

WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 6th March 2023 at 7.00 pm
In the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Payne (Chairman), Angell, de Burgh-Thomas, Hooper, Howes, Nye, Peeks, Whetlor and White
SCC	Woods
SWT	Whetlor
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Aldridge and Naylor (who both had conflicting engagements), Denton (who had work commitments)
SWT Councillors	Aldridge and Davies
SCC Councillors	Davies
Other	None

- 22/278** The Chairman advised the meeting would be recorded
- 22/279** Apologies as noted above and reasons for absence approved as indicated (LGA 1972 s85 (1))
- 22/280** **Declarations of Interest** - There were none
- 22/281** **Approval of the Minutes of the Meeting held on 6th February 2023**
It was **resolved** to approve the minutes of the meeting, Proposed Cllr Howes, seconded Cllr Whetlor
- 22/282** **Approval of the Minutes of the Extra Ordinary Meeting held on 13th February 2023**
It was **resolved** to approve the minutes of the meeting, Proposed Cllr Howes, seconded Cllr de Burgh-Thomas
- 22/283** **Matters from the Minutes – for the purpose of report only**
- 22/283.1 (Item 22/256.2) A response had been received from SWT Council confirming the Parish Council's complaint had been escalated to the review stage of their complaints procedure. It was noted that a reply had been received earlier in the day to advise that the complaint had been looked at and the response remained. However, a review would be suggested to the new Somerset Council.
- 22/283.2 (Item 22/255) Cllr Naylor was unable to represent the Parish Council at Spark Somerset Meeting – Cllr Whetlor would be happy to attend, if available. Details would be forwarded.
- 22/283.3 (Item 22/277) CCTV replacement cameras had been installed at the play area on the Memorial Ground - noted
- 22/284** **Report from Avon and Somerset Constabulary**
It was resolved to note the newsletter that had been forwarded.
- 22/285** **Report from Somerset County Councillor / Unitary County Councillors**
- 22/285.1 It was resolved to note the reports from Cllr Davies and Cllr Woods that had been forwarded. Cllr Woods confirmed she had liaised with officers regarding the Cleeve Hill Road closure. Cllr Woods confirmed she would stand on the Unitary Planning Committee. The overgrown hedge on Doniford Road, near St Peter's School had been reported to County. Current Somerset County Councillors would finish on 31st March 2023 and start as Somerset Council on 1st April 2023. The telephone number for the new council was advised as 0300 123 2224.

It was **resolved** to request attendance from Cllrs Davies and Woods on an alternative month basis, with Cllr Davies to be invited to the April meeting.

- 22/286 Report from Somerset West and Taunton District Councillors – Watchet, Williton & Sampford Brett**
Cllr Whetlor advised a final written report would be submitted at the April Full Council meeting, due to the end of the District Council. It was reported £29m had been allocated for South Somerset Octagon Theatre and it had been flagged a new road at Cleeve Hill, Watchet, would be a better use of funds. A meeting was being held on 23rd March at the Phoenix Centre, Watchet, 4pm-7pm regarding the effects of the Cleeve Hill road closure and all were welcome to attend. LCN's (Local Community Networks) is where concerns can be aired going forward.
- 22/287 Clerk's/Chairman's Notices**
- 22/287.1 It was **resolved** to note the confirmation of meeting dates for 2023-2024
- 22/287.2 Williton Window – Cllr White volunteered to write the next article, as Cllr Hooper was unable to do so
- Chairman's Award – Mr and Mrs Stanbridge thanked the Parish Council for their nomination. Cllr Payne would submit the press release to Williton Window.
- The Chairman advised Foxes Academy were being nominated for an award and he had been asked to attend the following days event, to be interviewed.
- 22/288 Correspondence**
- 22/288.1 It was **resolved** to note the contents of the correspondence log
- 22/288.2 A letter had been received from Williton Window thanking the Parish Council for support to enable the continued production of the magazine
- 22/288.3 West Somerset Community Land Trust had sent an invite to their Housing Emergency Action Meeting on 17th March 2023. No Councillor was available; therefore, apologies would be sent
- 22/289 Report from the Environment and Planning held on 13th February 2023**
- It was **resolved** to note the report
- 22/289.1 (Item 22/159B) SWT Council Planning Consultation – it was unanimously **resolved** to accept the recommended comments, with a slight addition read out by the Chairman.
Proposed Cllr Peeks, seconded Cllr Howes
- Resolution:** Clerk to submit comments
- 22/290 Report from Finance & Admin Committee held on 20th February 2023**
- It was **resolved** to note the report
- 22/290.1 It was **resolved** to note the provisions as at 1st February 2023
- 22/290.2 (Item 22/91.1A) After a proposal from Cllr Hooper, seconded by Cllr Nye, with one vote against, it was **resolved** to agree to the request for a £500 budget to enable card readers at public conveniences and the parish office.
- Resolution:** Budget to be set aside in provisions
- 22/291 Report from Events Committee held on 8th February 2023**
- It was **resolved** to note the report.
- 22/292 To receive accounts for payment not covered by Finance and Admin Committee**
- It was unanimously **resolved** to pay the following invoices.
Proposed Cllr Howes, seconded Cllr White

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
06/03/23	Aurora (Foxes) 6625 Lunches	4163	50004362	387.29		0.00
06/03/23	Coomber Security 4105 CCTV	4164	217732	1,362.00		227.00
06/03/23	Countrywide Grounds Maintenance 4555 WPC Grounds Maintenance	4165	279395	860.40		143.40
06/03/23	Countrywide Grounds Maintenance 4560 SCC Grounds Maintenance	4166	279394	189.00		31.50

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
06/03/23	Enhanced Group 4505 Printing	4167	751	62.81		10.47
06/03/23	Idverde Ltd 4590 Public Conveniences	4168	10873089	1,260.00		210.00
06/03/23	NBB Outdoors 4105 Assets – Benches	4169	138277	3,352.56		558.76
06/03/23	Function 28 Ltd 4605 Website	4170	13031	12.00		2.00

22/293 Health and Safety

As per recommendation from CLP Health and Safety advisors, a quotation had been sought for a specialist Tree Survey, to cover Bellamys Corner, Bridge Green and the Memorial Ground. Unanimously **resolved** to accept quotation, to include photographs and tagging at extra cost if necessary. Proposed Cllr Howes, seconded Cllr White.

Resolution: Accept quotation for Tree Survey

22/294 Amenity Area

The goal posts had been received, the removal of the mound of earth was due to commence soon. The picnic tables had just been approved for payment. A brief update had been received from the solicitors. The working group would meet and submit a recommendation to Full Council.

22/295 Community Speed Watch

A member of the Williton & District Business Association had volunteered to help – contact details would be forwarded to Cllr Denton and PCSO Howe

22/296 Joint Watchet & Williton Planning Meeting and Doniford Road Planning

It was **resolved** to note the written report from Cllr Naylor, which would be discussed in further detail at EPC committee meeting.

It was unanimously **resolved** to work collaboratively and hold joint meetings with Watchet Town Council on future applications, where the need arose. Proposed Cllr Hooper, seconded Cllr Nye.

22/297 Speed Indicator Device

22/297.1 Volunteers were required to undertake training to enable project to proceed. Cllr Angell requested information on when the training would be undertaken and would undertake if available

22/298 Youth Council

Cllr Whetlor would obtain information from SALC and forward to Cllr Ivan regarding the National Youth Council. Cllr Naylor had stood down from the project – noted.

22/299 Unitary Authority – The clerk continued to attend webinars. No further updates

22/300 CCTV Coverage

A letter had been sent to the Avon and Somerset Police and Crime Commissioner, no response had been received to date.

22/301 PSPO (Public Space Protection Order)

Cllr Whetlor would continue to investigate.

22/302 Annual Parish Assembly – Wednesday 19th April 2023

The Clerk confirmed the invitations to the leader of Somerset County Council and the Police Crime Commissioner to attend and speak at the Assembly, had been accepted. (Cllr Peeks gave her apologies for this meeting)

22/303 Matter for the next meeting – Monday 3rd April 2023

22/304 A resolution was passed to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity. Proposed Cllr Peeks, seconded Cllr Howes and unanimously **resolved**.

22/305 Consideration of quotations received for WPC and SCC Ground Maintenance Contract 2023-2024

After a proposal from Cllr Hooper, seconded by Cllr Howes, it was unanimously **resolved** to award the WPC Ground Maintenance and SCC Ground Maintenance contracts to Countrywide Grounds Maintenance, with collection on each cut in the Memorial Ground.

Resolution: Accept quotation

22/306 Consideration of quotations received the Weed Spraying Contract 2023-2024

After a proposal from Cllr Hooper, seconded by Cllr Peeks it was **resolved** with one against, to award the weed spraying contract to Howard SW Ltd at a cost of £1,432.00 plus vat for two treatments.

Resolution: Accept quotation

22/307 Consideration of quotations received for the Cleaning Contract for the Public Conveniences 2023-2024

After a proposal from Cllr Peeks, seconded by Cllr Hooper it was unanimously **resolved** to award the Cleaning Contract to Idverde Ltd at a cost of £15,015.00 being the cheapest quotation and based upon excellent service received to date.

Resolution: Accept quotation

22/308 Consideration of a 3-year and 5-year contract for 2024-2025 onwards

After a proposal from Cllr Payne, seconded by Cllr Peeks, it was unanimously **resolved** that EPC would request quotations based upon 1, 2 and 3 year contracts, with break clauses.

Resolution: For future contracts, EPC to request different options regarding length of contracts

Meeting Closed 8.32 pm

Signed as a true and correct record Cllr Payne Dated 3rd April 2023