



WILLITON PARISH COUNCIL

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Dear Councillor

2nd June 2021

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 7th June 2021** at 7.15 pm, at St Peters Church, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

- 21/39 To advise the recording of the meeting – Chairman**
- 21/40 To note apologies for absence and approve reason, where appropriate**
- 21/41 Declarations of Interest**
- 21/42 Minutes of the last meeting held on 4th May 2021 for approval (attached)**
- 21/43 Minutes of the Extra Ordinary meeting held on 24th May 2021 for approval (attached)**
- 21/44 Matters from the Minutes – for the purpose of report only**
 - 21/44.1 (Item 21/34) Welcome Back Fund – to application had been submitted
 - 21/44.2 Community Fibre Partnership – no update
- 21/45 Report from Avon and Somerset Constabulary**
- 21/46 Report from Somerset County Councillor**
- 21/47 Report from West Somerset District Councillors - Williton Ward**
- 21/48 Clerk's/Chairman's Notices**
 - 21/48.1 Williton Window Report – Cllr Denton to be asked to write the report
- 21/49 Correspondence**
 - 21/49.1 To note contents of correspondence log (attached)
 - 21/49.2 Email from Parishioner regarding the closure of Doniford Road (forwarded 26.05.2021)
- 21/50 Report from Environment & Planning held on 10th May 2021 and any recommendations for approval (attached)**
 - 21/50.1 (Item 21/03.4B) List of Councillor Responsibility for streets for Weed Spraying – for agreement (attached)
 - 21/50.2 (Item 21/07.3B) Recommendation to subscribe to Parish Online
 - 21/50.3 (Item 21/14.2B) Replacement Spring Riders – to be considered under item 21/64
 - 21/50.4 Wildflower Project – extra Councillor required to work with Cllr Johnson to take project forward
- 21/51 Report from Finance & Admin Committee held on 17th May 2021 and any recommendations for approval (attached)**
 - 21/51.1 To note the provisions as at 30th April 2021 (attached)
 - 21/51.2 (Item 21/14A) Citizens Advice West Somerset (CAWS) – recommendation to adopt document (attached)
- 21/52 Events Committee held on 25th May 2021 and any recommendations for approval (attached)**
 - 21/52.1 Request to underwrite cost of Santa Sleigh if not enough funds raised at Fete (budget attached)
- 21/53 To receive any accounts for payment not covered by Finance and Admin Committee**
- 21/54 Williton Parish Council Account Summary for the Financial Year 2020/21 (attached)**
- 21/55 To consider Annual Governance Statement 2020/21 (attached) (page 4)**
- 21/56 To approve the Annual Governance Statement 2020/21 by resolution (page 4)**
- 21/57 To sign the Accounting Statements 2020/21 (page 5)**

- 21/58** **Health and Safety** – verbal report from meeting held on 26th May 2021 – to note
- 21/59** **Annual Report from Quantock Foodbank – to note** (forwarded 02/06/2021)
- 21/60** **Somerset West and Taunton Council – Proposed Lease for Letting of Former Public Conveniences and Store at Killick Way, Williton.**
- 21/60.1 To consider response from Maitland Walker and agree amendments recommended (forwarded 02.06.2021)
- 21/61** **Emergency Town Centre Recovery Fund**
- 21/61.1 Update regarding Working Group
- 21/62** **Williton Coronavirus Help Group** – to consider Insurance Renewal
- 21/63** **Speed Watch – (Cllr Johnson) - update**
- 21/64** **Matters for the next meeting to be held on Monday 5th July 2021**
Co-option of Councillors and Allocation to sub committees
Youth Council (Cllr Denton)
- 21/65** **To pass resolution to exclude the Press and Public from the remainder of the meeting**
- 21/66** (Item 21/14.2B) **Replacement Spring Riders** - To consider quotations (attached)
- 21/67** **Report from Personnel Meeting held on 18th May 2021**
- 21/67.1 Recommendation for temporary increase to staffing hours