



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

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Dear Councillor

30th November 2022

You are hereby summoned to attend the Meeting of Williton Parish Council to be held on **Monday 5th December 2022** at 7.15 pm, at Parish Council Office, 2 Killick Way, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

Before the start of the meeting, the Village Agent will address members on recent projects

- 22/188 To advise the recording of the meeting**
- 22/189 To note apologies for absence and approve reason, where appropriate**
- 22/190 Declarations of Interest**
- 22/191 Minutes of the last meeting held on 7th November 2022 for approval (attached)**
- 22/192 Matters from the Minutes – for the purpose of report only**
- 22/193 Report from Avon and Somerset Constabulary**
- 22/194 Report from Somerset County Councillor / Unitary County Councillors**
- 22/195 Report from Somerset West and Taunton Councillors – Watchet, Williton and Sampford Brett Ward**
- 22/196 Clerk's/Chairman's Notices**
- 22/197 Correspondence**
 - 22/197.1 To note contents of correspondence log (attached)
 - 22/197.2 Confirmation from Maitland Walker that Land Registry have registered the lease regarding the Public Conveniences & Store
 - 22/197.3 Funding of Parish Councils in West Somerset – email from Stogumber Parish Council – to consider response (attached)
 - 22/197.4 Sovereign Play Equipment – advising would attend to make repairs to Wet Pour on 16th December 2022 – to agree for remaining balance to be paid if work undertaken to satisfactory standard
 - 22/197.5 Reply from Lloyds Pharmacy confirming positions had been filled and requesting time before a meeting “so the local community is able to experience the impact of the changes made” (attached)
 - 22/197.6 Request from Parishioner to raise an issue with Somerset West and Taunton Council regarding refusal to issue the cardboard clock for Car Park Permits (attached)
- 22/198 Report from Environment & Planning Committee Meeting held on 14th November 2022 and any recommendations for approval (to be forwarded)**
- 22/199 Report from the Finance & Admin Committee held on 21st November 2022 and any recommendations for approval – (attached)**
 - 22/199.1 To note the provisions as at 31st October 2022 (attached)
 - 22/199.2 (Item 22/57.2A) Office Opening times over Christmas period – to note
 - 22/199.3 (Item 22/61.3A) Recommendation to pay for the Pavilion hire costs, for Foxes Academy to run a Soup Club, until the 31st of March 2023
 - 22/199.4 (Item 22/61A) Recommendation that any errors were to be notified to the Clerk in advance of meetings and not highlighted during meetings and that respect must be shown at all times – reminder of Code of Conduct
- 22/200 Report from Events Committee held on 9th November 2022 and any recommendations for approval (attached)**
- 22/201 To receive any accounts for payment**
- 22/202 Budget Considerations 2023 – 2024 (attached)**

22/203	Health and Safety
22/204	Amenity Area
22/204.1	Report from the meeting held on 21 st November 2022 (attached)
22/204.2	Request from WWMRG to purchase 3 picnic benches and gift to the Charity, in lieu of subsidy
22/204.3	Authority for Working Group to proceed with purchase of benches
22/205	(Item 22/146.2) Lighthouse Development Consulting – report from Teams meeting (forwarded 30.11.22)
22/206	(Item 22/173.1B) Recommendation to adopt Councillor Code of Practice / Conduct regarding Planning Application Site Visits (attached)
22/207	Community Speed Watch
22/208	Speed Indicator Device – Update
22/209	Youth Council
22/210	Unitary Authority
22/210.1	To note all policies and procedures will refer to new Unity Authority, when current Somerset West and Taunton Council is highlighted, until documents are revised
22/211	CCTV Coverage – update
22/212	Williton Fire Station Staff Shortages
22/213	Storage Racking for Car Park Store
22/214	The Copse / Bridge Green – to consider new lease (to be forwarded once received from Savills)
22/215	Matters for the next meeting to be held on Monday 9th January 2023
22/216	To pass a resolution to exclude the Press and Public from the remainder of the meeting due to personnel reasons
22/217	Letter from Parishioner regarding Christmas Trees – to receive response and consider next steps
22/218	Cash Handling Protocol – for adoption