

WILLITON PARISH COUNCIL

Minutes of the Finance and Administration Committee Meeting held on
Monday 20th February 2023 at 7.00pm, in the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors Payne (Chairman), Aldridge, Angell and Hooper
Public None
Other Mrs M Francis

Apologies:

Councillors Howes and White

22/86A The Chairman advised the meeting would be recorded

22/87A Apologies as noted above, and reasons approved

22/88A Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Payne	22/94A	Personal – reimbursement	Informed meeting

22/89A Approval of Minutes of the Finance & Administration Committee Meeting held on 23rd January 2023

It was **resolved** to approve the minutes. Proposed Cllr Aldridge, seconded Cllr Payne.

22/90A Matters from the Minutes – for the purpose of report only

There were none

22/91A Parish Office

22/91.1A A card reader was discussed for taking payments for hiring the back office and for donations at the Public Conveniences. Cllr Aldridge would investigate a reader for the public conveniences in the first instance, and the option for the hiring of the back office to be kept in abeyance to ensure cost effectiveness. A budget of £500.00 would be requested from Full Council.

22/91.2A (Item 22/75A) Front Window, Side Window and Side Door – quotations awaited. Due to impact on budget, the Public Works Loans Board would be contacted to enquire if they would provide funding for the replacement, if required.

22/92A Budget

22/92.1A It was **resolved** to note the detailed Receipt and Expenditure Analysis sheet as at 31st January 2023

It was noted the playground was overbudget due to safety work being carried out.

It was noted the public conveniences was a large expense.

It was noted the precept had been spent and the reserves were now being used, as expected.

22/92.2A The provisions as at the 31st January 2023

Current Account	£	38,924.22
Santander Time Deposit 18mths	£	71,773.57
Nationwide Building Society	£	80,483.42
Petty Cash	£	88.22
	£	<u>191,269.43</u>

22/92.3A It was unanimously **resolved** to remove the provision lines for the Men's Shed and Christmas Cream Tea, due to completion of projects. Proposed Cllr Hooper, seconded Cllr Aldridge

It was noted the precept would be received in one amount from the new Unitary Authority, not split into two payments as before. Concern was raised regarding the £85,000.00 limit on the Financial Services Compensation Scheme – advise was being sought from SALC

22/93A Bank Reconciliation

It was unanimously **resolved** Cllr Payne would carry out the bank reconciliation for the month of January 2023.

22/94A Accounts for payment

It was **resolved** to agree the payments on the attached list.
Proposed Cllr Aldridge; seconded Cllr Hooper

22/95A Correspondence

22/95.1A Notification had been received from SALC advising the Government had increased the threshold for Contracts Finder from £25,000.00 to £30,000.00. The Financial Regulations would be altered accordingly.

22/95.2A Notification had been received regarding the S106 Funds available for Williton. Members were asked to consider projects. This would be brought to the attention of the Environment and Planning Committee as replacement play equipment was being considered

22/95.3A Change of signatory forms had been received from Nationwide Building Society. It was unanimously **resolved** Cllrs Aldridge, Angell, Hooper and Payne would be signatories. Cllr Angell would also be added as a signatory for Lloyds Bank. Santander signatories would be confirmed.
Proposed Cllr Hooper, seconded Cllr Aldridge

22/96A Bellamy's Corner

No update - A reply was still awaited

22/97A Matters for the next meeting to be held on Monday 20th March 2023

Meeting closed at 7.54pm

Signed as a true and correct record Cllr Payne Dated ... 20th March 2023