



WILLITON PARISH COUNCIL

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Dear Councillor

1st November 2023

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 6th November 2023** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

- 23/153 To advise the recording of the meeting**
- 23/154 Conduct of Meeting**
- 23/155 To note apologies for absence and approve reason, where appropriate**
- 23/156 Declarations of Interest** - *Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the **Parish** Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)*
- 23/157 Co-option of Councillors** – (no applications to date)
- 23/158 Minutes of the last meeting held on 2nd October 2023 for approval** (attached)
- 23/159 Minutes of the Extra Ordinary meeting held on 23rd October 2023 for approval** (attached)
- 23/160 Matters from the Minutes – for the purpose of report only**
- 23/161 Report from Avon and Somerset Constabulary** – Newsletter (forwarded 19.10.2023)
- 23/162 Report from Somerset Councillors**
- 23/163 Clerk's/Chairman's Notices**
 - 23/163.1 Williton Window Report – Cllr Hooper to be asked to write the article
- 23/164 Correspondence**
 - 23/164.1 To note contents of correspondence log (attached)
 - 23/164.2 Request from WWMRG to officially appoint two councillor representatives to the Events Committee
 - 23/164.3 Somerset Bus Partnership – Bus Route Under Threat – to consider comments (forwarded 10.10.23)
 - 23/164.4 Devon and Somerset Fire Service – Fire Service Consultation – to consider any response (forwarded 19.10.23)
 - 23/164.5 CAWS (Citizens Advice West Somerset) – Contact leaflet and half year reports (attached)
 - 23/164.6 Somerset Council Community Review Project (attached)
 - 23/164.7 Hinkley Point C – Apprenticeship & Recruitment Event Wednesday 22nd November 2023
- 22/165 Report from Environment and Planning Committee held on 9th October 2023 and any recommendations for approval** (attached)
- 23/166 Report from Finance & Admin Committee held on 16th October 2023 and any recommendations for approval** (attached)
 - 23/166.1 To note the provisions as at 30th September 2023 (attached)
 - 23/166.2 (Item 83.4A) Purchase of new lights for Christmas Trees – noted within budget
- 23/167 Report from Events Sub Committee held on 11th October 2023** – to note and agree Parish Council events (attached)
 - 23/167.1 Remembrance Day Service, 11th November 2023
 - 23/167.2 Joint RBL concert, 11th November 2023 – request for volunteers to help at event
- 23/168 To receive any accounts for payment not covered by Finance and Admin Committee**
- 23/169 Formal Complaint – to appoint Parish Council Representative for Hearing**

23/170	Health and Safety
23/170.1	Certificates received for Cllrs Aldridge and White regarding Chapter 8 Training completed and passed
23/171	Community Speed Watch – to receive report from Cllr Denton
23/172	Local Community Network
23/172.1	Report from meeting held on Thursday 19 th October 2023
23/173	Speed Indicator Device
23/173.1	Update regarding installation of extra post along the stone wall, between the 2 bakery accesses
23/173.2	Arranging for SID's to be erected on available posts - update
23/173.3	Terms of Hire for SID device to other Parish and Town Councils – to consider
23/174	Youth Council – report from Cllr Angell
23/175	CCTV
23/175.1	Awaiting confirmation of signed agreement – to consider how to proceed
23/176	Community Payback Scheme
23/177	Amenity Area
23/177.1	Update from Solicitors
23/177.2	To consider naming of Amenity Area
23/178	Williton's Postal Service
23/179	Children's Play Area
23/180	Flood / Village Response Group -
23/180.1	Report from recent meeting
23/180.2	Terms of Reference – to consider and adopt
23/181	Matters for the next meeting to be held on Monday 4th December 2023
23/182	To pass a resolution to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity
23/183	Verbal Report from Personnel Meeting
23/184	Post Office (Cllr Aldridge)