

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting held on 8th March 2021 at 7.00pm
Due to Covid-19 and following changes to the government rules during this period, the meeting was held via
Zoom video conferencing

Attendees:

Councillors: Peeks (Chairman), McDonald, Nye, Payne, Stanford and Woods

Public:

Other: Karen Brown (Committee Clerk)

Apologies:

Councillors: White

Before the start of the meeting, a representation was made from a member of the public regarding closure of cycleway / footpath from Dovetons Drive to Roughmoor Industrial Estate

20/140B The Chairman advised that the meeting would be recorded

20/141B Apologies – as noted above

20/142B Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Peeks Cllr Woods	20/147.4B Cycleway / Footpath link from Dovetons Drive to Roughmoor Ind. Estate	Personal	Informed meeting

20/143B Minutes of the Environment and Planning Committee Meeting held on 8th February 2021

After a proposal from Cllr Payne, seconded by Cllr McDonald, it was unanimously **resolved** to approve the minutes.

20/144B Matters from the Minutes

20/144.1B (Item 20/125.2B) Tree Planting at Washford Cross Roundabout – Highways chased again 19th February. Quote requested from Countrywide to plant tree(s). It was **resolved** to chase both Highways and Countrywide again; a decision would be made at the next meeting depending on the outcome

Action: Clerk

20/144.3B (20/125.7B) Blocked Guttering above Tattoo Parlour – 3rd email sent to Landlord 12th February. It was **resolved** to request Highways to get involved

Action: Clerk

20/144.4B (20/125.8B) Confirmation of field name for field near Aller Way – Savills chased by email 19th February. It was **resolved** to continue to follow this up with Savills

Action: Clerk

20/144.7B (20/131.1B) Overgrown hedge along the length of The Copse – Highways advised the hedge had not been cut due to the number of vehicles in the vicinity. It was **resolved** to request Highways issue a formal notification of a temporary closure by providing a document template to the PC, a road sign and bollards prior to the work taking place (now anticipated to be Autumn 2021)

Action: Clerk

20/144.9B Parish Online – Clerk and Committee Clerk to review possibility of being able to provide a virtual presentation to all Councillors. This would be done in the next two months

Action: Clerk(s)

20/145B Correspondence

20/145.1B Email from Keep Britain Tidy regarding Great British Spring Clean 2021 – It was **resolved** to arrange litter picking from 10:00 hours on Saturday 5th June on Union Lane and Watery Lane. Idverde would be contacted to arrange for black rubbish bags and collection of waste

Action: Clerk

20/145.2B Email from SWT Operational Manager, Environment Health & Licensing, confirming an application for a licence concerning gull control at Roughmoor Industrial Estate would be applied for in the next month – noted

20/145.3B Letter of complaint received from property owner of 17 High Street. It was **resolved** to add the downpipe issue at the property to the ongoing Highways list and for Cllr Peeks to follow up with the resident in person

Action: Clerk & Cllr Peeks

20/146B Planning applications for consideration

20/146.1B

Application No	Location	Details	Comments
3/39/21/004	The Chapel, Sir Gilbert Scott Court, Long Street, Williton, TA4 4RH	Installation of secondary double glazing	No Objection, however, this is subject to the secondary glazing being no wider than the existing window frames as these vary in size from 4cm to 12cms in width
<i>Proposed Cllr Peeks, seconded Cllr Stanford, unanimously resolved</i>			
3/39/21/005	Near Highbridge House, 9 Station Road, Williton, TA4 4RJ	Change of use of land from agricultural to tourism with siting of a converted railway carriage for use as a holiday let	The Parish Council recommends refusal of the planning application on the following grounds: 1. Location is outside of the village of Williton 2. Location is in Flood Zone 3 3. Evacuation route located in Flood Zone 3 4. Concern over the impact on local wildlife; otters, water voles, fish and birds at risk
<i>Proposed Cllr Nye, seconded Cllr McDonald, unanimously resolved</i>			

20/146.2B Notification of Planning Decisions

Application No	Location	Outcome
3/39/20/020	27 Half Acre, Williton TA4 4NY	Granted
3/39/20/021	Doniford Holiday Park, Sea Lane, Watchet, TA23 0TJ	Granted
3/39/21/003	The End Of The Road, 16 Catwell, Williton, TA4 4PF	Granted

20/147B Highway Matters

20/147.1B Bus Shelter at Tropiquaria – 2nd email sent to SCC 19th February. It was **resolved** to chase SCC again; a decision would be made at the next meeting depending on the outcome **Action: Clerk**

20/147.2B Grit Bins for Five Bells, Bridge Close and Half Acre Close – David Bendon (Binz) purchased 6 2kg bags of salt and sited grit bins 18th February. Highways emailed 18th February requesting the grit bins to be filled – noted

20/147.3B Lack of Visibility near Aller Mead due to overgrown hedges and vegetation – Highways have confirmed hedge/vegetation will be cut back after 1st April (new financial year), anticipated to be Autumn 2021 – noted

20/147.4B Cycle Track/Footpath link between Union Lane and the Roughmoor Industrial Estate & Tree Felling – Copy of reply from SCC to Parishioner forwarded to Cllr Peeks 18th February confirming 4 Ash trees would be felled due to Ash Dieback but no further trees would be coming out as they are a good environmental screen between houses and industrial area – noted.

(20/142B) Following Declaration of interest, Cllrs Peeks and Woods left the meeting at 7.52pm. Cllr Payne was unanimously voted to Chair the meeting from this point.

It was unanimously **resolved**, proposed by Cllr Nye, seconded by Cllr McDonald to support the Parishioners request for Williton Parish Council to support the request to Somerset County Council to reinstate the cycleway / footpath link from Dovetons Drive to Roughmoor Industrial Estate

At 7.55pm Cllr Peeks and Woods returned to the meeting

At 7.56pm Cllr Peeks resumed her Chairman duties

20/147.5B (20/131.4B) Vehicle damage to Northcroft grass verges – Ongoing problem - noted. Extension of double yellow lines would be pursued. It was **resolved**, proposed by Cllr Payne, seconded by Cllr McDonald to write to both Magna and Somerset Council to request that trees be planted on their respective land to prevent further damage to grass verges and kerbs **Action: Clerk**

20/148B Footpaths/Pavements

20/148.1B Overflowing guttering at SPAR – Guttering at the front of SPAR has been addressed. Side guttering and rendering still to be addressed – noted

- 20/148.2B Overflowing guttering between Hope Cottage & 17 High Street – Property Owner of Hope Cottage contacted Parish Council to confirm that work would be undertaken in due course - noted
- 20/148.3B Overflowing guttering at Wyndham Arms & West Somerset Free Press – County Roads advised follow up letters would be issued – noted
- 20/148.4B Property downpipes expelling directly onto pavements, poor road and pavement conditions around the Village – County Roads advised follow up letters would be issued – noted
- 20/148.5B (20/129.5B) Overflowing guttering and moss falling from roof above Avenue 39. Email sent to Landlord 12th February, no response. It was **resolved** to request Highways to get involved **Action: Clerk**
- 20/149B Finance and Budget** - Nothing to report
- 20/150B Items of Report from Grounds Maintenance Officers**
- 20/150.1B Bridge Green (The Copse) Cllr Payne reported that the grass had been cut and parts of the green had diminished due to tractors driving over it **Action: Clerk**
- 20/150.2B Bellamy's Corner – Cllr Payne reported no further food dumped, but rubbish being dumped there from Memorial Ground
- 20/150.3B Street Furniture – no issues were reported
- 20/150.4B Grass Verges – no further issues were reported
- 20/150.5B (20/131.5B) Memorial Ground bin emptying on Bank Holidays – Countrywide confirmed collections would be adjusted to following day – noted
- 20/151B Items of Report on Play Equipment in Recreation Ground**
- 20/151.1B Roundabout cordoned off; repair still required – Quotation for supply of parts from Wicksteed unanimously accepted. It was **resolved**, proposed by Cllr Peeks, seconded by Cllr McDonald to request Countrywide and Nigel Ridler to quote to fit the parts and to proceed with the cheapest of the quotes **Action: Clerk**
- 20/151.2B Damaged Spring Rider – CCTV had been looked at – noted. 3 Quotations received for 2 replacement spring riders were reviewed. It was **resolved**, proposed by Cllr Peeks, seconded by Cllr Stanford to proceed with the Wicksteed quotation for Hedgehog and Frog spring riders to be supplied and installed. It was further agreed that Wicksteed would be contacted to negotiate a further discount **Action: Clerk**
- 20/151.3B Playground Equipment Grant from idverde – Application form received; to be completed when total cost of project is known. Total value of grant up to £1000 – noted. S106 option would not cover like for like replacements – noted **Action: Clerk**
- 20/152B Flooding Matters**
- 20/152.1B Report of potential blockage in the river at Catwell and concern regarding river at Highbridge – SRA are escalating matters with EA & SCC, await update - noted
- 20/153B Tree Planting**
- 20/153.1B Magna, The Green – Magna, and their Contractor, liaising with Cllr Payne to collect 1 Oak tree for planting - noted
- 20/153.2B Danesfield School – 2nd email sent to School, no response. It was **resolved** to follow up with the School again **Action: Clerk**
- 20/153.3B 3 surplus Beech trees – it was **resolved** to contact the Parishioner to arrange collection of the trees from Cllr Payne **Action: Clerk**
- 20/153.4B Surplus Oak trees – it was **resolved** to contact Cllr Aldridge to request contact details of his former neighbour to ask if the PC can plant the 2 surplus oak trees at Catwell Fields **Action: Clerk**
- 20/154B General Environment around the Village**
- 20/154.1B Upkeep of some gardens in North Croft / White Croft / Townsend - Magna have confirmed they will write to their tenants - noted. It was **resolved**, proposed by Cllr Peeks, seconded by Cllr Nye to write to the District Council to request they issue Notice 215, Untidy Land under the Planning Act, to the owners of 26 Whitecroft and numbers 8,10 and 12 Townsend **Action: Clerk**
- 20/154.2B Rubbish and overgrown vegetation at 2 Blacksmiths Close – now rectified and Thank-you letter delivered by Cllr Peeks - noted
- 20/154.3B Overgrown tractor site opposite Gliddons - David Gliddon written to – no response. It was **resolved** to chase David Gliddon again **Action: Clerk**

20/155B Highway Finger Posts

20/155.1B Renovation of Fingerposts – West Country Blacksmiths had provided their invoice for the works to enable the funding for the grant to be progressed – noted

20/156B Village Notice Board

20/156.1B Risdon's had confirmed they own the land, however in exchange for placing the noticeboard on their land they have asked for complimentary advertising in a Parish magazine or similar. Also, they have asked about the possibility of including adverts (job vacancies etc.) on the noticeboard – noted. It was **resolved**, proposed by Cllr Nye, seconded by Cllr Stanford to write to Cllr Howes suggesting alternative locations (outside West Somerset Council Building and carpet shop wall) be considered for siting the noticeboard **Action: Clerk**

20/157B Green Initiatives

20/157.1B Cllr Woods asked those present if they would like to help with the planting of Forget-me-nots on the corner of Normandy Avenue. It was **resolved** that Cllr Peeks and Stanford would assist with this at 15:00 hours on Wednesday 17th March, weather permitting

20/157.2B Cllr Nye advised that she has a surplus of Foxglove plants. It was **resolved** to write to the Memorial Ground Trustees to request that they be planted over the fence close to the river **Action: Clerk**

20/158B Matters for the next meeting to be held on 12th April 2021 – nothing to report

Meeting closed at 8.50 pm

Signed as a true and correct record Cllr Peeks Dated 12th April 2021