

WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 7th June 2021 at 7.00 pm
At St Peters Church, Williton.

Attendees:

Councillors	Payne (Chairman), Aldridge (arrived at 7.15pm during item 21/50.1), Hooper, Johnson, Nye, Peeks, Stanford and White
SCC	None
SWT District	Cllrs Aldridge
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	One member
Other	None
Apologies:	
Councillors	SWT Cllr Whetlor, SCC Cllr Davies
Other	None

21/39 It was advised that the meeting would be recorded.

21/40 **Apologies as noted above**

21/41 **Declarations of Interest**

There were none.

21/42 **Approval of the Minutes of the Meeting held on 4th May 2021**

It was **resolved** to approve the minutes of the meeting. Proposed Cllr Hooper, seconded Cllr White; one abstention.

24/43 **Approval of the Minutes of the Extra Ordinary Meeting held on 24th May 2021**

It was **resolved** to approve the minutes of the meeting. Proposed Cllr Hooper, seconded Cllr White; one abstention.

21/44 **Matters from the Minutes – for the purpose of report only**

21/44.1 (Item 21/34) Welcome Back Fund – it was noted the application had been submitted.

21/44.2 Community Fibre Partnership – There was no update. Due to the work involved, it was unanimously agreed to remove this from the agenda. Proposed Cllr Hooper, seconded Cllr Johnson.

21/45 **Report from Avon and Somerset Constabulary**

No report

21/46 **Report from Somerset County Councillor**

It was resolved to note the report the press releases that had been forwarded.

21/47 **Report from Somerset West and Taunton District Councillors**

Cllr Aldridge advised he was trying to work with the portfolio holder for the Local Plan, as a new one was being produced as he felt the building was unsupported by infrastructure with Williton becoming a bottle neck; insufficient infrastructure to alleviate problems.

Cllr Hooper asked if Cllr Aldridge had information regarding Doniford Road – answered only seen emails forwarded and to contact Cllr Davies.

Cllr Peeks commented that the District Council offices were no longer obvious and perceived to be just a Police Station; also asked when would the District Council offices re-open, especially as they currently were in Taunton. Cllr Aldridge would report back.

The result of the Stronger Somerset poll was noted as approximately 2/3rds in favour of two council option.

21/48 **Clerk's/Chairman's Notices**

The Chairman advised the resignation of Assistant to the Parish Clerk had been received.

Cllr Denton would be asked to write the next article for Williton Window.

Notification had been received advising the temporary closure of Union Lane revised start date as being the 19th July 2021.

21/49 Correspondence

21/49.1 It was **resolved** to note the contents of the correspondence log

21/49.2 An email had been received from a parishioner regarding the closure of Doniford Road. No comment was made in relation to the email. Cllr Hooper advised she had walked along Doniford Road on Friday 4th June and there were no works being undertaken. It was **resolved** to write to Cllr Davies to ask why the road was closed when no work had taken place, Councillors commented the road should have remained open until actual work commenced.

21/50 Report from the Environment and Planning Committee held on 10th May 2021

It was **resolved** to note the report.

21/50.1 (Item 20/03.4B) A list of Councillor responsibility for streets for Weed Spraying checks had been circulated, Cllr Peeks requested this was returned to EPC to request that all Councillors were allocated areas.

21/50.2 (Item 21/07.3B) After a proposal from Cllr Peeks, seconded by Cllr Hooper, with one abstention, it was **resolved** to subscribe to Parish Online at a cost of £170.00 per year, however, if this amount could be reduced by entering a two-year subscription, then a two-year subscription would be applied for.

21/50.3 (Item 21/14.2B) Spring Riders – this would be discussed under item 26/66.

21/51 Report from the Finance and Administration Committee held on 17th May 2021

It was **resolved** to note the report

21/51.1 It was **resolved** to note the provisions as at 30th April 2021.

21/51.2 (Item 21/14A) After a proposal from Cllr Stanford, seconded by Cllr Johnson, it was unanimously resolved to adopt the Citizens Advice West Somerset (CAWS) document, after a slight amendment to item 3.1.

21/52 Report from the Events Committee held on 25th May 2021

It was **resolved** to note the report

21/52.1 A budget had been received from Cllr Howes with a request to underwrite to sum of £258.00 for the Santa Sleigh. After a proposal from Cllr Hooper, seconded by Cllr Stanford, it was **resolved**, with one abstention and one against, to agree to underwrite this amount.

21/53 To receive accounts for payment not covered by Finance and Admin Committee

It was unanimously **resolved** to pay the following invoices. Proposed Cllr Peeks, seconded Cllr Stanford.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
07 June 2021	Countrywide Grounds Maintenance 4560 SCC Ground Maintenance	3771	176392	189.00		31.50
07 June 2021	Countrywide Grounds Maintenance 4555 WPC Ground Maintenance	3772	176393	820.86		136.81
07 June 2021	Countrywide Grounds Maintenance 4561 Weed Spraying	3773	176555	646.80		107.80
07 June 2021	Function 28 Ltd 4605 Website	3774	9395	12.00		2.00
07 June 2021	Function 28 Ltd 4605 Website	3774	9551	12.00		2.00
07 June 2021	Minehead Eye CIC 6635 Youth Provision	3775	0013	4000.00		666.67
07 June 2021	SALC 4520 Training	3776	20873	30.00		0.00
07 June 2021	Coomber Security Systems 4540 Building Intruder Alarm	3777	194998	49.00		8.17
07 June 2021	Susan Sherry Accounting Services 4810 Audit/Accountancy	3778	2077	480.00		0.00
07 June 2021	Zurich Insurance 4530 Insurance	3779		3496.59		0.00

- 21/54 Williton Parish Council Account Summary for the Financial Year 2020/21**
After a proposal from Cllr Hooper, seconded by Cllr Aldridge, it was unanimously resolved to accept the report.
- 21/55 To consider Annual Governance Statement 2020/21**
After a proposal from Cllr Hooper, seconded by Cllr Aldridge, it was **resolved**, to note that the Annual Governance Statement had been considered.
- 21/56 To approve the Annual Governance Statement 2020/21 by resolution**
It was **resolved** to sign the Annual Governance Statement after a proposal from Cllr Peeks, seconded by Cllr Nye.
- 21/57 To sign the Accounting Statements 2020/21**
It was **resolved** to sign the Accounting Statements after a proposal from Cllr Hooper, seconded by Cllr Peeks.
- 21/58 Health and Safety**
A meeting had taken place and the report highlighted by the Chairman.
- 21/59 Annual Report from Quantock Foodbank**
It was **resolved** to note the report that had been forwarded.
- 21/60 Somerset West and Taunton Council – Proposed Lease for Letting of Former Public Conveniences and Store at Killick Way, Williton.**
The reply from Maitland Walker was discussed. After a proposal from Cllr Hooper, seconded by Cllr Aldridge, it was **resolved** with one abstention to accept the alterations and comments, with a 10-year term and a 5-year break clause.
- 21/61 Emergency Town Centre Recovery Fund**
21/61.1 Will be progressed after the lease had been finalised.
- 21/63 Speed Watch**
Cllr Johnson advised contact had been made with PCSO Thompson and required four committed volunteers to forward to the next stage. A request had been put on social media and would be included in the Williton Window report.
- 21/64 Matters for the next Parish Council meeting to be held on Monday 5th July 2021**
Co-option of Councillors and Allocation to sub committees
Youth Council (Cllr Denton)
Re-opening of District Council offices
- 21/65** A resolution was passed to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity. Proposed Cllr Hooper, seconded Cllr White and unanimously **resolved**.
- 21/66 (Item 21/14.2B) Replacement Spring Riders**
The quotations were discussed. After a proposal from Cllr Hooper, seconded by Cllr Aldridge, it was **resolved** with one abstention to accept the quotation from GB Leisure at the quoted price. Funding would be applied for, but if unsuccessful, to still proceed based upon the quotation.
- 21/67 Report from Personnel Meeting held on 18th May 2021**
Cllr White gave a verbal report on the recent meeting. Due to the resignation of Assistant to Parish Clerk an emergency meeting would be called, and recommendations would be submitted to an extra ordinary meeting of the Parish Council on the 21st June 2021. After a proposal from Cllr White, seconded by Cllr Peeks, with one against, it was resolved to increase the Clerks hours back to 31 per week.

Meeting closed at 8.44 pm

Signed as a true and correct record ... Cllr Payne Dated 5th July 2021