

WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 6th April 2021 at 7.00 pm.
Due to Covid-19 and following changes to the government rules during this period,
the meeting was held via Zoom video conferencing

Attendees:

Councillors	Payne (Chairman), Aldridge, Denton, Hooper, Howes, Johnson, McDonald, Nye, Peeks, Stanford and White
SCC	Cllr Davies (joined at 7.29pm during item 20/297)
SWAT	Cllrs Aldridge, Davies and Whetlor
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	-
District & County Cllrs	-
Other	PCSO Thompson

20/289 The Chairman advised that the meeting would be recorded

20/290 Apologies as noted above

20/291 Declarations of Interest

There were none

20/292 Approval of the Minutes of the Meeting held on Monday 1st March 2021

It was **resolved** to approve the minutes of the meeting. Proposed Cllr Stanford; seconded Cllr Johnson.

20/293 Matters from the Minutes – for the purpose of report only

20/293.1 Request for meeting with Aller Mead Management Company and new development to discuss possible cycle path – the clerk advised emails were being exchanged but was having trouble in getting the request passed to Directors. It was agreed to reply requesting a footpath, instead of cycle path.

20/294 Report from Avon and Somerset Constabulary – A report had been received and forwarded to members before the meeting

20/295 Report from Somerset County Councillor

Cllr Davies had forwarded press releases, which included:

- Reminded all currently in Purdah.
- Somerset Communities Climate Change Fund – pleased to report that Williton Parish Council Wildflower Project, had been successful.
- People urged to take part in free Covid-19 community testing with free lateral flow kits available.
- Free advice on offer for Green start-ups
- Tuesday 23rd March 2021 was the anniversary of when the UK entered its first lockdown and the County Council marked the occasion at midday with a minute of quite reflection. Cllr Davies attended Watchet Town Council ceremony.
- Cllr Woods had reported roadworks had not been completed on the side of Court Farm; Highways had advised possible culvert damage and would undertake a cctv scan.
- Highlighted that S106 funding would expire 21.11.2021.

20/296 Report from Somerset West and Taunton Councillors

Cllr Whetlor advised she had received an email from District Council advising the lease for the Public Conveniences with Williton Parish Council had been agreed. A referendum on local government reform would be taking place and all were urged to respond. Due to Purdah, there was nothing else to report.

Cllr Aldridge asked for confirmation that the lease had not been received – the clerk confirmed this was correct and it had not been received. No further information.

20/297 Clerk's/Chairman's Notices

The Chairman advised he had received a letter of resignation from Cllr Woods.

20/297.1 Williton Window – Cllr McDonald volunteered to write the next report.

20/297.2 The current legislation regarding remote meetings would expire on 6th May 2021 and there would be the requirement to return to physical meetings, with distancing and other covid restrictions or to pass delegation to the clerk in conjunction with the Chairman and Vice Chairman. A challenge was currently going to the High Court, due to be heard at the end of April 2021. The pavilion would be a possibility; however, the start time would have to be altered due to a previous booking. Cllr Whetlor would investigate the possibility of using West Somerset House. A final decision would be taken at the May meeting.

20/297.3 The meeting dates and times were noted for 2021-2022

20/298 Correspondence

20/298.1 It was **resolved** to note the correspondence log

20/298.2 Climate Emergency Community Fund – the Parish Council's application had been successful and had been awarded a maximum of £5,000.00.

20/299 Report from the Environment and Planning Committee

It was **resolved** to note the report.

20/300 Report from the Finance and Administration Committee

It was **resolved** to note the report.

20/300.1 It was **resolved** to note the provisions as at 28th February 2021

20/301 To receive accounts for payment

It was **resolved** to pay the following invoices; the Finger Posts would be checked by Cllr White / Peeks before payment was raised. Proposed Cllr Hooper, seconded Cllr Howes – carried.

Date	Details	Cheque No	Invoice No	Total Bank £	Cash	VAT £
06/04/2021	Countrywide Grounds Maintenance 4560 SCC Ground Maintenance	3744	166979	184.00		30.67
06/04/2021	Countrywide Grounds Maintenance 4555 WPC Ground Maintenance	3745	166980	842.33		140.39
06/04/2021	Microsoft 365 4610 Computer Supplies	3746	32198656901	79.99		13.33
06/04/2021	Zoom 4610 Computer Supplies	3747	78472876	14.39		2.40
06/04/2021	West Country Blacksmithing Ltd 6705 Finger Posts	3748	WCB-3098	3,600		600.00

20/302 Report from Events Meeting held on 18th March 2021

It was **resolved** to note the report.

20/302.1 A request to fund Father Christmas Carriage/Sleigh ride around the village if insufficient funds were raised at the Fete was discussed. Cllr Howes would prepare a predicted budget for consideration at the May meeting.

20/303 Grant Funding Agreement – Emergency Town Centre Recovery Fund

20/303.1 The grant money had been received – noted

20/303.2 As the lease for the Public Conveniences was still awaited, there had been no further progress. Cllr Johnson asked if the advertising of businesses could be started; it was resolved Cllr Nye would produce a letter giving a review of the current situation, which would be distributed via the office, as per office procedures.

20/304 Health and Safety

A site meeting had been requested in May 2021

20/305 Youth Council

20/305.1 Somerset Youth Forum Meeting – Cllr McDonald had been unable to attend the meeting, due to technical issues. A report would be requested from Somerset Youth and shared to members.

20/306 Defibrillator

No update. Cllr Denton requested details

20/307 Annual Parish Assembly – Wednesday 28th April 2021

Members of the Williton Coronavirus Help group would be invited to give a presentation of their work over the last year and the future of the group.

20/308 Food Pantry

Cllr Payne advised the Village Agent and CCS were investigating the project, which required volunteers.

20/309 Community Fibre Partnership

No update

20/310 Leased Office

It was anticipated the room would be vacated by the end of April 2021.

20/311 Williton Twining Association

A discussion took place where it was noted this was an independent group within the village; Cllr Aldridge read what had been signed and there was no mention of the Parish Council or Local Government. Cllr Aldridge was willing to try and resurrect the group, if another member could assist.

20/312 Matters for the next Parish Council meeting to be held on Tuesday 4th May 2021, via Zoom

20/313 After a proposal from Cllr McDonald, seconded by Cllr Peeks, it was unanimously **resolved** to exclude the press and public from the remainder of the meeting.

20/314 Somerset West and Taunton Council – Proposed Lease for Letting of Former Public Conveniences and Store at Killick Way, Williton, TA4 4PY

20/314.1 The lease had not been received so could not be discussed

20/314.2 Solicitor costs had been received which were discussed. After a proposal from Cllr Payne, seconded by Cllr Hooper, it was **resolved**, with one against, to agree the fee to approve and complete the lease, plus any land registry fees.

20/315 Personnel Committee

20/315.1 After a proposal from Cllr Stanford, seconded by Cllr Hooper, it was unanimously **resolved** to offer the permanent position of part time Assistant to Parish Clerk to Karen Brown, as from the 15th April 2021.

20/315.2 The Chairman gave a verbal report on the recent meeting with HR. A discussion took place regarding the recommendation to adopt the Dignity at Work – Bullying and Harassment Policy. After a proposal from Cllr Peeks, seconded by Cllr Stanford, it was **resolved**, with one abstention to adopt the policy, after slight amendments.

Meeting closed at 9.14 pm

Signed as a true and correct record Cllr Payne Dated 4th May 2021