

WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 7th August 2023 at 7.00 pm
In the Parish Office, 2 Killick Way, Williton

Attendees:

Councillors	Payne (Chairman), Aldridge, Nye, Whetlor and White
Somerset Council	Davies
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Denton (Work Commitments)
	Angell, de Burgh-Thomas, Hooper, Howes, Peeks (personal)
Somerset Councillor	Woods
Other	None

Before the start of the meeting, a moments silence was held in memory of past Williton Parish Councillor, Mr Paddy Gower

23/95 The Chairman advised that the meeting would be recorded

23/96 **Apologies as noted above and reasons for absence approved**

23/97 **Declarations of Interest** - There were none

Name	Agenda Item	Interest	Action
Cllr Aldridge	23/110.1 & 23/110.2	Personal	No participation in discussion and did not vote

23/98 **Co-option of Councillors** - No applications had been received

23/99 **Approval of the Minutes of the Meeting held on 3rd July 2023**

It was unanimously **resolved** to approve the minutes of the meeting.
Proposed Cllr Aldridge, seconded Cllr White

23/100 **Matters from the Minutes – for the purpose of report only** – None reported

23/101 **Report from Avon and Somerset Constabulary**

It was resolved to note the Newsletter that had been received and forwarded to members

23/102 **Report from Somerset Councillor**

Written reports had been received from Cllrs Davies and Woods and forwarded to members.
Cllr Woods would be asked to report on issues specifically relating to Williton and bordering Parishes/Towns only, as it was felt the report was too generic.

Cllr Davies advised of IT issues encountered and the clamping down of use of personal email addresses. Noted the Community Bus had changed times to route. A paper would be forwarded detailing locations around the County, of various departments.

Cllr Whetlor asked for clarification of road closures – no definitive answer. Cllr Davies would raise this issue at the September full council meeting, that officers could not answer and why no details had been given.

Cllr Aldridge requested that the free community bus considers changing route to the centre of Williton. Cllr Davies would ask the question.

23/103 **Clerk's/Chairman's Notices**

23/103.1 Cllr Angell had written the article for Williton Window - noted

23/103.2 The final Register of Member's Interest Form had been received before the start of the meeting and would be forwarded to Somerset Council.

23/104 **Correspondence**

23/104.1 It was **resolved** to note the contents of the correspondence log

- 23/104.2 A letter had been received from WWMRG requesting the Parish Council consider retrospective payment for 2 x 2-way radios. Unanimously **resolved** to re-imburse the purchase retrospectively, however, to ensure prior agreement be obtained for future. Proposed Cllr Payne, seconded Cllr Whetlor.
- 23/104.3 A letter had been received from Below Ground Solutions Ltd offering a free, no obligation visit, to discuss hosting EV stations. Unanimously **resolved** to agree to a discussion, so an informed decision can be made. Proposed Cllr Payne, seconded Cllr Aldridge.
- 23/104.4 Proposed Base Station Upgrade at CS12634823 – Land of Rydon Farm, West Quantoxhead, Watchet, Taunton, Somerset, TA4 4DW (309972, 142638) – No objection – only comment was to ensure the trees were correctly dealt with by qualified Tree Surgeon. Proposed Cllr Nye, seconded Cllr Whetlor, unanimously **resolved**.
- 23/104.5 Somerset Council (Various roads within Somerset West and Taunton Electric Scooter Experimental Order 2023) – concern raised regarding use of scooters and safety of all road users. **Resolved** to respond stating proper enforcement must be applied by the enforcement team.
- 23/104.6 A reply had been received from Democratic Services advising equipment had been removed from West Somerset House which is why Planning Committee meetings could not be held there, stating possible replacement would be considered to enable future meetings - noted

23/105 Report from the Environment and Planning Committee held on 10th July 2023

It was **resolved** to note the report

- 23/105.1 A constructive collaborative meeting had been held with Watchet Town Council on 27th July 2023. Notes would be forwarded.

23/106 Consideration of Planning Applications

Application No	Location	Details	Comment
3/37/23/022	Former Wansborough Paper Mill, Brendon Road, Watchet, TA23 0AY	Temporary storage of soil in 4 No. areas	Request for application to be considered by Somerset Council Planning Committee. Concern regarding the timings of, and the amount of lorry movements. Request for a suitable traffic management plan to be put in place before any permission be granted and to continue during potential works. We support comments from Watchet Town Council (Proposed Cllr Nye, seconded Cllr White, all agreed)
3/39/23/019	15 Sir Gilbert Scott Court, Long Street, Williton	Install internal secondary double glazing to all (10 No.) windows – a mixture of sash and tilt as appropriate to each window	No comment
3/39/23/018	Red Park Equestrian Centre, Egrove Way, Williton, TA4 4TB	Removal of condition No. 08 (holiday occupancy) of application 3/39/23/002	On proviso the property is suitable for permanent residence and meets modern planning standards then no objection. (Proposed Cllr Whetlor, seconded Cllr Aldridge, all agreed)

23/107 Report from the Finance and Administration Committee held on 17th July 2023

It was **resolved** to note the report

- 23/107.1 It was **resolved** to note the provisions as at 30th June 2023.
- 23/107.2 (Item 23/43.1) Correspondence Log – due to recent incident, it was recommended to revert to previous way of logging correspondence.

To accept the proposal; Proposed by Cllr Nye, seconded Cllr Aldridge unanimously **Resolved**

- 23/107.3 Terms of Reference – Recommendation to continue with current ToR's for FAC committee, with no amendments.

To accept the proposal; Proposed by Cllr Aldridge, seconded Cllr Whetlor unanimously **Resolved**

- 23/107.4 Parish Office Windows – request from previous Full Council meeting for FAC to form a working group to source funding denied, due to last of members of FAC committee. All members were asked to look for funding streams. Options to be presented to the October Full Council meeting.

23/108 To receive accounts for payment not covered by Finance and Admin Committee

Unanimously **resolved** to pay the following invoices. Proposed Cllr Whetlor, seconded Cllr White

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
07/08/2023	Aurora FFE 6650 Welcome Back Fund	4258	50005820	181.32		0.00
07/08/2023	B Walsh & Sons Ltd 6035 Playground Maintenance	4259	3732	936.00		156.00
07/08/2023	B Walsh & Sons Ltd 645 Amenity Area	4260	3722	6,645.60		1,107.60
07/08/2023	Countrywide Ground Maintenance 4560 SC Ground Maintenance	4261	524887	197.70		32.95
07/08/2023	Countrywide Ground Maintenance 4555 WPC Ground Maintenance	4262	524813	1,242.37		207.06
07/08/2023	Enhanced Group 4505 Printing	4263	981	59.57		9.93
07/08/2023	Function 28 Ltd 4605 Website	4264	13800	12.00		2.00
07/08/2023	Idverde 4590 Public Conveniences	4265	1088147	1,534.50		255.75
07/08/2023	N Ridge 4510 Office Cleaning	4266	61	122.04		0.00

23/109 Health and Safety

Nothing to report

23/110 CAWS – Citizens Advice West Somerset

23/110.1 The Service Level Agreement would be in line with the 2021 agreement. It was **resolved** to accept, proposed Cllr Nye, seconded Cllr Whetlor. *(Cllr Aldridge did not partake in discussion and did not vote)*

23/110.2 (Item 23/80.2) Confirmation funding would be released. Proposed Cllr Payne, seconded Cllr Whetlor. *(Cllr Aldridge did not partake in discussion and did not vote)*

23/111 Community Speed Watch

One new volunteer – no further report

23/112 Local Community Network

23/112.1 The inaugural meeting had been held on the 13th of July 2023. Draft minutes had been circulated. Cllr Whetlor encouraged members to read the minutes, in particular items 6a and 6b. Agreed larger parish and towns needed to support smaller parishes, to ensure all voices were heard equally. The LCN would be requested to push for relevant meeting equipment to be reinstalled in West Somerset House, to enable meetings to be facilitated.

23/113 Speed Indicator Devices

23/113.1 No further update regarding the installation of the posts, including the extra post at the Bakery.

23/113.2 Training had been booked for Cllrs Aldridge and White for Friday 11th August 2023.

23/114 Youth Council

Cllr Angell advised there was no update from Minehead Eye. The schools would be contacted to encourage involvement.

23/115 CCTV

23/115.1 No update

23/116 Community Payback Scheme

23/116.1 A request for supplies, such as paint and brushes, was considered. It was unanimously resolved the Clerk and Chairman could authorise purchases, if within budget lines, without prior agreement. Proposed Cllr Payne, seconded Cllr Whetlor.

23/117 Amenity Area

23/117.1 Solicitor update – it was anticipated to have further details shortly

23/117.2 It was noted that work had been completed. 'No Dogs' signs had already been erected; therefore, it was unanimously **resolved** to open the area with immediate effect.
Proposed Cllr Payne, seconded by Cllr White

23/117.3 It was noted the football goal had already been erected and installed. It was hoped the benches would be assembled in time to be used for the fete, and then moved into the amenity area.

23/118 Children's Play Area

23/118.1 It was unanimously **resolved** to request formal agreement from WWMRG Charity for the Parish Council to have children's play equipment on the land, to pre-empt any possible questions raised.

23/118.2 A reply had been received from Community Ownership Fund Expression of Interest (EOI) inviting a full application for funding to be submitted, at the next opportunity window, approximately October.

23/118.3 Resolved to note the inspection report. A further company attended site and would submit a quotation for repair/replacement of equipment. The swings had been received and reinstalled.

23/119 Matters for the next Parish Council meeting to be held on Monday 2nd October 2023

(Cllr Davies left at 8.51pm)

Naming of Amenity Area

23/120 A resolution was passed to exclude the Press and Public from the remainder of the meeting due to commercial and personnel sensitivity. Proposed Cllr White, seconded Cllr Whetlor

23/121 Grant Application

An amended application form had been received and completed in full. Unanimously **resolved** to release funds, previously agreed. Proposed Cllr Whetlor, seconded Cllr Nye.

23/122 (Item 23/60) To consider quotations on Play Equipment to remove item 9 and repairs to item 12

Quotations were still awaited

23/123 To note decision from Personnel Committee and consider related recommendation

The decision from Personnel Committee was noted.

The recommendation on related item was discussed and agreed.

Meeting closed at 9.34 pm

Signed as a true and correct record Cllr Payne Dated 2nd October 2023