

WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 6th February 2023 at 7.00 pm
In the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Payne (Chairman), Aldridge, Denton (left after item 22/257.1), Howes, Nye, Peeks, Whetlor and White
SCC	Woods (left at 7.46pm after item 22/255)
SWT	Aldridge and Whetlor
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Angel, de Burgh-Thomas, Hooper and Naylor
SWT Councillors	Davies
SCC Councillors	Davies
Other	None

Before the start of the meeting two members of the public, one representing a local business, attended to address members on the Traffic Impact related to the Wansborough Planning Application and the suggestion of a roundabout at the junction of North Road, Fore Street and Long Street

- 22/247** The Chairman advised the meeting would be recorded
- 22/248** Apologies as noted above and reasons for absence approved for Cllrs Angell, de Burgh-Thomas and Davies
- 22/249** **Declarations of Interest**
There were none
- 22/250** **Approval of the Minutes of the Meeting held on 9th January 2023**
It was **resolved** to approve the minutes of the meeting, Proposed Cllr Howes, seconded Cllr White
- 22/251** **Matters from the Minutes – for the purpose of report only**
There were none
- 22/252** **Report from Avon and Somerset Constabulary**
It was resolved to note the newsletter that had been forwarded. Cllr Payne gave a report on the Police and Crime Commissioner meeting that he attended on behalf of the Parish Council.
- 22/253** **Report from Somerset County Councillor / Unitary County Councillors**
- 22/253.1 It was resolved to note the reports from Cllr Davies and Cllr Woods that had been forwarded
- 22/254** **Report from Somerset West and Taunton District Councillors – Watchet, Williton & Sampford Brett**
Cllr Aldridge reported he had also attend the Police and Crime Commissioner meeting, in addition to a separate meeting with the Commissioner, during which the excellent work of the PCSO's was praised. The problem of no public access to the Police Station in Williton was discussed. Cllr Aldridge reported on the scrutiny meeting he had attended where the reduced bus fare was welcomed, however, the price charged to students was queried and if a refund was available for pre-booked tickets – this was being looked into. Cllr Aldridge advised the Planning Consultation was in draft form but had concern with the proposed limit to speakers.
Cllr Whetlor also raised concern regarding the suggested limit on speakers regarding planning applications and felt this would be pressure on smaller Parish Councils. As Chair of the Transport Group, the lack of bus route from Minehead to Bridgwater was being looked at. Cllr Whetlor had submitted questions to SWT Council regarding 'Planning Functions and Arrangements for the new Somerset Council' – a copy was given to the clerk and available on request.
- 22/255** **Clerk's/Chairman's Notices**
Cllr Naylor had forwarded details regarding a Spark Somerset meeting, which she had received through another organisation and had suggested it may be of interest for the Parish Council. It was **resolved** to request Cllr Naylor to attend on behalf of the Parish and submit a report.
(Cllr Woods left the meeting at 7.46pm)

22/256 Correspondence

22/256.1 It was **resolved** to note the contents of the correspondence log

22/256.2 A reply had been received from SWT Council regarding the Cardboard Carpark Clocks, stating the policy decision had been made to change to electronic permits for new applications. SWT Council operate a two-stage complaints process and the Parish Council had the right to request a review. Members expressed concern this can be registered if no internet access. After a proposal from Cllr Howes, seconded Cllr Whetlor, it was unanimously **resolved** to request the review.

22/257 Report from the Environment and Planning held on 16th January 2023

It was **resolved** to note the report

22/257.1 A meeting with Watchet Town Council had been held, notes of the meeting were awaited. It was resolved Cllrs Peeks and Naylor, with Cllr Denton as reserve, would attend the joint meeting with Watchet Town Council and Simon Fox on the 14th February 11am – 12 noon via zoom, to relay concerns of Williton Parish Council and the concerns noted from the public participation session regarding the Wansborough Paper Mill planning application and the proposed roundabout outside Somerset Farmhouse, with the increased traffic impact in Williton

(Cllr Denton left the meeting at 7.55pm)

22/258 Report from Finance & Admin Committee held on 23rd January 2023

It was **resolved** to note the report

22/258.1 It was **resolved** to note the provisions as at 31st December 2022

22/258.2 All members, bar one, had requested to attend training and places had been secured. Cllr Nye requested to attend on 9th February 2023

22/258.3 (Item 22/79.1A) Consultation on Street Trading Policy received from SWT Council – Respond to request A Boards are taken into consideration in street licencing. Proposed Cllr Peeks, seconded Cllr Aldridge, unanimously **resolved**

22/259 Report from Events Committee

It was **resolved** to note the report.

Cllr Whetlor advised she had been contacted from the Williton Business Association regarding the possibility of a joint gift for Williton and Watchet children, for the King's Coronation. This would be discussed at the meeting on Wednesday 8th February 2023.

22/260 To receive accounts for payment not covered by Finance and Admin Committee

It was unanimously **resolved** to pay the following invoices.

Proposed Cllr Howes, seconded Cllr Whetlor

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
06/02/23	Aurora (Foxes) 6625 Lunches	4143	50004253	224.68		0.00
06/02/23	Coomber Security Intruder alarm maintenance	4144	214924	84.00		14.00
06/02/23	Countrywide Grounds Maintenance 4555 WPC Grounds Maintenance	4145	276545	860.40		143.40
06/02/23	Countrywide Grounds Maintenance 4560 SCC Grounds Maintenance	4146	276544	189.00		31.50
06/02/23	Eljet Exterior Cleaning 4510 Office Cleaning	4147	716	14.00		0.00
06/02/23	Function 28 Ltd 4605 Website	4148	12863	12.00		2.00
06/02/23	Idverde Ltd 4590 Public Conveniences	4149	10870778	1,395.00		232.50
06/02/23	Net World Sports Football Goal – Amenity Area	4150	1788066	129.94		21.66
06/02/23	Robin Parker Tree Services Tree Work – Amenity Area	4151	00859Ai	552.00		92.00

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
06/02/23	SALC Staff Training	4152	1936,1944, 1952	90.00		0.00
06/02/23	SLCC Training	4153	208661/2/3 202318-1	216.00		0.00
06/02/23	Tindle Newspapers Advertising	4154	600025988	108.00		18.00

22/261 Health and Safety

Cllr Payne reported the screws on the cargo net had needed replacing, which he had undertaken. A report on the playground equipment would be discussed at the next EPC meeting, as items needed to be actioned. Legionella training had been undertaken, earlier in the day.

22/262 Amenity Area - Reported the tree had been removed earlier in the day. The heap of earth/rubble had been scheduled for April/May, dependent on the weather.

22/263 Community Speed Watch – no report

22/264 Speed Indicator Device

The clerk advised a response had been received from Highways, stating the two existing poles could be used, when the relevant training had taken place. Members were asked if they wished to undertake training, there were no volunteers at that time. An update regarding the installation of the remaining two poles had been requested, but no date had been received as yet.

22/265 Youth Council – no report

22/266 Report from West Somerset Property Review meeting held on 12th January 2023

It was **resolved** to note the report that had been forwarded on the 19th January 2023

22/267 Unitary Authority – The clerk continued to attend webinars. No further updates

22/268 CCTV Coverage

No response had been received from Avon and Somerset Constabulary regarding the transfer of funding from WWMRG Charity to the Parish Council. It was **resolved** a letter would be sent to the Avon and Somerset Police and Crime Commissioner to request a response and decision.

It was reported the camera at the children's play area had failed, therefore an Extra Ordinary Meeting would be held on Monday 13th February 2023 at 6.30pm, to discuss its replacement.

22/269 PSPO (Public Space Protection Order)

It was **resolved** Cllr Whetlor would contact SWT licensing and Minehead Town Council to discuss the possibility of a Local Parish Council Order or similar, as the District Council no longer issued PSPO's.

22/270 Annual Parish Assembly – Wednesday 26th April 2023

It was **resolved** to invite the leader of Somerset County Council and the Police Crime Commissioner to attend and speak at the Assembly.

It was further resolved to hold the meeting in the Brendon Room, commencing at 7pm.

22/271 Matter for the next meeting – Monday 6th March 2022 Ground Maintenance and Weed Spraying

22/272 A resolution was passed to exclude the Press and Public from the remainder of the meeting due to personnel matters. Proposed Cllr Whetlor, seconded Cllr Howes and unanimously resolved.

22/273 Verbal report from Personnel Meeting

Cllr White as Chairman of Personnel gave a verbal outline of the meeting, which outlined the following points:

- Quarterly meetings had been scheduled.
- Councillors to be reminded to be careful about gossip and what should be kept confidential and not repeated to third parties.
- Not to undermine the Clerk regarding the administration of the council and staff members, work should be directed through the Clerk only, who will delegate accordingly.
- HR company to attend to carry out training for the Parish Council

Cllr Whetlor reminded members of the Seven Nolan Principles that members abide by and encouraged training, as members are bound by rules and must be aware of them

Meeting Closed 8.55 pm

Signed as a true and correct record Cllr Payne Dated 6th March 2023