

WILLITON PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 4th April 2022 at 7.00 pm
in The Brendon Room, Williton Pavilion.**

Attendees:

Councillors	Payne (Chairman), Aldridge, Hooper, Howes, Naylor, Peeks and White
SCC	None
SWT District	Cllrs Aldridge
Avon and Somerset	None
Constabulary	
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Cook, Denton, Johnson and Nye. SCC & SWT Cllr Davies. SWT Cllr Whetlor
Other	None

21/348 It was advised that the meeting would be recorded.

21/349 **Apologies as noted above**

21/350 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Payne	21/360.1	Personal	Did not vote
Cllr Howes	21/366	Personal	Did not vote

21/351 **Approval of the Minutes of the Meeting held on 7th March 2022**

It was unanimously **resolved** to approve the minutes of the meeting, with one abstention, due to absence. Proposed Cllr Naylor, seconded Cllr Peeks

21/352 **Matters from the Minutes – for the purpose of report only**

There were none

21/353 **Report from Avon and Somerset Constabulary – no report**

21/354 **Report from Somerset County Councillor**

No report due to Pre-Election Period.

It was **resolved** to note the SCC press releases that had been forwarded

21/355 **Report from Somerset West and Taunton District Councillors - No report due to Pre-Election Period**

21/356 **Clerk's/Chairman's Notices**

21/356.1 The Clerk would write the next report for Williton Window. Noted that Foxes Lunches, Afternoon Teas and Jubilee details would be included

21/356.2 The Chairman reminded members of item 24 (a) and 24 (b) of the Standing Orders – Confidential business is not to be discussed outside of the Parish chamber

21/356.3 The Chairman reminded members of protocols regarding Pre-Election Period

Meeting dates to be confirmed when it was known if the election was contested or uncontested

A358 Road Closure at Combe Florey – 25th April 2022 traffic signals between 9.30am and 3.30pm each day. Full 24/7 closure for three days between 9th and 12th May 2022, followed by a further 15 days under traffic lights

The Chairman expressed his thanks to members before the upcoming elections.

21/357 **Correspondence**

21/357.1 It was **resolved** to note the contents of the correspondence log

21/358 **Report from the Environment and Planning Committee held on Monday 14th March 2022**

It was **resolved** to note the report.

21/359 **Report from the Finance and Administration Committee held on Monday 21st March 2022**

Draft minutes would be forwarded when available

21/359.1 It was **resolved** to note the provisions as at 28th February 2022

21/360 Report from the Events Committee held on Wednesday 16th March 2022

It was **resolved** to note the report.

- 21/360.1 St Peter's Church had offered to hold a Civil Service at Jubilee event. After a proposal from Cllr Hooper, seconded by Cllr Peeks, it was resolved, with two abstentions, that the offer was accepted and asked to be open to all denomination of faith and for hymn sheets to be available. It was **resolved** the Chairman would reply to the Church.

21/361 To receive accounts for payment not covered by Finance and Admin Committee

It was unanimously **resolved** to pay the following invoice. Proposed Cllr Hooper, seconded Cllr Peeks

Date	Details	Cheque	Invoice	Total Bank	Cash	VAT
04/04/2022	Countrywide Ground Maintenance 4560 SCC Ground Maintenance	3944	226832	189.00		31.50
04/04/2022	Countrywide Ground Maintenance 4555 WPC Ground Maintenance	3945	226833	820.86		136.81
04/04/2022	Sovereign (WeDo Invoice Finance) 6035 Playground Maintenance	3946	125737	1205.63		200.94
04/04/2022	Post Office 4505 Printing, Stationery & Postage	3947		41.63		0.00
04/04/2022	N Ridge 4510 Office Cleaning	3948	36	112.00		0.00
04/04/2022	Microsoft Office 365 4610 Computer Supplies	3949		79.99		13.33

21/362 Health and Safety

Events Risk Assessments to be checked.

21/363 Welcome Back Fund

- 21/363.1 The Chairman gave a verbal update
- 21/363.2 Public Conveniences had opened. A rota was required until time locks had been fitted, currently being locked by the Chairman. Cllrs Aldridge and Hooper volunteered to help – dates to be discussed after the meeting

21/364 Emergency High Street Fund

- 21/364.1 The Chairman gave a verbal update

21/365 Storage Areas

The working group had produced a report that had been forwarded to members. After a proposal from Cllr Naylor, seconded by Cllr Peeks, it was unanimously **resolved** to commence with phase one – that all items are stored in the Public Convenience Workshop and sorted from there as to Parish Council or Trustee items; the Tandy and filing cabinets moved into the Clerk's office.

After a proposal from Cllr Howes, seconded by Cllr Aldridge, it was **resolved**, with one abstention, to purchase 10 stackable boxes, up to a cost of £10 each.

The licence would be checked regarding and limitations on where the WWMRG's alcohol could be stored.

21/366 Men's Shed / Williton Workshop

- 21/366.1 It was **resolved** with one abstention, to fund the pavilion hall hire for 2 hours for an inaugural meeting. Proposed Cllr Hooper, seconded Cllr Peeks.
- 21/366.2 It was **resolved** with one abstention, to fund the printing of 50 x A4 sheets to advertise, via the Parish Office. Proposed Cllr Hooper, seconded Cllr Naylor.

21/367 Amenity Area

- 21/367.1 (Item 21/334) Maitland Walker – no further update.
Cllr Hooper made an accusation that things were being done illegally – the Clerk asked for clarification on who was being accused; Cllr Hooper stated she was accusing the Parish Council of breaking the law and doing things illegally.
The Chairman and Clerk advised this was incorrect and the reason of obtaining legal advice was to ensure everything was legal and correct.
Cllr Aldridge agreed with the Clerk that nothing was being done wrong and that it was incorrect to accuse the Parish Council of doing things illegally.
SALC would be contacted if no response from Maitland Walker – proposed Cllr Naylor, seconded Cllr Aldridge and **resolved**, with one abstention.
- 21/367.2 A response was awaited from the SWT tree officer regarding the tree on the Amenity Area that had suffered storm damage. Quotations would be sought to carry out the work as advised.
Cllr White advised he had met the contractor that had installed the fence panels and relayed the damage regarding the twisted post was due to storm damage. Cllr White had written a specification for the trees and for repair to the posts to enable quotations for both jobs to be sought.
- 21/367.3 A discussion took place as to whether dogs should be allowed in the Amenity Area. After a proposal from Cllr Peeks, seconded by Cllr Hooper, it was **resolved** with five in favour, one against and one abstention, that no dogs, except registered assistance dogs, would be allowed in the area.
After a proposal from Cllr Hooper, seconded by Cllr Peeks, it was **resolved** with two abstentions, to look into erecting signage – advice to be sought from SWT Council and the Bye Laws would be checked.

21/368 Making Space for Wildlife Webinar

Cllr Payne had attended the webinar. It was **resolved** to note the report that had been forwarded.

21/369 Community Speed Watch and Speed Indicator Device

- 21/369.1 After a proposal from Cllr Aldridge, seconded by Cllr Hooper, it was unanimously **resolved** to order two poles to be erected at the sites agreed by Highways, at the quoted price of £200 per pole. A job description would be required for a contractor to be sought to erect and move the SID's as requested, which would include undertaking the training course.
- 21/369.2 Community Speed Watch Scheme – Due to the absence of Cllr Johnson there was no report

21/370 Wildflower Project

There was no volunteer to complete this project, therefore, the Chairman and Clerk would have to undertake.

21/371 Youth Council

Cllr Naylor advised contact had been made with the Headteacher at Danesfield School.

21/372 Unitary Authority in Somerset

Cllr Naylor advised that consideration was needed as to what the Parish Council may consider taking on the responsibility for.

21/373 Matters for the next Parish Council meeting – date to be advised

Annual Parish Assembly – Tuesday 10th May 2022

(Item 21/339) Volunteer Register – October 2022

- 21/374** After a proposal from Cllr Peeks, seconded by Cllr White, it was unanimously **resolved** to pass a resolution to exclude the Press and Public from the remainder of the meeting due to Commercial Sensitivity matters

21/375 Fire Beacon

After a proposal from Cllr Aldridge, seconded by Cllr Howes, it was **resolved**, with one abstention, to allocate authority and a budget of £7,000.00 to the Environment and Planning Committee to enable the project to move forward, in time for the Queen's Platinum Jubilee.

Meeting closed at 9.05 pm

Signed as a true and correct record Cllr Payne Dated 9th May 2022