



WILLITON PARISH COUNCIL

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Dear Councillor

2nd March 2022

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 7th March 2022** at 7.15 pm, at The Brendon Room, Williton Pavilion, for the purpose of transacting the following business. If there are no items from the public, the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

- 21/313 To advise the recording of the meeting – Chairman**
- 21/314 To note apologies for absence and approve reason, where appropriate**
- 21/315 Declarations of Interest** - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- 21/316 Minutes of the last meeting held on 7th February 2022 for approval** (attached)
- 21/317 Minutes of the Extra Ordinary meeting held on 28th February 2022 for approval** (attached)
- 21/318 Matters from the Minutes – for the purpose of report only**
- 21/319 Report from Avon and Somerset Constabulary**
- 21/320 Report from Somerset County Councillor**
- 21/321 Report from Somerset West and Taunton District Councillors - Williton Ward**
- 21/322 Clerk's/Chairman's Notices**
21/322.1 Williton Window Report – (Clerk to write a report)
21/322.2 May Elections and Pre-Election Period (previously referred to as Purdah)
- 21/323 Correspondence**
21/323.1 To note contents of correspondence log (attached)
21/323.2 SLCC – Remote/Hybrid Meetings – to consider request for council to pass the following motion and write to the Secretary of State to show support: *This Council supports the petition launched by ADSO and LLG on 5 January with regard to remote and 'hybrid meetings. We agree to write to the Secretary of State for Levelling Up, Housing and Communities calling on the Government to change the law to allow councils the flexibility to hold such meetings when they deem appropriate within rules and procedures'* (forwarded 15.02.2022)
21/323.3 Request from WWMRG to take over the responsibility and asset of the Fire Beacon
21/323.4 Request from St Peter's Church to approve and give moral support for a Jubilee Garden (attached)
- 21/324 Report from Environment & Planning held on Monday 14th February 2022 and any recommendations for approval** (attached)
- 21/325 Report from Finance & Admin Committee held on Monday 21st February 2022 and any recommendations for approval** (attached)
21/325.1 To note the provisions as at 31st January 2021 (attached)
21/325.2 (Item 21/109A) Parish Office Hire Charges – recommendation to keep prices the same and review October 2022 (attached)
21/325.3 (Item 21/110A) Grant Application Policy – recommendation to re-adopt the policy, with no alterations (attached)
- 21/326 Report from Events Committee held on Tuesday 22nd February 2022 and any recommendations for approval** (attached)
- 21/327 To receive any accounts for payment – to be given at meeting**

21/328	Health and Safety
21/329	SWT Planning Committee Dates – to agree if a representative to attend planning meetings and agree speeches in advance (Cllr Naylor)
21/330 21/330.1	Welcome Back Fund – To be completed by 31st March 2022 To receive a verbal update
21/331 21/331.1	Emergency High Street Fund – To be completed by 31st March 2022 To receive a verbal update
21/332	Credit Union (Cllr Naylor)
21/333	Storage Areas (Cllr White) (attached)
21/334	(Item 21/294) Maitland Walker – Advice on land owned by Williton Parish Council
21/335 21/335.1	Annual Parish Assembly To consider suggested date of Tuesday 10 th of May 2022 following advice from SALC – (forwarded)
21/336 21/336.1 21/336.2 21/336.3	Community Speed Watch and Speed Indicator Device To receive update regarding positioning of SID devices and costs To consider SCC Memorandum of Understanding (forwarded 07.02.2022) Community Speed Watch Scheme - update
21/337	Wildflower Project - request for Councillor to take project over from Cllr Johnson
21/338	Youth Council (Cllrs Cook and Naylor)
21/339	Volunteer Register (Cllr Cook)
21/340	Defibrillator Training Event – to consider possible dates for training to be held
21/341	Electric Charging Points for Cars and Signage
21/342	Unitary Authority in Somerset – update
21/343	Matters for the next meeting to be held on Monday 4th April 2022
21/344	To pass a resolution to exclude the Press and Public from the remainder of the meeting due to Commercial Sensitivity matters
21/345	To consider tenders received for the Public Conveniences cleaning contract (attached)
21/346 21/346.1 21/346.2 21/346.3 21/346.4	Report from Personnel Committee held on 2nd March 2022 and recommendations for approval (attached) To receive a verbal report from the meeting Recommendation to offer the permanent position of Assistant to Parish Clerk Recommendation to agree the one salary point pay increase to Parish Clerk as per contract 6.2 To consider options regarding outstanding leave
21/347 21/347.1	Fire Beacon To consider quotations received for the replacement of the fire beacon (attached)