



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

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Dear Councillor

1st March 2023

You are hereby summoned to attend the Meeting of Williton Parish Council to be held on **Monday 6th March 2023** at 7.15 pm, at Parish Council Office, 2 Killick Way, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

- 22/278 To advise the recording of the meeting**
- 22/279 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))**
- 22/280 Declarations of Interest**
- 22/281 Minutes of the last meeting held on 6th February 2023 for approval (attached)**
- 22/282 Minutes of the Extra Ordinary meeting held on 13th February 2023 for approval (attached)**
- 22/283 Matters from the Minutes – for the purpose of report only**
 - 22/283.1 (Item 22.256.2) SWT Council regarding Cardboard Carpark Clocks – confirmation the complaint had been escalated to the Review stage of their complaint's procedure.
 - 22/283.2 (Item 22/255) Cllr Naylor unable to represent Parish Council at Spark Somerset meeting
 - 22/283.3 (Item 22/277) CCTV replacement cameras had been installed
- 22/284 Report from Avon and Somerset Constabulary**
- 22/285 Report from Somerset County Councillor / Unitary County Councillors**
- 22/286 Report from Somerset West and Taunton Councillors – Watchet, Williton and Sampford Brett Ward**
- 22/287 Clerk's/Chairman's Notices**
 - 22/287.1 Confirmation of meeting dates 2023-2024 (attached)
 - 22/287.2 Williton Window Report – Cllr Hooper to be asked to write next article and suggestions for inclusion
- 22/288 Correspondence**
 - 22/288.1 To note contents of correspondence log (attached)
 - 22/288.2 Letter from Williton Window thanking Parish Council for support to enable continued production of magazine
 - 22/288.3 West Somerset Community Land Trust – Housing Emergency Action Meeting, 17th March 7pm-8pm – to consider attending
- 22/289 Report from Environment & Planning Committee Meeting held on 13th February 2023 and any recommendations for approval (attached)**
 - 22/289.1 (Item 22/159B) SWT Council Planning Consultation – to consider recommended comments for submission (attached)
- 22/290 Report from Finance & Admin Committee Meeting held on 20th February 2023 and any recommendations for approval (attached)**
 - 22/290.1 To note the provisions as at 1st February 2023 (attached)
 - 22/290.2 (Item 22/91.1A) Request for £500 budget to enable card readers at public convenience and parish office
- 22/291 Report from Events Committee held on 8th February 2023 – to note (attached)**
- 22/292 To receive any accounts for payment – to be given at meeting**
- 22/293 Health and Safety**
- 22/294 Amenity Area – to receive verbal update**
- 22/295 Community Speed Watch**

22/296	To receive a report on joint Watchet & Williton Planning Meeting and the Doniford Road Planning (Cllr Naylor) (to be forwarded)
22/297 22/297.1	Speed Indicator Device Volunteers required to undertake training to proceed project
22/298	Youth Council
22/299 22/299.1	Unitary Authority New Constitution Approved – to note (forwarded 28.02.2023)
22/300	CCTV Coverage – update from PCC
22/301	PSPO (Public Space Protection Order) – to receive an update (Cllr Whetlor)
22/302	Annual Parish Assembly – Wednesday 19 th April – To note change of date
22/303	Matters for the next meeting to be held on Monday 3rd April 2023 Request from Events committee to install electric sockets on buildings for Christmas trees (July meeting)
22/304	To pass a resolution to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity
22/305	To consider quotations and confirm which company would be awarded the WPC and SCC Ground Maintenance Contract 2023-2024 (attached)
22/306	To consider quotations and confirm which company would be awarded the Weed Spraying Contract 2023-2024 (attached)
22/307	To consider quotations and confirm which company would be awarded the Cleaning Contract for the Public Conveniences 2023-2024 (attached)
22/308	To consider the option of 3 year and 5 year contracts for 2024-2025 onwards