



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: clerk@willitonpc.org.uk

www.willitonparishcouncil.org

Dear Councillor

29th March 2021

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Tuesday 6th April 2021** at 7.15 pm, via Zoom for the purpose of transacting the following business. If there are no items from the public, the meeting will commence at **7.00 pm**. *The Local Authorities (Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020*

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Covid-19: changes to how we hold Parish Meetings

- Following changes to government rules, Williton Parish Council will use video conferencing for the purpose of this Parish Meeting.
- Councillors will use "Zoom" to take part in the meetings and vote on agenda items.
- Members of the Public who wish to attend the meeting via video conferencing, or wish to submit statements, questions and petitions ahead of the meetings please contact the Parish Clerk at clerk@willitonpc.org.uk

Topic: Williton Parish Council Meeting April 2021

Time: Apr 6, 2021 07:00 AM London

Join Zoom Meeting

<https://zoom.us/j/99792166417?pwd=RUJFYUpKQnllYVlycXRYSFNraVovZz09>

Meeting ID: 997 9216 6417

Passcode: 041883

Yours sincerely

M Francis

Michelle Francis

Clerk to the Council

A G E N D A

- 20/289 To advise the recording of the meeting – Chairman**
- 20/290 To note apologies for absence and approve reason, where appropriate**
- 20/291 Declarations of Interest**
- 20/292 Minutes of the last meeting held on Monday 1st March 2021 for approval (attached)**
- 20/293 Matters from the Minutes – for the purpose of report only**
20/293.1 Request for meeting with Aller Mead Management Company and new development to discuss possible cycle path
- 20/294 Report from Avon and Somerset Constabulary**
- 20/295 Report from Somerset County Councillor**
- 20/296 Report from Somerset West and Taunton Councillors – Watchet and Williton Ward**
- 20/297 Clerk's/Chairman's Notices**
20/297.1 Williton Window report
20/297.2 To consider if meetings will continue and possible venue if legislation is not extended to enable virtual meetings and whether delegation will be passed to the Clerk to liaise with Chairman and Vice Chairman as before
20/297.3 Meeting Dates and Times 2021 – 2022 – to note (attached)
- 20/298 Correspondence**
20/298.1 To note contents of correspondence log (attached)
20/298.2 Climate Emergency Community Fund – to note the Parish Council's application had been successful – forwarded to EPC
- 20/299 Report from Environment & Planning held on 8th March 2021 and any recommendations for approval (attached)**
- 20/300 Report from Finance & Admin Committee held on 15th March 2021 and any recommendations for approval (attached)**
20/300.1 To note the provisions as at 28th February 2021 (attached)
- 20/301 To receive any Accounts for Payment – to be forwarded on the day of the meeting**

- 20/302** **Report from Events Committee held on 18th March 2021 and any recommendations for approval** (attached)
20/302.1 Request to fund Father Christmas Carriage/Sleigh ride around the village if insufficient funds were raised at the Fete
- 20/303** **Grant Funding Agreement – Emergency Town Centre Recovery Fund**
20/303.1 To note the grant money had been received
20/303.2 Update regarding Working Group
- 20/304** **Health and Safety**
- 20/305** **Youth Council** (Cllr McDonald) – update
20/305.1 Verbal report from Somerset Youth Forum Meeting
- 20/306** **Defibrillator** – update
- 20/307** **Annual Parish Assembly – Wednesday 28th April 2021**
- 20/308** **Food Pantry** (Cllr Payne)
- 20/309** **Community Fibre Partnership** – no update
- 20/310** **Leased Office** – update
- 20/311** **Williton Twinning Association**
- 20/312** **Matters for the next meeting to be held on Tuesday 4th May 2021 via Zoom**
Election of Officers and Representatives
- 20/313** **To pass resolution to exclude the Press and Public from the remainder of the meeting for Commercial and Personnel matters**
- 20/314** **Somerset West and Taunton Council – Proposed Lease for Letting of Former Public Conveniences and Store at Killick Way, Williton, TA4 4PY**
20/314.1 To consider agreement of lease
20/314.2 Costs received from solicitor in relation to lease – to agree which search to accept – (attached)
- 20/315** **Personnel Committee**
20/315.1 Recommendation to offer the permanent position of Assistant to Parish Clerk
20/315.2 Verbal report from recent meeting with HR and recommendation to adopt Dignity at Work – Bullying and Harassment Policy (attached)