



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: clerk@willitonpc.org.uk

www.willitonparishcouncil.org

Dear Councillor

24th February 2021

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 1st March 2021** at 7.15 pm, via Zoom for the purpose of transacting the following business. If there are no items from the public, the meeting will commence at **7.00 pm**. *The Local Authorities (Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020*

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Covid-19: changes to how we hold Parish Meetings

- Following changes to government rules, Williton Parish Council will use video conferencing for the purpose of this Parish Meeting.
- Councillors will use "Zoom" to take part in the meetings and vote on agenda items.
- Members of the Public who wish to attend the meeting via video conferencing, or wish to submit statements, questions and petitions ahead of the meetings please contact the Parish Clerk at clerk@willitonpc.org.uk

Topic: Williton Parish Council Meeting March 2021

Time: Mar 1, 2021 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/94242021050?pwd=OU9xVFBJL0VZVWhGMVBzc3orZGpzUT09>

Meeting ID: 942 4202 1050

Passcode: 805635

Yours sincerely

M Francis

Michelle Francis
Clerk to the Council

A G E N D A

- | | |
|----------|---|
| 20/260 | To advise the recording of the meeting – Chairman |
| 20/261 | To note apologies for absence and approve reason, where appropriate |
| 20/262 | Declarations of Interest |
| 20/263 | Minutes of the last meeting held on Monday 1 st February 2021 for approval (attached) |
| 20/264 | Minutes of the Extra Ordinary meeting held on Thursday 11 th February 2021 for approval (attached) |
| 20/265 | Matters from the Minutes – for the purpose of report only |
| 20/266 | Report from Avon and Somerset Constabulary |
| 20/267 | Report from Somerset County Councillor |
| 20/268 | Report from Somerset West and Taunton Councillors – Watchet and Williton Ward |
| 20/269 | Clerk's/Chairman's Notices |
| 20/269.1 | Williton Window report |
| 20/270 | Correspondence |
| 20/270.1 | To note contents of correspondence log (attached) |
| 20/270.2 | Request for support for Community Chest Funding (forwarded 24.02.21) |
| 20/270.3 | Citizens Advice West Somerset – letter of thanks for continued support |

20/271	Report from Environment & Planning held on 8th February 2021 and any recommendations for approval (attached)
20/272	Report from Finance & Admin Committee held on 15th February 2021 and any recommendations for approval (attached)
20/272.1	To note the provisions as at 31 st January 2021 (attached)
20/273	To receive any Accounts for Payment – to be forwarded on the day of the meeting
20/274	(Item 20/259) Grant Funding Agreement – Emergency Town Centre Recovery Fund – to note the agreement and had been signed and submitted
20/275	Somerset West and Taunton Council Heads of Terms – Proposed Letting of Former Public Conveniences and Store at Killick Way, Williton, TA4 4PY – To consider agreement
20/276	Report from Events Meeting held on 18th February 2021 and any recommendations for approval (attached)
20/277	Health and Safety
20/278	Youth Council (Cllr McDonald) – update
20/279	Defibrillator – update
20/280	Annual Parish Assembly – Wednesday 28th April 2021
20/281	Food Pantry (Cllr Payne)
20/282	Community Fibre Partnership
20/283	Matters for the next meeting to be held on Tuesday 6th April 2021 via Zoom
20/284	To pass resolution to exclude the Press and Public from the remainder of the meeting
20/285	Protocol
20/285.1	(Item 20/92.2A) To consider Adoption of Protocol and relevant items (attached)
20/285.2	(Item 20/92.3A) To consider website holding page (attached)
20/286	Leased Office – to consider request (letter attached)
20/287	Personnel Committee – consideration of Clerks hours
20/288	Email from parishioner - sensitive information