

# WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 3<sup>rd</sup> April 2023 at 7.00 pm  
In the Parish Office, 2 Killick Way, Williton.

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## Attendees:

<b>Councillors</b>	Payne (Chairman), Aldridge, Angell, de Burgh-Thomas, Hooper, Howes, Nye (arrived at 7.03pm) and White
<b>Somerset Council</b>	Davies
<b>Avon and Somerset Constabulary</b>	None
<b>Press</b>	None
<b>Clerk</b>	Mrs Michelle Francis
<b>Public</b>	None
<b>Other</b>	None
<b>Apologies:</b>	
<b>Councillors</b>	Whetlor (conflicting engagement), Denton (work commitments), Peeks (away)
<b>SCC Councillors</b>	Woods (Cllr Davies and Woods would attend alternate meetings)
<b>Other</b>	None

- 22/309** The Chairman advised the meeting would be recorded
- 22/310** Apologies as noted above and reasons for absence approved as indicated (LGA 1972 s85 (1))
- 22/311** **Declarations of Interest** - There were none
- 22/312** **Approval of the Minutes of the Meeting held on 6<sup>th</sup> March 2023**  
It was **resolved** to approve the minutes of the meeting, Proposed Cllr Howes, seconded Cllr de Burgh-Thomas, one abstention due to absence
- 22/313** **Matters from the Minutes – for the purpose of report only**  
There were none
- 22/314** **Report from Avon and Somerset Constabulary**  
It was resolved to note the newsletter that had been forwarded.
- 22/315** **Report from Somerset County Councillor / Unitary County Councillors**
- 22/315.1** It was resolved to note the report and press releases from Cllr Davies that had been forwarded and handed out at the meeting. Cllr Davies advised he would be standing on the following committees: Standards; Constitution & Governance; Members Development Plan and Licensing. He was no longer on Transport but would still attend the Hinkley Point Stakeholders meetings. A briefing was being held regarding 20mph speed limits and would report back.  
  
Cllr Aldridge asked for a question to be raised regarding the environmental impact of combustion engines travelling in third gear and statistics to show effect on accidents? Cllr Davies would ask.  
  
Cllr Payne had attended a planning seminar and had been informed email contacts would remain the same, for now, and asked if this would be the same across all sections? Cllr Davies would ask.  
  
Cllr Aldridge asked when the structure of the LCN's would be known and when the meetings would start.
- 22/316** **Final Report from previous Somerset West and Taunton District Councillors – Watchet, Williton & Sampford Brett**  
Cllr Aldridge stated the two Councillors now representing the area would have a lot of work to undertake and wished them luck, this was echoed from the Parish Council. Please have patience with the new administration.  
Cllr Davies reported a farewell get together had taken place. The iPads had been returned, deleted and would be reissued for other purposes.
- 22/317** **Clerk's/Chairman's Notices**
- 22/317.1** Williton Window – Cllr Howes would write the next article. It was requested that reports are sent to the Office for submission, a week before the given deadline.
- 22/317.2** The Chairman advised Cllr Naylor had submitted her resignation. Cllr Hooper requested a copy.

Derek Cridland had kindly been the Parish Council representative for many years on the St Decuman's and Mary Huxtable Trust but had recently retired. Members were asked to consider a possible replacement for the May meeting. A Thank you letter would be sent. Proposed Cllr Payne, seconded Cllr Aldridge and unanimously **resolved**

## **22/318 Correspondence**

22/318.1 It was **resolved** to note the contents of the correspondence log

The response from SWT about the Parish Council's complaint regarding cardboard car park permits was noted. After a proposal from Cllr Aldridge, seconded by Cllr Angell, it was unanimously resolved a letter would be sent to all Parish and Town Council's in Somerset urging them to contact Somerset Council requesting these permits continued.

22/318.2 Community Payback Offer – it was unanimously **resolved** the car park store would be offered for their required storage. Proposed Cllr Howes, seconded Cllr Hooper.

## **22/319 Report from the Environment and Planning held on 13<sup>th</sup> March 2023**

It was **resolved** to note the report

22/319.1 (Item 22/180.1B) Following the meeting with Highways, where the double yellow lines on Long Street had been advised were seasonal, it was unanimously **resolved** to request this was changed to "No waiting at any time", which would require a Traffic Order to change the name plates. Proposed Cllr White, seconded Cllr Aldridge.

## **22/320 Report from Finance & Admin Committee held on 20<sup>th</sup> March 2023**

It was **resolved** to note the report

22/320.1 It was **resolved** to note the provisions as at 28<sup>th</sup> February 2023

22/320.2 Eye Test and Glasses Policy – unanimously **resolved** to adopt the policy. Proposed Cllr Howes, seconded Cllr Nye

## **22/231 Report from Events Committee held on 8<sup>th</sup> March 2023**

It was **resolved** to note the Easter Egg hunt on Easter Sunday – volunteers were requested

## **22/322 To receive accounts for payment not covered by Finance and Admin Committee**

A discussion took place as to whether pay the rates in one payment, or monthly, after a proposal from Cllr Hooper, seconded by Cllr Howes, it was resolved to pay in full, in one payment.

It was unanimously **resolved** to pay the following invoices.  
Proposed Cllr Hooper, seconded Cllr Howes

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
31/03/23	Aurora (Foxes) 6625 Lunches	4183	50005036	346.89		0.00
31/03/23	Countrywide Grounds Maintenance 4560 SCC Grounds Maintenance	4184	506199	189.00		31.50
31/03/23	Countrywide Grounds Maintenance 4555 WPC Grounds Maintenance	4185	506201	860.40		143.40
31/03/23	SALC 4520 Training	4086	2143	20.00		0.00
31/03/23	Enhanced Group 4505 Printing	4187	787	3260		5.44
31/03/23	Lyreco UK Ltd 4505 Printing & Stationery	4188	6410322171	156.88		26.15
03/04/23	Function 28 Ltd 4605 Website	4189	13176	12.00		2.00
03/04/23	Somerset Council Rates – Workshop	4190		1,676.64		0.00
03/04/23	Amazon 4505 Printing & 6630 Easter	4191		39.77		6.63
03/04/23	Microsoft 365 4610 Computer Supplies	4192		79.99		0.00

- 22/323 Talking Café**  
A request had been received for continued support by paying for room hire in the Pavilion. After a discussion, it was unanimously **resolved** to fund for the coming year, but to write and ask Watchet Town Council if they would be able to contribute. Proposed Cllr Payne, seconded Cllr Hooper
- 22/324 Health and Safety**  
The report had been received earlier in the day regarding the Children's playground equipment, which would be discussed at EPC, it was noted a lot of equipment was reaching its end of life.  
Public Toilets – a member of the public had been locked in the toilets, due to the safety mechanism failing. A replacement had been ordered.  
Agreed to place a sign saying to call 999 and to investigate a way to raise an alarm, in both toilets, in case this happened again, possibly a monitoring service.
- 22/325 Amenity Area**  
The company removing the mound of earth would be asked for a date for work to commence. The picnic tables had arrived. The working group would meet on 17<sup>th</sup> April, all were invited to attend.
- 22/326 Community Speed Watch**  
No report
- 22/327 Speed Indicator Device**  
22/327.1 Cllrs Aldridge, Angell and White volunteered to undertake the training, new dates would be sought. Highways would be chased regarding the installation of the posts or consideration given to use another company
- 22/328 Youth Council**  
Cllr Angell awaited the information from SALC, but would contact Minehead EYE to target children within Williton. A budget of £500.00 was confirmed, which had been a grant from Somerset County Council
- 22/329 Unitary Authority**  
As the new authority was in existence, it was **resolved** to remove this from the agenda
- 22/330 CCTV Coverage**  
Contact had been made with Avon and Somerset Police and Crime Commissioner, and further response was awaited
- 22/331 Annual Parish Assembly – Wednesday 19<sup>th</sup> April 2023**  
The Clerk confirmed the invitations to the leader of Somerset Council and the Police Crime Commissioner to attend and speak at the Assembly, had been accepted.
- 22/332 Matter for the next meeting – Tuesday 2<sup>nd</sup> May 2023**

Meeting Closed 8.31 pm

Signed as a true and correct record ..... Cllr Payne ..... Dated ..... 2<sup>nd</sup> May 2023 .....