



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

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Dear Councillor

2nd November 2022

You are hereby summoned to attend the Meeting of Williton Parish Council to be held on **Monday 7th November 2022** at 7.15 pm, at Parish Council Office, 2 Killick Way, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

- 22/163 To advise the recording of the meeting**
- 22/164 To note apologies for absence and approve reason, where appropriate**
- 22/165 Declarations of Interest**
- 22/166 Minutes of the last meeting held on 3rd October 2022 for approval (attached)**
- 22/167 Matters from the Minutes – for the purpose of report only**
22/167.1 (Item 22/146.2) Lighthouse Development Consulting – Presentation via Teams in the Quantock Room – To note date
22/167.2 (Item 22/146.5) Response from Cllr Rigby re £1 bus fares
- 22/168 Report from Avon and Somerset Constabulary**
- 22/169 Report from Somerset County Councillor / Unitary County Councillors**
- 22/170 Report from Somerset West and Taunton Councillors – Watchet, Williton and Sampford Brett Ward**
- 22/171 Clerk's/Chairman's Notices**
22/171.1 Reminder of Defibrillator Training – 8th November 2022, 6pm – places must be booked
22/171.2 Remembrance Day Service 11th November 2021 – to arrange laying of wreath
- 22/172 Correspondence**
22/172.1 To note contents of correspondence log (attached)
22/172.2 Request from Cllr Naylor to be PC representative for Hinkley Stakeholders meeting
22/172.3 Village Agent notification of National Grid Application – to note application had been submitted to meet deadline
22/172.4 Letter from Parishioner regarding Christmas Trees – to be discussed under item 22/187
- 22/173 Report from Environment & Planning Committee Meeting held on 10th October 2022 and any recommendations for approval (attached)**
22/173.1 (Item 22/108B) Recommendation to adopt Councillor Code of Practice / Conduct regarding Planning Application Site Visits (attached)
- 22/174 Report from the Finance & Admin Committee held on 17th October 2022 and any recommendations for approval – (attached)**
22/174.1 To note the provisions as at 30th September 2022 (attached)
22/174.2 (Item 22/34.1A) Warm Hub – to consider using the Parish Office as a venue, in conjunction with Councillor Surgery (attached)
22/174.3 (Item 22/39A) Lengthsman on Retainer – recommendation to advertise post (attached)
22/174.4 (Item 22/40A) Protocol for Marking the Death of a Senior National Figure – recommendation for adoption
22/174.5 (Item 22/43A) Complaints Procedure – recommendation for adoption - to consider
22/174.6 (Item 22/44A) Dedicated Councillor Email Addresses – Cllr email or private email addresses – to consider
22/174.7 (Item 22/45A) Parish Office Hire Charges – to re-adopt with no amendments
22/174.8 (Item 22/46A) Publication Scheme – recommendation for adoption with no amendments
22/174.9 (Item 22/47A) Financial Regulations – recommendation to adopt amendments
22/174.10 (Item 22/48A) Purchase of Flag(s) – recommendation to purchase
- 22/175 Report from Events Committee held on 12th October 2022 and any recommendations for approval (attached)**
22/175.1 Request for a Coronation Budget to include Commemorative Item

22/176	Allocation of New Councillors to Committees • Cllr de Burgh-Thomas – EPC • Cllr Angell – FAC and Youth Council representative • Cllr Whetlor
22/177	To receive any accounts for payment
22/178	Health and Safety
22/178.1	Gate to play area – to advise the post had rotted and local contractor had been contacted to replace
22/179	Amenity Area
22/179.1	Report from the meeting held on 17 th October 2022 (attached)
22/179.2	Next meeting 10am on 21 st November 2022 in the Parish Office
22/180	Community Speed Watch
22/181	Speed Indicator Device – Update.
22/182	Youth Council
22/183	Unitary Authority – Local Community Networks – report from meeting held in Yeovil on Tuesday 4 th October – (forwarded 07/10/22)
22/184	CCTV Coverage – update
22/185	Matters for the next meeting to be held on Monday 5th December 2022
22/186	To pass a resolution to exclude the Press and Public from the remainder of the meeting due to personnel issues
22/187	Letter from Parishioner regarding Christmas Trees