



WILLITON PARISH COUNCIL

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Dear Councillor

2nd August 2023

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 7th August 2023** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

Before the start of the meeting there will be a moments silence in memory of past Williton Parish Councillor, Mr Paddy Gower

- 23/95 To advise the recording of the meeting**
- 23/96 To note apologies for absence and approve reason, where appropriate**
- 23/97 Declarations of Interest** - *Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the **Parish** Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)*
- 23/98 Co-option of Councillors** – (no applications to date)
- 23/99 Minutes of the last meeting held on 3rd July 2023 for approval** (attached)
- 23/100 Matters from the Minutes – for the purpose of report only**
- 23/101 Report from Avon and Somerset Constabulary**
- 23/102 Report from Somerset Councillor**
- 23/103 Clerk's/Chairman's Notices**
 - 23/103.1 Williton Window Report – Cllr Angell had written article – to note
 - 23/103.2 Register of Member's Interest Forms – request for outstanding forms to be submitted to Clerk
- 23/104 Correspondence**
 - 23/104.1 To note contents of correspondence log (attached)
 - 23/104.2 Letter from WWMRG requesting Parish Council to consider retrospective payment for 2 x 2-way radios
 - 23/104.3 Below Ground Solutions Ltd – letter regarding additional income for Parish councils hosting EV stations in publicly accessible carparks – to consider (attached)
 - 23/104.4 Proposed Base Station Upgrade at CS12634823 – Land of Rydon Farm, West Quantoxhead, Watchet, Taunton, Somerset, TA4 4DW (309972, 142638) – (forwarded 12.07.2023) for comment
 - 23/104.5 Somerset Council (Various roads within Somerset West and Taunton Electric Scooter Experimental Order 2023 (forwarded 28/06/2023)
 - 23/104.6 Democratic Services advising equipment had been removed from West Somerset House so Planning Committee meeting could not be held in venue. Possible replacement would be considered to enable future meetings
- 23/105 Report from Environment & Planning held on 10th July 2023 and any recommendations for approval** (attached)
 - 23/105.1 Report from joint collaborative meeting with Watchet Town Council held on 27th July 2023 – to note (attached)
- 23/106 To consider the following planning applications** – Plans are available for inspection on the Somerset Council website under the planning portal.

Decision to be made as to whether a request for any of the following applications to be considered by Planning Committee.

23/106.1

Application No	Location	Description
3/37/23/022	Former Wansbrough Paper Mill, Brendon Road, Watchet, TA23 0AY	Temporary storage of soil in 4 No. areas.
3/39/23/019	15 Sir Gilbert Scott Court, Long Street, Williton, TA4 4RH	Install internal secondary double glazing to all (10 No.) windows – a mixture of sash and tilt as appropriate to each window
3/39/23/018	Red Park Equestrian Centre, Egrove Way, Williton, TA4 4TB	Removal of condition No. 08 (holiday occupancy) of application 3/39/23/002

23/107 Report from Finance & Admin Committee held on 17th June 2023 and any recommendations for approval (attached)

- 23/107.1 To note the provisions as at 30th June 2023 (attached)
- 23/107.2 (Item 23/43.1) Correspondence Log – Due to recent incident, recommendation to revert to previous way of logging correspondence
- 23/107.3 Terms of Reference – recommendation to continue with current ToR's for FAC committee, with no amendments
- 23/107.4 Parish Office Windows – request from Full Council for FAC to form a working group to source funding denied, due to lack of members on FAC committee. Options to be presented to Full Council at October 2023 meeting.

23/108 To receive any accounts for payment not covered by Finance and Admin Committee

23/109 Health and Safety

23/110 CAWS – Citizens Advice West Somerset

- 23/110.1 To consider Service Level Agreement (attached)
- 23/110.2 (Item 23/80.2) To confirm funding be released

23/111 Community Speed Watch – to receive report from Cllr Denton

23/112 Local Community Network

- 23/112.1 Draft minutes from meeting held on 13th July 2023 (forwarded 31.07.2023) – to note

23/113 Speed Indicator Device

- 23/113.1 Update regarding installation of extra post along the stone wall, between the 2 bakery accesses
- 23/113.2 Cllr Aldridge and White to attend Training 11th August 2023 – to note

23/114 Youth Council – report from Cllr Angell

23/115 CCTV

- 23/115.1 Awaiting confirmation of signed agreement

23/116 Community Payback Scheme – update

- 23/116.1 Request for supplies such as paint and paintbrushes – for agreement

23/117 Amenity Area

- 23/117.1 Update from Solicitors
- 23/117.2 To note work had been completed and to arrange a date for opening to the public
- 23/117.3 Installation of benches and goalmouth

23/118 Children's Play Area

- 23/118.1 To request formal agreement from WWMRG Charity for Parish Council to have children's playground equipment on land
- 23/118.2 Reply from Community Ownership Fund Expression of Interest (EOI) inviting full application for funding to be submitted
- 23/118.3 Play Safety Inspection Report – to note – (attached)

23/119 Matters for the next meeting to be held on Monday 2nd October 2023

23/120 To pass a resolution to exclude the Press and Public from the remainder of the meeting due to personnel sensitivity

23/121 Grant Application - Williton Rockets – to agree to release funds due to receipt of amended form (attached)

23/122 (Item 23/60) To consider quotations on Play Equipment to remove Item 9 and repairs to Item 12 (to be forwarded)

23/123 Verbal Report from Personnel Committee and to receive recommendation