

WILLITON PARISH COUNCIL

Minutes of the Extra Ordinary Parish Council Meeting held on Monday 21st June 2021 at 7.00pm
at St Peters Church, Williton

Attendees:

Councillors	Payne (Chairman), Aldridge (arrived at 7.03pm), Denton, Hooper, Johnson, Nye and Stanford and White
Other	None
Clerk	Mrs Michelle Francis
Public	None

Apologies:

Councillors	Howes and Peeks
Other	None

21/68 The Chairman advised that the meeting would be recorded

21/69 Apologies as noted above

21/70 Declarations of Interest

There were none

21/71 A resolution was passed to exclude the Press and Public from the remainder of the meeting due to personnel matters. Proposed Cllr Hooper, seconded Cllr Nye and unanimously **resolved**.

21/72 Cllr White, Chairman of Personnel Committee, reported on the meeting held on 10th June 2021 and presented recommendations from the committee regarding job descriptions and the creation of a new position. A discussion was held, after which the following was resolved:

1. To create a new position, Assistant to Parish Clerk (Trustee) for 10 hours per week which WWMRG Charity would be invoiced, based upon job description circulated. Proposed Cllr White, seconded Cllr Stanford, 7 votes in favour, 1 against. **Motion carried.**
2. Assistant to Parish Clerk, reduce hours from 18 per week to 16 per week, based upon job description circulated. Proposed Cllr White, seconded Cllr Nye and unanimously **resolved**. **Motion carried.**
3. To increase Clerks hours from 26 hours per week, to 30 hours per week. Proposed Cllr White, seconded Cllr Nye, 7 votes in favour, 1 against. **Motion carried.**

Meeting closed at 7.44 pm

Signed as a true and correct record Cllr Payne Dated5th July 2021