

WILLITON PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 6th December 2021 at 7.00 pm
in The Brendon Room, Williton Pavilion.**

Attendees:

Councillors	Payne (Chairman), Aldridge, Cook, Hooper, Howes, Johnson, Naylor, Nye, Peeks, and White
SCC	None
SWT District	Cllrs Aldridge
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Denton, SCC/SWT Davies, SWT Whetlor
Other	None

21/201 It was advised that the meeting would be recorded.

21/202 **Apologies as noted above**

21/203 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Payne	21/203	Personal	Abstained from vote

21/204 **Vote of Confidence in the Chairman**

The following comments were made in confidence of the Chairman:

Cllr Cook requested members listened to the Chair and be respectful

Cllr White stated his total confidence and there was nothing to question the Chair's integrity

Cllr Aldridge re-iterated Cllr White's comments and was happy with the Chair

Cllr Naylor agreed with Cllr Cook, how there was a lot to do, and members needed to pull together, had been surprised about behaviour and hope moving forward all would be friendly and more collaborative.

After a proposal from Cllr Cook, seconded by Cllr Naylor a vote of confidence was passed with 6 in favour and 4 abstentions

21/205 **Approval of the Minutes of the Meeting held on 1st November 2021**

It was **resolved** to approve the minutes of the meeting, with one abstention, due to absence.

Proposed Cllr Howes, seconded Cllr White

21/206 **Approval of the Minutes of the Extra Ordinary Meeting held on 29th November 2021**

It was **resolved** to approve the minutes of the meeting, with one abstention, due to absence.

Proposed Cllr White, seconded Cllr Aldridge

21/207 **Matters from the Minutes – for the purpose of report only**

21/207.1 (Item 21/151.5) Patient Participation Group had postponed their meeting and a revised date was awaited – noted.

21/207.2 (Item 21/151.2) Level Climate Forum SCOP26+ - no report had been received

21/208 **Report from Avon and Somerset Constabulary** - There was no report

21/209 **Report from Somerset County Councillor**

It was **resolved** to note the report that had been forwarded, which included the following press releases:

- Free Fun Activities for Eligible Children this winter.
- Confirmation that Elections to the New Council will take place in May 2022. The 110 elected representatives of Somerset County Council will become the Councillors of the New Somerset Council
- England Coastal Path, (small improvement scheme) at Doniford. This will provide extra safety measures taking in consideration on our Heritage Doniford Stone Cross, Grade 2 monument laying a path outside Doniford Farm Park.

Cllr Peeks requested that a written report be submitted before meetings, to enable members to consider possible questions - agreed

21/210 Report from Somerset West and Taunton District Councillors

Cllr Aldridge spoke regarding the recent planning application for 350 houses to the west of Williton, which had been passed, 8 votes to 2, which was felt to be a result of the statutory consultees Highways and the Environment Agency had not objected and any subsequent appeal would therefore have been lost. Cllr Aldridge expressed his disappointment that S106 funding had not been secured and hoped that the assurances given regarding flooding, would be passed onto the future appointed developers. It was noted Cllr Naylor had attended on behalf of the Parish Council and had made verbal representation.

Cllr White proposed a vote of thanks for Cllr Naylor for attending and presenting the reports. A standing item for developments in West Somerset area would be added to the EPC agenda.

The election date had been set for May 2022

An application for coastal defence works at Blue Anchor were expected

It would be requested that District Councillors submit written reports, to enable members to consider reports for any questions that may arise.

21/211 Clerk's/Chairman's Notices

- 21/211.1 The rota for the Williton Window was agreed. Consideration would be given for the period of Purdah, when the report would be submitted from the Parish Council as a whole.

21/212 Correspondence

- 21/212.1 It was **resolved** to note the contents of the correspondence log
- 21/212.2 Members were reminded of the Somerset West and Taunton Events Database – Introduction and Webinar would be held on Tuesday 7th December at 11am.
- 21/212.3 The half year report from Citizens Advice West Somerset had been received - noted
- 21/212.4 Consultation: Devon and Somerset Fire and Rescue Service were undertaking a draft Community Risk Management. Cllr Naylor would be happy to work on a response, with assistance from another member
- 21/212.5 Somerset Waste Partnership briefing with Christmas collection dates - noted
- 21/212.6 Establishing A Unitary Authority in Somerset - Draft Structural Changes Order Provisions - noted

21/213 Report from the Environment and Planning Committee held on 8th November 2021

It was **resolved** to note the report.

21/214 Report from the Finance and Administration Committee held on 15th November 2021

It was **resolved** to note the report

- 21/214.1 It was **resolved** to note the provisions as at 31st October 2021.

21/215 Report from the Events Committee held on 18th November 2021

Cllr Howes advised the underwriting for the carriage would not be required. The Christmas Craft Fair would take place the following evening, Tuesday 7th December 2021. Cllr White was asked to attend as first aider. Due to expected high winds, the outside stalls would be relocated into the Brendon room.

21/216 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoice. Proposed Cllr Hooper, seconded Cllr White, unanimously resolved

Date	Details	Cheque	Invoice	Total Bank	Cash	VAT
06/12/2021	M Francis – Santa Presents 6720 Christmas Events	3853		73.00		2.44
06/12/2021	Mr Peeks – Cable Ties 6720 Christmas Events	3854		4.00		0.00
06/12/2021	West Somerset Advice Bureau 6625 WSAB	3855	SLA 21-22	1000.00		0.00
06/12/2021	Equus Carriages Ltd 6720 Christmas Events	3856	99 FC	600.00		0.00
06/12/2021	AM PAT Testing 4525 Health and Safety	3857	00064-2	129.00		0.00
06/12/2021	St John's Ambulance 4525 Health and Safety	3858	170247	288.00		48.00

Date	Details	Cheque	Invoice	Total Bank	Cash	VAT
06/12/2021	Function 28 Ltd 4605 Website	3859	10493	12.00		2.00
06/12/2021	N Ridge 4510 Office Cleaning	3860	46	126.00		0.00
06/12/2021	Countrywide Grounds Maintenance 4555 WPC Ground Maintenance	3861	206229	820.86		136.81
06/12/2021	Countrywide Grounds Maintenance 4560 SCC Ground Maintenance	3862	206228	189.00		31.50
06/12/2021	Williton War Memorial Recreation G 6635 Youth Provision	3863	104/21-22	100.00		0.00
06/12/2021	Williton War Memorial Recreation G 6625 Talking Café	3864	102/21-22	35.00		0.00
06/12/2021	Somerset County Council Pension Fund 4220 Pension Deficit	3865	61060138	83.00		0.00
06/12/2021	Mr Peeks – Cable Ties & Batteries 6720 Christmas Events	3866		14.11		0.00

21/217 Budget Considerations 2022 - 2023

It was resolved to increase the Christmas budget to £1,000.00. Proposed Cllr Hooper, seconded Cllr Aldridge. The printing and stationery required confirmation.

21/218 Planning applications for consideration

Cllr Aldridge left the meeting for the following item at 7.34pm

21/218.1

Application No	Location	Details	Comments
3/39/21/026	Masons Arms, 2 North Road, Williton, TA4 4SN	Replacement of windows	No objection, but would suggest that secondary glazing is considered, of which the Parish Council would have no objection. The Parish would like to know which moulding is to be used and would prefer white painted windows, rather than wax.

The anticipated application for the Ground Mounted Solar Farm had not been received, therefore not discussed

Cllr Aldridge returned to the meeting at 7.40pm

21/219 Health and Safety

There was nothing to report

21/220 Welcome Back Fund – to be completed by 31st March 2022

21/220.1

A letter had been received from SWT Council, and was discussed, regarding the allocated grant of £5,100 to improve Street Signage, Hanging Baskets and promotion of local businesses. Cllr Naylor gave a report on the Working Group meeting held on 3rd December 2021. Consideration was given to whether the deadlines could be met. Extra members were requested to join the Working Group, there were no volunteers. It was noted orders were to be submitted by the 24th of December 2021. SWT would be contacted to advise of the progress and whether an extension to the end of January could be sought. This item would be added to an Extra Ordinary meeting to be held on 20th December 2021

21/221 Emergency High Street Fund – To be completed by 31st March 2022

21/221.1

JHC Surveying Ltd had issued the tender documents, the deadline had been set for 12 noon on the 13th of December 2021. It was resolved to hold an extra ordinary meeting on Monday 20th December, 7pm to discuss the tenders and the Welcome Back Fund.

21/222 Youth Council

Cllr Cook had forwarded a report and advised contact had been made with the schools, who had requested being contacted in January 2022.

21/223 Volunteer Register

Cllr Cook had arranged a meeting with Spark Somerset to discuss databases etc, however, due to covid, the meeting had been cancelled and would be re-arranged in the new year.

21/224 Speed Watch and Speed Indicator Device

21/224.1 Cllr Aldridge reported on the meeting that had been held with Highways engineers. Three positions had been discussed, with the possibility of an extra site near Danesfield School. A report from Highways was awaited. Highways advised a cost of £200 per post, to install new posts. Cllr Aldridge recommended that a Memorandum of Understanding was signed – this would be sent to the Clerk for forwarding to all members and would be included on the next agenda to consider.

21/224.2 Training courses – ideally two individuals would be trained to ensure cover as the devices required moving every two weeks. This would be advertised for a lengthsman to undertake.

21/224.3 Speed Watch update – Cllr Johnson confirmed the minimum requirement of three volunteers had been received. Risk assessments were now awaited from the police, which it was hoped would be undertaken in the new year.

21/225 Defibrillator

21/225.1 It was resolved to note the new Defibrillator had been installed on the side of the Parish Office.

21/226 Parish and Town Council – Opening Up Safely and Reconnecting Communities Fund

21/226.1 Cllr Aldridge Foxes Academy would have a trial on the 8th of January 2022 and launch on the 15th of January 2022. Limited to 20 tickets per week. Tickets would be available to purchase at £3.00 per head, via the Village Agent and the Parish Office. Foxes Academy would advise what dietary requirements would need to be notified. Cllr Aldridge would produce the tickets, which would include the dietary information.

21/227 Climate Fund Grant Award – Wildflower Project

It was **resolved** to note the areas had been seeded. Cllr Johnson would write an article for the Williton Window.

21/228 Matters for the next Parish Council meeting to be held on Monday 10th January 2022

Unitary would be added as a standard item
Western Power grant application

21/229 A resolution was passed to exclude the Press and Public from the remainder of the meeting, due to commercial sensitivity matters

Proposed Cllr White, seconded by Cllr Peeks, unanimously **resolved**

21/230 Car Parking Problems at Doniford

Cllr Aldridge gave a verbal report on an area of land owned by SWT Council, where the old toilets used to be located. Cllr Aldridge proposed that SWT Council was written too, stating that the Parish Council would be interested in knowing the size of the plot, seconded by Cllr White and **resolved** with 6 in favour and 4 against.

21/231 Amenity Area

The Chairman gave a verbal update to the Parish Council as Trustee of the Memorial Ground, confirming the Clerk had secured confirmation that the S106 funding would still be granted to WWMRG Charity.

It was noted there appeared to be an anomaly on the land registry document regarding the Barn. This would be added to the queries being investigated.

Meeting closed at 9.17 pm

Signed as a true and correct record Cllr Payne Dated 10th January 2022