

WILLITON PARISH COUNCIL

Minutes of the Extra Ordinary Parish Council Meeting held on Monday 20th December 2021 at 7.00pm
at the Brendon Room, Williton Pavilion

Attendees:

Councillors	Payne (Chairman), Hooper, Johnson, Naylor, Nye, Peeks and White
Other	None
Clerk	Mrs Michelle Francis
Public	One Parishioner (left at 8pm during item 21/236)

Apologies:

Councillors	Aldridge, Cooke, Denton and Howes
Other	None

Before the start of the meeting a Parishioner addressed members regarding the grants being discussed

21/232 The Chairman advised that the whole meeting would be recorded

21/233 Apologies as noted above

21/234 Declarations of Interest

There were none

21/235 (Item 21/220) Welcome Back Fund – to be completed by 31st March 2022

The Chairman read out the email received from SWT Council stating the funding criteria must be met and finalised by the 31st March 2022 and there would be no extension. A clear timetable was required by the 24th December 2021.

The Working Group had not submitted a report, but a paper and spreadsheet had been received from Cllr Aldridge, which he proposed was submitted to SWT Council.

A discussion took place where concern was raised regarding the lack of progress.

Hanging Baskets and Planters – After a discussion, the Chairman asked members if they were happy to submit the spreadsheet from Cllr Aldridge. This was **agreed**, with one against, after a proposal from Cllr Hooper, seconded by Cllr Naylor.

Finger/Signposts – After a discussion, it was **agreed** to submit to SWT Council that although quotations were awaited, it was the intention to complete this part of the project to meet the deadline. Proposed by Cllr Hooper, seconded by Cllr Nye with one abstention

Business Forum – A provisional date had been set with The White House and an event in the pavilion to showcase businesses. After a proposal from Cllr Peeks, seconded by Cllr Naylor, it was unanimously **resolved** to continue with this event, subject to agreement of funding.

A letter detailing the above would be submitted to SWT Council for their agreement, and the projects would be bought back to Full Council, rather than the Working Group.

21/236 Emergency High Street Fund

The Chairman advised SWT Council had confirmed the funding split of the grant was, £6,500 for the Public Conveniences and £3,500.00 for the Business Directory. To date, £750.00 had been committed for legal costs regarding the lease of the PC's and the cost of the Project Manager, JHC Surveying Ltd. SWT Council had requested a fully itemised and costed submission by the 24th December 2021.

1. Public Conveniences – this was discussed under item 21/238
2. Business Directory – printed copies and publication on website

Cllr Naylor gave a verbal update from the Working Group, which included:

- Contacting Cllr Cook re specifications for Williton Window and costs
- Contacting printing companies to obtain costings for a directory to be printed
- A plug-in extra tab for the website for publication of directory
- Cllr Naylor and Cllr Cook to contact businesses, whether shop fronted or home based, to hold conversations regarding the directory and the Traders Association.

Cllr Johnson expressed concern regarding the lack of business representation at meetings and questioned if this met the funding criteria.

Cllr Payne expressed concern as to whether the project deadlines could be met regarding the information gathering, printing and publishing on the website.

After a proposal from Cllr Peeks, seconded by Cllr Naylor, it was **resolved**, with two abstentions, to respond to SWT Council stating that the above items were being worked upon and would be in place by the 31st March 2022, but that costings were awaited.

21/237 To pass a resolution to exclude the Press and Public from the remainder of the meeting due to Commercial Sensitivity matters

Proposed Cllr Peeks, seconded Cllr Naylor, unanimously **resolved**

21/238 To consider tenders received for refurbishment of Public Conveniences and to award tender after taking advice from JHC Surveying Ltd

Three tenders had been received, with a recommendation from JHC Surveying Ltd.

After a proposal from Cllr Payne, seconded by Cllr Hooper, it was unanimously **resolved** to proceed with the recommendation to accept B Walsh & Sons, to include the CCTV and drain survey. Definite costings would be submitted to SWT Emergency High Street Fund.

Meeting closed at 8.38 pm

Signed as a true and correct record Cllr Payne Dated 10th January 2022