)
- 23/205 To receive any accounts for payment not covered by Finance and Admin Committee**

23/206	Budget Considerations 2024 – 2025 (draft attached)
23/206.1	Report from City, Town, and Parish Council Working Group: Weds 29 November 2023 and SALC AGM 2 nd December 2023 – to note budget possible implications
23/207	Health and Safety
23/207.1	Tree works on Bellamys Corner and The Copse – to agree for work to be undertaken, as per acceptance from Trustee for trees in Memorial Ground
23/208	Community Speed Watch – to receive report from Cllr Denton
23/209	Local Community Network – to note date of next meeting Tuesday 5 th December 2023
23/210	Speed Indicator Device
23/210.1	Update regarding request for use of extra post, opposite Roughmoor Industrial Estate
23/210.2	Arranging for SID's to be erected on available posts - update
23/211	Amenity Area
23/211.1	Update from Solicitors
23/212	Bellamy's Corner
23/212.1	Emailed request from Maitland Walker to close client account and return of funds
23/213	Williton's Postal Service – awaiting replies, to note
23/214	Children's Play Area
23/214.1	To consider request from WWMRG to work collaboratively to purchase additional equipment following their Co-op funding
23/215	Flood / Village Response Group -
23/215.1	Report from recent meeting (attached)
23/215.2	Terms of Reference – to consider and adopt (attached)
23/216	Youth Council
23/217	Matters for the next meeting to be held on Monday 8th January 2024
	CCTV