

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting held on 10th May 2021 at 7.00pm In the Main Hall, Williton Pavilion

Attendees:

Councillors: Denton – arrived after item 21/02B, Nye, Payne, Stanford and White (Chairman)

Public:

Other: Karen Brown (Committee Clerk)

Apologies:

Councillors: Peeks

Due to the current Chairman and Vice Chairman being absent Cllr Payne was unanimously elected to act as Temporary Chairman up to Agenda item 21/02B

21/01B To advise the recording of the meeting

21/02B Election of Chairman and Vice Chairman

After a proposal from Cllr Payne, seconded by Cllr Nye, it was unanimously **resolved** to elect Cllr White to Committee Chairman and Cllr Peeks to Committee Vice Chairman

At 7.15pm Cllr White resumed his duties of Committee Chairman

21/03B Election of Grounds Maintenance Officers – the following officers were elected:

21/03.1B Responsibility for Bellamy's Corner - Nye

21/03.2B Responsibility for The Copse - Payne

21/03.3B Responsibility for Street Furniture – deferred to next meeting

21/03.4B Responsibility for streets for Weed Spraying – List of proposed elected officers to go to Full Council for approval
Action: Clerk

21/04B Apologies – as noted above

21/05B Declarations of Interest - none

21/06B Minutes of the Environment and Planning Committee meeting held on the 12th of April 2021

After a proposal from Cllr Payne, seconded by Cllr Stanford, it was **resolved** to approve the minutes with an abstention from Cllr Denton

21/07B Matters from the Minutes – for the purpose of report only.

21/07.1B (20/164.3B) Confirmation of field name for field near Aller Way – Savills advised nothing found to date, archives would be searched - noted

21/07.2B (20/164.4B) Overgrown hedge along the length of The Copse – Request to bring work forward on safety grounds made to Highways, await response - noted

21/07.3B (20/164.5B) Parish Online – Demonstration of system given 15th April to Cllrs. After a proposal from Cllr Payne, seconded by Cllr Nye it was **resolved** to recommend to Full Council that the system be adopted by the Parish Council
Action: Clerk

21/07.4B (20/164.6B) Damaged green at The Copse – Savills advised they are in discussions with Highways - noted

21/07.5B (20/165.1B) Ownership of Tropiquaria Bus Shelter – It was resolved to undertake a Land Registry Search after planning application investigation proved fruitless
Action: Clerk

21/07.6B (20/165.2B) Seagull problem on Roughmoor Industrial Estate – Evidence would be collated from feedback received from business owners on Roughmoor Industrial Estate and general public, following published article in April's Williton Window and presented to SWT Environmental Health Dept. Cllr Nye requested a list of all businesses contacted
Action: Clerk

21/07.7B (20/165.3B) Permission to 'Yarn Bomb' Bellamy's Corner, to commemorate end of lockdown, granted to Cllr Howes - noted

21/07.8B (3/39/21/006) 5 mph signage at Sir Gilbert Scott Court – SWT Planning Department advised this issue had been investigated previously and advised that no further action was required - noted

21/07.9B (20/125.1B) Village Entrance Gateway Signs/Road Gateway Markings – all outstanding work complete - noted

21/08B Correspondence

- 21/08.1B Email from Devon and Somerset Fire and Rescue Service providing updated Community Risk Management Plan poster – It was **resolved** that Cllr Nye would work with Cllr Howes to publicise on Nextdoor and Facebook requesting feedback. Cllr White requested a colour copy of the poster be displayed on the noticeboards in the Parish **Action: Cllr Nye & Clerk**
- 21/08.2B Email from SALC advising of a Benchmarking Mapping Project which is a creation of a series of National Maps showing allotments; both Council run and privately owned – Williton Allotments confirmed this had been actioned - noted
- 21/08.3B Email from Cllr Davies advising of temporary footpath closure WL 28/3 Union Lane and Watery Lane from 14 June 2021 (10 days work - six months closure notice) - noted
- 21/08.4B Email from Cllr Davies advising of temporary road closure tto449921WS Doniford Road, Williton from 28 May 2021 for eighteen months (work expected to start 1st June for 95 days) - noted

21/09B Planning applications for consideration

21/09.1B

Application No	Location	Details	Comments
3/39/21/013	Thatches, 12 Priest Street, Williton, TA4 4NJ	Replacement of render (retention of works already done)	No objection
3/39/21/014	Washford Road Depot, Minehead to Williton Road, Williton	Erection of building to provide dry storage for machinery and vehicle parts	No objection
3/39/21/007	Two Ways, 8 Station Road, Williton, TA4 4RQ	Various internal alterations and installation of ventilation/extraction	No objection

21/09.2B Notification of Planning Decisions

Application No	Location	Outcome
3/39/21/006	The Chapel, Sir Gilbert Scott Court, Long Street, Williton, TA4 4RH	Refused

21/10B Highways Matters

- 21/10.1B (20/167.1B) Vehicle damage to Northcroft grass verges and kerbs – It was **resolved** that a licence to plant trees would not be pursued. Cllr White would forward photographs of the damage to enable enquiries to be made to Highways for the provision of reflective bollards. Also, the Fire Brigade would be approached in respect of potential access issues to Northcroft **Action: Cllr White & Clerk**
- 21/10.2B (20/177.1B) Stone boulders by Doniford Farm – Cllr White advised response awaited from Highways
- 21/10.3B (20/177.2B) Improvements of Station Road onto Long Street up to the bridge on the A39 – It was **resolved** that photos of the faded road markings and hedge on left hand side of Long street leading to station road would be forwarded to Highways to request road safety issues be addressed **Action: Clerk**
- 21/10.4B Traffic Disruption around Williton Recycling Centre – It was **resolved** to write to Somerset Waste Partnership to request they implement a traffic management system (i.e no right turn into centre) and to establish ownership of the road via Highways **Action: Clerk**

21/11B Items to Report on Footpaths/Pavements

- 21/11.1B Overflowing guttering & rendering at SPAR – chased, await response - noted
- 21/11.2B Overflowing guttering 17 High Street – await update from County Roads - noted
- 21/11.3B Overflowing guttering at Wyndham Arms & West Somerset Free Press – await update from County Roads - noted
- 21/11.4B Property downpipes expelling directly onto pavements, poor road and pavement conditions around the Village – await update from County Roads - noted
- 21/11.5B Overflowing guttering and moss falling from roof above Avenue 39 – await update from County Roads - noted
- 21/11.6B Report regarding footpath link between Aller Mead Way and the adjoining new development – It was **resolved** to progress recommended actions **Action: Clerk**

21/12B	Finance and Budget – Expenditure analysis report content noted	
21/13B	Items of Report from Grounds Maintenance Officers	
21/13.1B	Bridge Green (The Copse) – nothing to report	
21/13.2B	Bellamy's Corner – nothing to report	
21/13.3B	Street Furniture – nothing to report	
21/13.4B	Grass Verges – It was resolved to ascertain when the weed spraying work would be undertaken	Action: Clerk
21/14B	Items of Report on Play Equipment in Recreation Ground	
21/14.1B	Roundabout repairs – Parts, and tool for fitting, received from Wicksteed, Countrywide to install. It was resolved to chase Countrywide to undertake the repair	Action: Clerk
21/14.2B	Replacement Spring Riders – It was proposed by Cllr Payne, seconded by Cllr Nye and unanimously resolved to take both Wicksteed and GB Sport quotations to Full Council for consideration/additional funding	Action: Clerk
21/14.3B	Playground Equipment Grant from idverde – Application to be completed when total cost of project is known. Note: value of grant up to £1000 – noted. It was resolved that Cllr Denton would investigate new play equipment options to enable a possible S106 funding grant to be applied for	Action: Cllr Denton & Clerk
21/14.4B	Deterioration of matting in Playground – It was resolved to obtain quotations to repair or replace damaged matting and present to Full Council on 7 th June for consideration	Action: Clerk
21/14.5B	Annual Playground Inspection – It was proposed by Cllr Nye, seconded by Cllr Denton and unanimously resolved to approve Somerset Fields quotation and to book the inspection as soon as possible due to matting problems reported in 21/14.4B above	Action: Clerk
21/15B	Flooding Matters	
21/15.1B	Report of potential blockage in the river at Catwell and concern regarding river at Highbridge – It was resolved to follow up with the Environment Agency (EA)	Action: Clerk
21/15.2B	Article submitted to Williton Window regarding the clearance by the EA of large build-up of debris in Monksilver stream and notification of the EA incident hotline number. Hotline number also added to the Parish website - noted	
21/15.3B	Further report of blockage in the river at Catwell by Parishioner. Parishioner reported to the EA hotline - It was resolved to follow up with the Environment Agency (EA)	Action: Clerk
21/16B	Tree Planting – it was resolved to remove the below items from future Agendas	
21/16.1B	(20/173.1B) Magna, The Green – It was resolved to chase Magna again regarding the planting of the Oak tree	Action: Clerk
21/16.2B	(20/173.3B) Photos of planted Beech trees awaited - noted	
21/17B	General Environment around the Village	
21/17.1B	(20/174.1B) Unkempt garden at No.32 Northcroft – requested the District Council to issue Notice 215, Untidy Land under the planning act, await update - noted	
21/17.2B	Overhanging vegetation on tractor site opposite Gliddons – No response from Parishioner. It was resolved to forward photographs of the site to Highways and for Cllr Denton to approach resident to discuss	Action: Clerk & Cllr Denton
21/18B	Highway Finger Posts	
21/18.1B	All finger posts renovated to the required standard – It was resolved to confirm with Cllr Peeks that photographs had been taken with Magna	Action: Clerk
21/19B	Green Initiatives	
21/19.1B	(20/176.1B) Great British Spring Clean 2021 – It was resolved to arrange for community kits to be collected from idverde. Also, to forward promotional material to Cllr Howes for publication on Nextdoor and Facebook and provide Cllr Peeks with promotional leaflets for delivery to residents in Union Lane and Watery Lane before the event on 5 th June	Action: Clerk
21/19.2B	(20/176.3B) Climate Emergency Community Fund Application (Wildflower Project) – It was resolved to ask Cllr Peeks to run this project with the assistance of Mrs Woods. Alternatively, to refer to Full Council for a nomination	Action: Clerk

21/20B Village Notice Board

21/20.1B (20/163.1B) Risdon's confirmed they own the tarmac area in front of their building for the proposed siting of the noticeboard. It was **resolved** to convene a meeting between Risdon's and Cllrs Howe and White to discuss. Furthermore, the District Council had been approached to enquire if the noticeboard could be sited by the bench at the car park entrance, response awaited **Action: Clerk**

21/21B Matters for the next meeting to be held on 14th June 2021 – nothing to report

Meeting closed at 9.10pm

Signed as a true and correct recordCllr White..... Dated14th June 2021.....