

WILLITON PARISH COUNCIL

**Minutes of the Environment and Planning Committee Meeting held on 8th November 2021 at 7.00pm
In the Pavilion, Brendon Room Williton**

Attendees:

Councillors: White (Chairman), Nye, Naylor, Payne. Peaks

Public:

Other: Julie Coe (Committee Clerk)

Apologies:

Councillors: Cllr Denton

21/99B The Chairman advised the meeting would be recorded

21/100B **Apologies** – as noted above Cllr Denton

21/101B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Naylor	21/90.4B	Personal	Informed meeting

21/102B **Minutes of the Environment and Planning Committee meeting held on the 11th of October 2021**

21/102.1B Cllrs requested to check the tape reference 21/97B being referred to full council. This was checked by Parish Clerk and Assistant to Clerk on 9th November 2021. It was confirmed it was sent back to full council who decided to proceed with a flagpole in a prominent position. Minutes to be brought forward to January's meeting for EPC approval. Not approved for signature on 8th November 2021.

21/103B **Matters from the Minutes.**

21/103.1B Photo of curb stone has been taken and sent over to Highways Agency for escalation for repair.

21/104B **Correspondence**

21/104.1B Flood warning system, papers have been forwarded. No further action from Parish Office

21/104.2B Somerset Wood, papers forwarded. No further action from Parish Office.

21/104.3B Free water filling to reduce single use of plastics. The scheme is understood to be finished to offer water stations with Wessex Water. However, Assistant to Parish Clerk has contacted, Wessex water, SWT and Exmoor Parish Council to gain guidance on how this can be managed and be put in place in the village. Written contact was made 9th November 2021. Update will be given on receipt of responses.

21/104.4B Doniford Cross Footway upgrade. Cllr Payne confirmed footpath almost complete and Memorial Cross has been untouched. No further action.

21/105B **Planning applications for consideration**

21/105.1B 3/39/21/024 The Chapel, Sir Gilbert Scott Court, Long Street. Installation of boiler and flue. No objection
3/39/21/025 Fairfield House, 51 Long Street, TA4 4QY Change of use from mixed residential/Bed and Breakfast to residential only. No objection.

21/105.2B Notification of Planning Decisions

Application No	Location	Outcome
3/39/20/003	Land to the West of Williton, Off Priest Street	Awaiting Decision
3/39/21/005	Highbridge House, 9 Station Road, Williton, TA4 4RJ	Awaiting planning inspectors' decision.

21/106B **Highways Matters**

21/106.1B Overgrown hedge on Doniford Road by Aller mead estate. Assistant to Parish Clerk has escalated to Highways Agency for an immediate answer for this to be cut back. Request sent in 9th November 2021.

21/106.2B Sink hole at 17 Catwell. Wessex water visited site and completed a full repair. No further action

21/107B **Items to Report on Footpaths/Pavements**

21/107.1B (Item 21/69.1B) Footpath link between Aller Mead Way and the adjoining new development (The Paddocks) - No update. It was **resolved** to chase the meeting request between Summerfield Housing, the Aller Mead Management Group, and the Parish Council. On going

21/107.2B Impassable footpaths. All Cllr's have agreed to advise Parish Office of impassable roads and Assistant to Parish Clerk will report from the office and manage in house.

21/107.3B An inspection of all verges in the entire village. SCC and two Cllr's to conduct site survey. All in favour.

21/108B Finance and Budget

- 21/108.1B Questions around the winter and spring cutting of the memorial ground and football pitch. Cllr Payne proposed ad hoc cutting to take place from now until April. 2nd Cllr Peeks, all in favour.
- 21/108.2B Removal of beech hedge. Cllr Naylor proposed it stays. 2nd Cllr Payne, all in favour. No further action.
- 21/108.3B Amendments to ground maintenance contract. Proposed by Cllr Payne, 2nd Cllr Naylor to remove all clumps of grass and change to a cylinder mower. All in favour.
- 21/108.4B Parish office has enquired with Somerset County Council to establish if Station Road is fully adopted in its entirety. Awaiting response.
- 21/108.5B No issues with current grass verge cutting contract. Parish office to investigate contract for both one year and three-year term. Awaiting response.
- 21/106.6B Parish Office to obtain three quotes for the grass cutting contract before January 2022. Quotes requested. Suggested budget for contract circa £15,000.00. Christmas budget currently stands at £600.00. Cllr Payne proposed this amount to remain the same, Cllr Peeks 2nd all in favour.

21/109B Items Of Report from Grounds Maintenance Officers

- 21/109.1B Cllrs to walk their areas and report to Parish Office of any areas of concern reference overgrown hedges. Parish Office to report to Somerset County Council to resolve. Ongoing.
- 21/109.2B Reference 21/116.2B quote put forward to EPC. See response.

21/110B Items To Report on Play Equipment in Recreation Ground

- 21/110.1B Annual inspection report, all items are being dealt with. No further action.
- 21/110.2B Agility platform ramp has rotting timbers. Cllr Peeks suggested a group inspection followed by Parish Office to obtain a quote to replace or fix. Cllrs to advise with inspection has been completed. Cllr Naylor suggested Parish Office contact Bridgwater Clerk to see who they use. Parish Office has made contact awaiting response.
- 21/110.3B Roundabout is repaired no further action is required.
- 21/110.4B Spring riders' application. Parish office has gone back to Idverde to confirm if application was successful or not. Action taken 15th November 2021. Forward to January agenda.

21/111B Flooding Matters

- 21111.1B Monksilver still requires clearing the environment agency have been informed, carried forward.

21/112B Highways Matters

- 21/112.1B New representative from Magna has agreed to have photo taken with Cllr Peeks and Cllr White. Parish office are waiting the availability from Cllr White confirm a date with Magna.
- 21/112.2B Parish office have confirmation from SCC to advise if Station Road is adopted in its entirety. Actioned 15th November 2021

21/113B Green Initiatives

- 21/113.1B (Item 21/3B.2B) Climate emergency fund application. (Wildflower project) A revised quotation had been received earlier in the day which will go to full council with a recommendation to accept.

21/114B Village Notice Board

- 21/114.1B To consider report from Cllr Howes (forwarded 03.11.2021)

21/115B Matters for the next meeting to be held on 17th January 2022

- 21/116B** To pass resolution to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity.

21/116.1B Item (21/89.3B) Figures received from neighbouring Parish Councils. Figures announced no further action.

21/116.2B Item (21/90.4B) Quotation accepted for Wildflower verge.

- 21/116.3B** Item (21/91.4B) Consider quotation for replacement matting in Playground. Cllr Nye to provide Parish Office with details of further companies able to assist. Parish office to ask Sovereign for an updated quote. Papers forwarded.

Meeting closed at 9.00 pm

Signed as a true and correct record Dated