



WILLITON PARISH COUNCIL

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Dear Councillor

31st May 2023

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 5th June 2023** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

Before the start of the meeting there will be a presentation from Williton Youth Club

- 23/34 To advise the recording of the meeting**
- 23/35 To note apologies for absence and approve reason, where appropriate**
- 23/36 Declarations of Interest**
- 23/37 Co-option of Councillors – (no applications to date)**
- 23/38 Minutes of the last meeting held on 2nd May 2023 for approval (attached)**
- 23/39 Minutes of the Extra Ordinary meeting held on 15th May 2023 for approval (attached)**
- 23/40 Matters from the Minutes – for the purpose of report only**
 - 23/40.1 Community Payback scheme – commencing Sunday 25th June 2023 – to note
- 23/41 Report from Avon and Somerset Constabulary**
- 23/42 Report from Somerset Councillor**
- 23/43 Clerk's/Chairman's Notices**
 - 23/43.1 Williton Window Report – Cllr White to be asked to write next article
 - 23/43.2 Register of Member's Interest Forms – request for outstanding forms to be submitted to Clerk
- 23/44 Correspondence**
 - 23/44.1 To note contents of correspondence log (attached)
 - 23/44.2 Report from Williton Youth Club (attached)
- 23/45 Report from Environment & Planning held on 9th May 2023 and any recommendations for approval (attached)**
- 23/46 Report from Finance & Admin Committee held on 15th May 2023 and any recommendations for approval (attached)**
 - 23/46.1 To note the provisions as at 30th April 2023 (attached)
 - 23/46.2 (Item 23/14A) Civility and Respect – recommendation to adopt (attached)
- 23/47 To receive any accounts for payment not covered by Finance and Admin Committee**
- 23/48 Health and Safety**
- 23/49 To consider the Annual Governance Statement 2022/2023 (attached)**
- 23/50 To approve the Annual Governance Statement 2022/2023**
- 23/51 To sign the Accounting Statement 2022/2023**
- 23/52 Community Speed Watch – to receive report from Cllr Denton**

- 23/53** **Local Community Network**
23/53.1 To note date of meeting and confirmation that Chairman will attend to represent Parish Council
- 23/54** **Speed Indicator Device**
23/54.1 To consider installation of extra post along the stone wall, between the 2 bakery accesses (attached)
23/54.2 Training dates – 5th July; 19th July or 4th August – to confirm which dates Cllrs Angell and White can attend
- 23/55** **Youth Council** – report from Cllr Angell
- 23/56** **CCTV – update** – further emails forwarded and copied into Police & Crime Commissioner
23/56.1 To consider way forward if no response received
- 23/57** **Matters for the next meeting to be held on Monday 3rd July 2023**
- 23/58** **To pass a resolution to exclude the Press and Public from the remainder of the meeting due to commercial and personnel sensitivity**
- 23/59** **Email received by councillors** – update from Chairman
- 23/60** (Item 23/28) **To consider quotations on Play Equipment to remove Item 9 and repairs to Item 12** (to be forwarded)