

WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 1st March 2021 at 7.00 pm.
Due to Covid-19 and following changes to the government rules during this period,
the meeting was held via Zoom video conferencing

Attendees:

Councillors	Payne (Chairman), Aldridge, Denton, Hooper, Howes, Johnson, McDonald, Nye, Peeks, Stanford, White and Woods
SCC	Cllr Davies
SWAT	Cllrs Aldridge, Davies and Whetlor
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	-
District & County Cllrs	-
Other	PCSO Thompson

20/260 The Chairman advised that the meeting would be recorded

20/261 Apologies as noted above

20/262 Declarations of Interest

There were none

20/263 Approval of the Minutes of the Meeting held on Monday 4th February 2021

It was **resolved** to approve the minutes of the meeting. Proposed Cllr Stanford; seconded Cllr Woods.

20/264 Approval of the Minutes of the Extra Ordinary Meeting held on Thursday 11th February 2021

It was **resolved** to approve the minutes of the meeting. Proposed Cllr Woods; seconded Cllr Stanford.

20/265 Matters from the Minutes – for the purpose of report only - There were none.

20/266 Report from Avon and Somerset Constabulary – A Newsletter would be produced bi-monthly, a copy had been forwarded to members.

20/267 Report from Somerset County Councillor

Cllr Davies had forwarded press releases, which included:

- SCC had started a bus service from Taunton bus station to access the covid-19 vaccination centre.
- Somerset Domestic review
- Wishjars – action list of things to do with children whilst at home during the holidays
- Family Social Work for talented Graduates
- £400,000.00 towards Citizens Advice Service
- Volunteer from home and shape services across Somerset
- One Somerset and Stronger Somerset
- Temporary Road Closure – at Blue Anchor turning from Carhampton from 1st April.
- Elections had been delayed, so Cllr Davies will be in position for another year.

20/268 Report from Somerset West and Taunton Councillors

Cllr Whetlor advised Government were re-issuing covid grants – please spread the word to businesses. The coastal path at Watchet had re-opened and re-routed through Helwell Bay caravan park.

Cllr Aldridge advised District had set the budget. Trying to do as much as they can to keep public services. Investment portfolio was building and was expected to provide 5% income. The new building site at Doniford Road had received complaints regarding noise; the contractors were trying to keep it to a minimum however it was necessary for a pump for drainage and staff welfare for drying workwear. Cllr Davies reported on a four-hour meeting on confidential matters. SWT were looking at changing the governance and removal of the cabinet system.

20/269 Clerk's/Chairman's Notices

20/269.1 Williton Window – It was noted Cllr Payne would write the next report.

20/270 Correspondence

20/270.1 It was resolved to note the correspondence log

20/270.2 A request for support had been received from local school PTA for their Community Chest Funding application; they had advised the clerk that they had already received confirmation that their bid had been successful but would like to apply for further funding for sports equipment. After a proposal from Cllr Hooper, seconded by Cllr Woods, it was unanimously resolved to agree to a general recommendation to support any future bids for this cause, which the clerk could action.

20/270.3 A letter of thanks had been received from Citizens Advice West Somerset for the Parish Council's continued support – noted.

20/271 Report from the Environment and Planning Committee

It was resolved to note the report.

20/272 Report from the Finance and Administration Committee

It was resolved to note the report.

20/272.1 It was resolved to note the provisions as at 31st January 2021

20/273 To receive accounts for payment

It was **resolved** to pay the following invoices. Proposed Cllr Howes, seconded Cllr White – carried.

Date	Details	Cheque No	Invoice No	Total Bank £	Cash	VAT £
01/03/2021	Function 28 Ltd 4605 Website	3732	9115	12.00		2.00
01/03/2021	Countrywide Grounds Maintenance 4560 SCC Ground Maintenance	3733	162412	184.00		30.67
01/03/2021	Countrywide Grounds Maintenance 4555 WPC Ground Maintenance	3734	162413	842.33		140.39

20/274 (Item 20/259) Grant Funding Agreement – Emergency Town Centre Recovery Fund

It was noted the agreement and been signed and submitted.

20/275 Somerset West and Taunton Council Heads of Terms – Proposed Letting Of Former Public Conveniences and Store at Killick Way, Williton, TA4 4PY

Cllr Peeks queried if the down pipes were included, but as a plan had not been received, this could not be clarified. Cllr Aldridge advised this document was Heads of Terms and not a lease. After a proposal from Cllr Aldridge, seconded by Cllr Woods, it was resolved to sign and accept the Heads of Terms; 9 in favour, 2 abstentions and 1 against.

20/276 Report from Events Meeting held on 18th February 2021

It was resolved to note the report. Cllr Howes advised the plan to hold a raffle at the village fete for a sleigh ride and requested that the Parish Council underwrites the cost for the Christmas Santa Sleigh, if not enough money was raised. This would be added as an item to the next agenda.

20/277 Health and Safety

Cllr Payne advised paperwork had been submitted and a reply was awaited. The last spring rider had broken in the play area; this had been removed and the area had been taped over.

20/278 Youth Council

Cllr McDonald advised there had been no further update due to the school being closed due to National lockdown.

20/279 Defibrillator

The Clerk and Cllr Nye would liaise to move this forward.

20/280 Annual Parish Assembly – Wednesday 28th April 2021

Cllr Howes had submitted some suggestions on who to approach to make a presentation to the meeting, which would be held via zoom.

20/281 Food Pantry

Cllr Payne advised he had been approached from the Village Agent about a Food Pantry that County were trying to set up which would encourage food resilience, so as not to be dependent on the Food Bank. Volunteers would be required to run the scheme. Another meeting would be held which Cllr Payne would report back upon.

20/282 Community Fibre Partnership

There had been no update.

20/283 Matters for the next Parish Council meeting to be held on Tuesday 6th April 2021, via Zoom

20/284 After a proposal from Cllr Peeks, seconded by Cllr Aldridge, it was unanimously **resolved** to exclude the press and public from the remainder of the meeting.

20/285 Protocol

20/285.1 (Item 20/92.2A) The adoption of protocol and relevant items were discussed. After a proposal from Cllr Payne, seconded by Cllr Howes, it was **resolved** to adopt the protocol with amendments which were discussed.

20/285.2 (Item 20/92.3A) Consideration was given to a website holding page. After a proposal from Cllr Peeks, seconded by Cllr Hooper, it was **resolved** not to put a holding page in place, 5 in favour, 4 against and 2 abstentions.

20/286 Leased Office

A reply had been received from the tenant with a request to invoice monthly, until the room had been cleared. After a proposal from Cllr Hooper, seconded by Cllr Peeks, this was unanimously agreed.

20/287 Personnel Committee

The clerk was removed from the meeting.

The hours were discussed, remain at 31 hours for March, then cut by 1/3rd for April then a further 1/3rd for May until return to contracted hours. 6 in favour, 4 against and 2 abstentions.

The clerk was re-submitted for the final agenda item

20/288 Email from Parishioner

It was resolved the chairman would reply.

Meeting closed at 9.14 pm

Signed as a true and correct record Cllr Payne Dated 6th April 2021