

WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 5th June 2023 at 7.00 pm
In the Parish Office, 2 Killick Way, Williton

Attendees:

Councillors	Payne (Chairman), Aldridge, Angell, de Burgh-Thomas, Denton, Nye, Peeks (left during item 23/58), Whetlor and White
Somerset Council	Davies (left after item 23/53.1)
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Hooper and Howes
Somerset Councillor	Woods
Other	None

Before the start of the meeting a presentation was given by Minehead Eye on Williton Youth Club, reporting on the success of the Youth Club

23/34 The Chairman advised that the meeting would be recorded

23/35 Apologies as noted above and reasons for absence approved

Cllr Howes had requested a sabbatical for 6 months but would still be available to help with some of the events. After a proposal from Cllr Denton, seconded by Cllr Aldridge, it was **resolved** to agree to the request, with one vote against

23/36 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Peeks	22/59	Personal	Left meeting

23/37 Co-option of Councillors

No applications had been received

23/38 Approval of the Minutes of the Meeting held on 2nd May 2023

It was **resolved** to approve the minutes of the meeting.
Proposed Cllr Whetlor, seconded Cllr White, with one abstention due to absence

23/39 Approval of the Minutes of the Extra Ordinary Meeting held on 15th May 2023

It was **resolved** to approve the minutes of the meeting.
Proposed Cllr White, seconded Cllr Aldridge, with four abstentions due to absence.

23/40 Matters from the Minutes – for the purpose of report only

23/40.1 Community Payback Scheme would commence on Sunday 25th June 2023 - noted

23/41 Report from Avon and Somerset Constabulary

No report had been received

23/42 Report from Somerset County

Written reports had been received from Cllrs Davies and Woods and forwarded to members. Cllr Davies distributed information regarding Highway Markings, Highway Maintenance and a flood co-ordinator. Cllr Davies had attended two hearings on licencing and one on standards. Members were reminded certain issues could be reported, as individuals, on Fix My Street.

23/43 Clerk's/Chairman's Notices

23/43.1 Cllr White would write the next article for Williton Window, which would be submitted via the Clerk

23/43.2 Outstanding Register of Member's Interest Forms were requested, to enable the clerk to forward to Somerset Council

23/44 Correspondence

23/44.1 It was **resolved** to note the contents of the correspondence log

23/44.2 It was resolved to note the report from Williton Youth Club

23/45 Report from the Environment and Planning Committee held on 9th May 2023

It was **resolved** to note the report

23/46 Report from the Finance and Administration Committee held on 15th May 2023

It was **resolved** to note the report

23/46.1 It was **resolved** to note the provisions as at 30th April 2023.

23/46.2 (Item 23/14A) It was unanimously **resolved** to accept the recommendation to adopt the Civility and Respect – proposed Cllr de Burgh-Thomas, seconded Cllr Angell

23/47 To receive accounts for payment not covered by Finance and Admin Committee

It was unanimously **resolved** to pay the following invoices. Proposed Cllr Peeks, seconded Cllr de Burgh-Thomas

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
05/06/2023	Aurora Foxes 6650 Welcome Back Fund	4216	50005456	406.27		0.00
05/06/2023	Countrywide Ground Maintenance 4555 Ground Maintenance	4217	515182	1,242.37		207.06
05/06/2023	Function 28 Ltd 4605 Website	4218	13482	12.00		2.00
05/06/2023	Function 28 Ltd 4605 Website	4219	13434	42.00		7.00
05/06/2023	Hall of Names 6617 Civic Celebrations	4220	4380	2,088.22		348.04
05/06/2023	M Hillier 4610 Computer Supplies	4221	2113	210.00		0.00
05/06/2023	Ideverde 4590 Public Conveniences	4222	10883232	1,534.50		255.75
05/06/2023	N Ridge 4510 Office Cleaning	4223	39	137.14		0.00
05/06/2023	West Somerset Flood Group 4605 Website contribution	4224	2023	5.00		0.00
05/06/2023	WWMRG – Pavilion Hire 6650 Foxes Lunches	4225	49,50,51	630.00		0.00
05/06/2023	WWMRG – Pavilion Hire 6625 Foxes Afternoon Tea	4225	52,53,54	737.50		0.00
05/06/2023	WWMRG – Pavilion Hire 6635 Youth Club	4225/6	34,35,36	377.00		0.00
05/06/2023	WWMRG – Pavilion Hire 6625 Talking Café	4226	22,23,24	208.00		0.00
05/06/2023	Zurich Insurance 4530 Insurance	4227	523821837	4,454.13		0.00
05/06/2023	S Sherry 4810 Internal Audir	4228	2099	490.00		0.00

23/48 Health and Safety

23/48.1 The Heras fencing had been erected around the two play items, in the children's play area. The Fire Brigade had been called to an incident in a cradle swing, which resulted in the swing being cut. It was noted that all swings were now out of action. The public toilet had been repaired and would now re-open. If a similar issue occurs, it was unanimously **resolved** the clerk would consider and have authority to replace with a stainless-steel unit – proposed Cllr Payne, seconded Cllr Whetlor.

23/49 Consideration of Annual Governance Statement 2022/2023

After a proposal from Cllr Aldridge, seconded by Cllr White, it was unanimously **resolved** to note that the Annual Governance Statement had been considered

23/50 Approval of Annual Governance Statement 2022/2023

After a proposal from Cllr de Burgh-Thomas, seconded by Cllr White, it was unanimously **resolved** to approve the statements

23/51 Signing of the Accounting Statement 2022/2023

After a proposal from Cllr Whetlor, seconded by Cllr Nye, it was unanimously **resolved** to sign the Accounting Statement

23/52 Community Speed Watch

Cllr Denton reported there had been an error on the police system, meaning no sites were authorised even though verbal confirmation had been received from previous PCSO to say that were. Cllr Denton had spoken to K Robinson, the lead on Community Speed watch to request this was sorted as soon as possible. It was **resolved** if the sites were not authorised within 4 weeks, then the Police and Crime Commissioner would be contacted – Cllr Denton and Clerk to liaise.

23/53 Local Community Network

The inaugural meeting would be held on the 13th of July 2023, 7pm at Crowcombe – Cllr Payne would attend as WPC representative. Cllr Whetlor advised she had been informed all Councillors could attend.

23/54 Speed Indicator Devices

23/54.1 A discussion took place regarding the proposal from Highways to install an extra post along the stone wall, between the 2 bakery accesses. After a proposal from Cllr White, seconded by Cllr Denton, it was **resolved**, with one vote against, to accept the proposal for an extra post to be installed.

23/54.2 It was **resolved** Cllrs Aldridge and White would attend the training on 19th of July, which the clerk would book. Cllr Angell was unable to attend any of the available dates.

23/55 Youth Council

Cllr Angell advised he had spoken to Minehead Eye and hoped to have an update shortly.

23/56 CCTV

23/56.1 The Clerk reported, despite numerous emails, no satisfactory response had been received. The Police and Crime Commissioner had been included as requested in the last email. It was resolved if no response was received within 14 days, to contact Ian Liddell-Grainger MP to request assistance.

23/57 Matters for the next Parish Council meeting to be held on Monday 3rd July 2023

Cllr Aldridge tendered his apologies

23/58 A resolution was passed to exclude the Press and Public from the remainder of the meeting due to commercial and personnel sensitivity. Proposed Cllr White, seconded Cllr de Burgh-Thomas

Cllr Peeks left during this item at 8.42pm

23/59 Email received by councillors

Cllr Payne confirmed he had received written confirmation regarding the advice received and that a copy of the emails had been forwarded to the Clerk.

After a discussion, it was unanimously **resolved** a letter would be sent from the Clerk, as Legal Officer, proposed Cllr Aldridge, seconded Cllr Nye.

23/60 (Item 23/28) To consider quotations to remove Play Equipment Item 9 and repairs to Item 12

No quotations had been received so this item was deferred

Meeting closed at 9.21 pm

Signed as a true and correct record Cllr Payne Dated 3rd July 2023