

WILLITON PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 4th July 2022 at 7.00 pm
In the Parish Office, 2 Killick Way, Williton.**

Attendees:

Councillors	Payne (Chairman), Aldridge, Hooper, Howes, Nye and Peeks
SCC	Davies (left at 7.48pm during item 22/86.4)
SWT	Aldridge and Davies
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Denton, Naylor and White
SWT Councillors	Whetlor
SCC Councillors	Woods
Other	PCSO Thompson

22/75 Due to technical issues, the meeting was not recorded

22/76 Apologies as noted above and reasons for absence approved

22/77 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllrs Howes, Payne and Nye	22/90	Pecuniary	Advised Meeting and partial abstention from vote

22/78 Co-option of Councillors

22/78.1 (Item 22/39) A price had been obtained from West Somerset Free Press for placing an advert in the paper at £175.00 + vat. Cllr Peeks proposed a letter/article was submitted instead, seconded by Cllr Hooper to include eligibility. One vote against.

Resolution: The Clerk would write an article

22/78.2 It was advised the co-option process would re-commence.

22/79 Approval of the Minutes of the Meeting held on 6th June 2022

It was **resolved** to approve the minutes of the meeting.
Proposed Cllr Howes, seconded Cllr Payne.

22/80 Approval of the Minutes of the Extra Ordinary Meeting held on 27th June 2022

It was **resolved** to approve the minutes of the meeting.
Proposed Cllr Howes, seconded Cllr Hooper.

22/81 Matters from the Minutes – for the purpose of report only

There was nothing to report

22/82 Report from Avon and Somerset Constabulary

It was **resolved** to note the newsletter that had been forwarded.

22/83 Report from Somerset County Councillor / Unitary County Councillors

The reports that Cllr Davies had forwarded were noted. Cllr Davies highlighted the recent meeting regarding the salary of the new Chief Executive where it had been suggested between £190,000 to £230,000 but after all party heads talked this was reduced to £190,000 to £200,000 and reported he had been the only Councillor to vote against the proposal.

22/84 Report from Somerset West and Taunton District Councillors – Watchet & Stogursey Ward

Cllr Davies advised only scrutiny and planning meeting had taken place, a Full Council meeting was due the following day.

Cllr Aldridge advised he had attended a pre-scrutiny meeting, advised there was little the District Council could do, apart from getting everything ready and in place for unitary to commence. Cllr Aldridge expressed concern regarding Taunton Bus Station remaining closed and the impact of travellers on the lack of facilities.

22/85 Clerk's/Chairman's Notices

Cllr Nye would write the next article for Williton Window, to be submitted via the office. Recruitment of Councillors and the new lengthsman position would be included.

- Defibrillator Awareness Training had been booked for the 8th November 2022. Up to 60 places were available.
- Members were reminded of the West Somerset Together meeting to be held on 14th July 2022 in the Brendon Room. Cllr Aldridge explained what the meeting would entail
- A letter and brochure had been received from the NHS Celebrating 25 years of charitable giving at Somerset NHS Foundation Trust – copy of which was available to view in the office.

22/86 Correspondence

22/86.1 It was **resolved** to note the contents of the correspondence log

22/86.2 Cllr Denton had volunteered to join the personnel committee, to fill the vacancy. Cllr Payne proposed this was accepted, seconded by Cllr Howes, 2 votes in favour, 3 against and one abstention. Motion failed.

Cllr Hooper proposed Cllr Aldridge was elected to the committee, seconded by Cllr Peeks, 3 votes in favour, 2 abstentions and 1 against. Motion passed.

Resolution: Cllr Aldridge was duly elected to the personnel committee.

22/86.3 An invitation had been received and accepted for the Chairman to attend the licensing of The Reverend Mark Phillips as Vicar on the 21st July 2022 – noted.

22/86.4 Lighthouse Development Consulting had responded to the nonattendance at the Teams meeting. Concern was raised regarding potential prejudicial implications. It was suggested that Councillors meet in the Quantock Room of the Pavilion, with a Zoom link via the screen to listen to the proposals, with any questions being directed through the Clerk or Cllr Peeks. Details would be requested on the presentation beforehand for questions to be considered. The Clerk would contact the Monitoring Officer for advice and as to whether members of the public could be invited.

22/87 Report from the Environment and Planning Committee held on 13th June 2022

It was **resolved** to note the report.

22/88 The June Finance and Administration Committee had been cancelled - noted

22/88.1 It was **resolved** to note the provisions as at 31st May 2022.

22/89 Report from the Events Committee held on 15th June 2022

It was resolved to note the report. Cllr Howes requested help from members for the Fete. A bingo would be held to fund raise towards the Father Christmas carriage.

22/90 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** with one abstention to pay the following invoices. *Cllrs Howes and Payne abstained on payments relating to themselves.* Proposed Cllr Peeks, seconded Cllr Aldridge.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
04 July 2022	Countrywide Grounds Maintenance 4560 SCC Ground Maintenance	3999	241461	189.00		31.50
04 July 2022	Countrywide Grounds Maintenance 4555 WPC Ground Maintenance	4000	241462	860.40		143.40
04 July 2022	Foxes Academy Ltd 6625 Lunches	4001	50004165	337.15		0.00
04 July 2022	Foxes Academy Ltd 6625 Lunches	4002	50001577	281.77		0.00
04 July 2022	Enhanced Technology Solutions Ltd 4505 Printing	4003	458	34.08		5.68
04 July 2022	Function 28 Ltd 4605 Website	4004	11670	12.00		2.00
04 July 2022	Glenmore Bakery 6615 Queens Jubilee	4005	Jubilee	70.00		0.00
04 July 2022	Mervyn Hillier 4610 Computer Supplies	4006	2027	533.00		0.00

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
04 July 2022	Idverde Ltd 6655 Public Toilets	4007	10846224	1,350.00		225.00
04 July 2022	Susan Sherry 4810 Audit	4008	2090	490.00		0.00
04 July 2022	WWMRG 6625 Patient Participation Meeting	4009	160/21-22	14.00		0.00
04 July 2022	WWMRG 6650 Welcome Back Fund	4009	35/22-23	14.00		0.00
04 July 2022	WWMRG 6625 Talking Café Project	4009	46/22-23	210.00		0.00
04 July 2022	WWMRG 6625 Foxes Lunches	4009	57/22-23	348.00		0.00
04 July 2022	WWMRG 6625 Foxes Afternoon Teas	4009	47/22-23	341.25		0.00
04 July 2022	Cllr Howes 6615 Queens Jubilee	4010		150.00		0.00
04 July 2022	Cllr Payne – roundabout 4011 Health and Safety	4011	Zip ties	4.79		0.00
04 July 2022	Cllr Payne Mileage Allowance	4012		21.60		0.00

The following to be considered for retrospective payment.

The Clerk and RFO explained this expenditure had not been agreed or discussed in a meeting and could cause an issue with the auditors and that retrospective payments of this nature should not be made.

Resolved to pay the following, proposed Cllr Hooper, seconded Cllr Howes. One abstention

04 July 2022	Cllr Nye Bunting	4013		17.91		0.00
04 July 2022	Cllr Nye Flowers for Bellamy's Corner	4013		27.98		0.00

22/91

Grant Application

A grant application had been received from Williton Window for the sum of £1,000.00, to assist with increased printing costs, without which, it was noted the magazine could cease within 6 months. A discussion took place where Cllr Peeks raised concern regarding some details on the application form. Cllr Aldridge proposed the application was referred back to Williton Window with the comments made and ask for the form to be re-submitted and invite a representative to attend a meeting to answer any questions, seconded Cllr Peeks.

An amendment was proposed by Cllr Payne to grant the sum of £500.00 with the remainder set aside pending completion and agreement of a revised application. This was seconded by Cllr Howes. A vote was taken on the amendment, 2 votes in favour, 2 votes against and one abstention. The Chairman used his casting vote for the amendment and voted in favour. The vote replaced the previous motion as a substantive motion. As no further amendment was proposed, a vote was taken on the substantive motion, which was carried with 3 votes in favour, 2 against and 1 abstention. Motion passed.

Resolution: To award the sum of £500.00 with the remainder set aside pending completion and agreement of a revised application.

22/92

Health and Safety

It was reported the roundabout in the play area had been cordoned off and required repair as the bolts had come loose. Sovereign were attending the play area the following week and would be asked to carry out the necessary repairs.

- 22/93 Report from Crimestoppers finale of innovative project ‘What would you do’**
Cllr Payne gave a verbal report of attending the above event, performed by year 5 children from Danesfield School. Cllr Payne had requested permission for copies of poems for a display in the Parish Office window.
- 22/94 Report from meeting with Magna Housing regarding St Peter’s House**
Resolved to note the report that had been forwarded. Cllr Peeks had made comments via email, which would be forwarded to Magna Housing.
- 22/95 Amenity Area**
22/95.1 A request had been received for a Pump track/Outdoor Skate Park to be installed in the amenity area. This would be passed to the working group.
A date would be set for a open day for parishioners to view the area and make suggestions on its future use.
- 22/96 Community Speed Watch and Speed Indicator Devices**
Highways would be chased regarding the installation of the posts.
- 22/97 Wildflower Project**
It was reported the second cut would take place in mid-August, with a final cut in October. Cllr Howes reported the problems were still occurring at North Croft with some residents unable to take their bins out easily. This would be reported to Countrywide Grounds Maintenance.
- 22/98 Youth Council**
Cllr Payne had spoken to the Danesfield Headteacher who was very keen for this project. Further contact would be made.
- 22/99 Unitary Authority**
The report from the recent Clerk’s meeting would be forwarded.
- 22/100 Standing Orders**
It was unanimously **resolved** to adopt the Standing Orders. Proposed Cllr Aldridge, seconded Cllr Hooper.
- 22/101 Closure of Lloyds Bank**
As resolved at the June meeting, a letter had been sent expressing the Parish Council’s dismay at the branch closure, requesting a collaborative working agreement with other banks and request for a mobile bank to visit Williton on a regular basis. A reply had been received noting the letter but stating no further action would be taken. Cllr Peeks would investigate a collaborative banking and report back to a future meeting.
- 22/102 To consider request to purchase a Water Device for ease of watering hanging baskets**
It was **unanimously** resolved to agree to the request and purchase a water device.
Proposed Cllr Howes, seconded Cllr Hooper.
- 22/103 Delegation of authority for Clerk to authorise works or replacement for items in conjunction with the Chairman, up to a value of £500.00**
It was unanimously **resolved** to delegate authority – proposed Cllr Peeks, seconded Cllr Howes
- 22/104 CCTV Coverage**
A discussion took place regarding the proposal that had been received from Coomber Security for increased cameras on the Memorial Ground. Cllr Howes proposed that the proposal was accepted, Cllr Payne seconded, with the addition that the Trustee were written to asking for a contribution towards the cost. 4 in favour with 2 abstentions. Motion passed.
Resolution: To accept the quotation for installation and upgrade to CCTV coverage.
- 22/105 Matters for the next Parish Council meeting to be held on Monday 1st August 2022**
Review of Council Policies and Procedures and terms of reference
Volunteer Register – October 2022
Grievance and Appeals panel members
Meeting closed at 9.12 pm

Signed as a true and correct record Cllr White Dated 1st August 2022