

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting held on 11th January 2021 at 7.00pm
Due to Covid-19 and following changes to the government rules during this period, the meeting was held via
Zoom video conferencing

Attendees:

Councillors: Peeks (Chairman), McDonald, Payne, Stanford and Woods (left after item 106.1 at 7.44pm)

Public: One member

Other: Michelle Francis (Clerk), Karen Brown (Assistant)

Apologies:

Councillors: Nye, White

20/98B The Chairman advised that the meeting would be recorded.

20/99B Apologies - as noted above.

20/100B Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Peeks	20/104.1B – 3/39/20/017	Personal	Informed meeting

20/101B Minutes of the Environment and Planning Committee Meeting held on 9th November 2020.

After a proposal from Cllr McDonald, seconded by Cllr Stanford, it was unanimously **resolved** to approve the minutes.

After a proposal from Cllr Peeks, seconded by Cllr McDonald, a resolution was passed to move to item 20/116B to enable Cllr Woods to submit a report, as Cllr Woods would be unable to remain for the whole of the meeting.

20/116B Green Initiatives

Cllr Woods gave a verbal update on the progress of applying to the Climate Emergency Community Fund. Due to technical issues, it was advised that the application would be submitted by Cllr Johnson; it was noted Cllr Woods and the Clerk had seen and agreed screen shots of the wording. The application would be submitted to meet the deadline of the 12th January 2021. Cllr Peeks thanked Cllrs Woods and Johnson for their work on this grant application.

20/102B Matters from the Minutes

20/102.1B (Item 20/80.1B) Village Entrance Gateway Signs – no further response from Highways – noted

20/102.2B (Item 20/80.3B) Washford Cross Roundabout – no response from Highways - noted

20/102.3B (Item 20/80.7B) Seagulls around Roughmoor Industrial Estate – no further response - noted

20/103B Correspondence.

20/103.1B Countrywide Grounds Maintenance had offered to cut the hedge by the Children's Play Area and trim trees in Bellamys Corner, as a gesture of goodwill after the problems incurred with the collection of conkers. After a proposal from Cllr McDonald, seconded by Cllr Stanford, it was unanimously **resolved** to accept this offer. **Action: Clerk**

20/103.2B A "Notice Period – Removal of Dangerous Tree" at Mamsey House had been received. The Tree Officer at SWT had advised which species could be planted to replace the tree, it was **resolved** to reply to advise that out of the list, the Parish Council would prefer an Oak tree to be planted. **Action: Clerk**

20/103.3B (Item 20/80.4B) Blocked Guttering – an email had been received from the Tattoo Parlour confirming their landlord had booked a builder to clear the gutter.

20/103.4B SWT Council had decided upon the Street Names. Cllr Peeks would contact Wyndham Estate to seek clarification that the field name was definitely "Allen". **Action: Cllr Peeks**

20/104B Planning applications for consideration

20/104.1B

Application No	Location	Details	Comments
3/39/20/017	Bangladeshi and Indian Restaurant, 4 Fore Street	Erection of a single storey building for storage, deliveries, staff welfare and office use ancillary to the Bangladeshi and Indian restaurant and take away	No objection, however, the Parish Council would request that the archaeology and setting, being next to a listed building, is considered. Also, that a slate roof was used to match with the listed building.
<i>Proposed Cllr Peeks, seconded Cllr Woods, unanimously resolved</i>			
3/39/20/020	27 Half Acre, Williton	Erection of first floor extension to the rear	The Parish Council supports the application, provided the eaves are lowered and the neighbours are not affected by shadowing. Query the use of hanging slate finish as this is unusual in this location.
<i>Proposed Cllr Payne, seconded Cllr McDonald, unanimously resolved</i>			
3/39/20/021	Doniford Holiday Park, Sea Lane, Watchet	Erection of arrivals lodge with associated infrastructure and ancillary landscaping works	No Objection
<i>Proposed Cllr Woods, seconded Cllr Stanford, unanimously resolved</i>			

20/104.2B Notification of Planning Decisions

Application No	Location	Outcome
3/39/20/014	3 Dovetons Drive, Williton, TA4 4ST	Granted
3/39/20/015	Glenmore Bakery, 31 Long Street, Williton	Granted
3/39/20/016	39 Half Acre, Williton, TA4 4PB	Granted
3/39/20/019	62 Sir Gilbert Scott Court, Long Street, TA4 4RH	Granted

20/105B Highway Matters.

20/105.1B Bus Shelter at Tropiquaria – a reply had been received from SWT advising the bus shelter was not on their register and they did not consider it their responsibility. It was resolved to ask again whose responsibility the shelter is. The Bus Company would also be contacted to enquire as to the shelter's ownership and responsibility for upkeep. **Action: Clerk**

20/105.2B It was resolved to note the Grit Bins for Five Bells, Bridge Close and Half Acre Close had been received. The Clerk would contact Highways to request a date when they could be filled, when this was received, it was resolved to employ a lengthsman to place the bins into their locations, ideally on the same day as the expected delivery of grit so that the bins were not in place empty for security reasons. After a proposal from Cllr Payne, seconded by Cllr Woods, it was unanimously resolved to allocate up to £80.00 for this work to be completed. **Action: Clerk**

20/105.3B A resident had complained regarding the lack of visibility near Aller Mead due to overgrown hedges and vegetation. Cllr McDonald confirmed that heading towards Doniford, Wyndham Estate were responsible for the hedge on the left-hand side and the management company were responsible to the right-hand side and over the stream. The Clerk would write to both parties to request the vegetation be cut back. **Action: Clerk**

20/105.4B (Item 20/80.6B) Streetlight burning throughout the day on North Street and Doniford Road, by the Masons Arms – it was noted this light still needed to be checked, which Cllr Peeks agreed to undertake and report to the Clerk. **Action: Cllr Peeks**

Cllr Woods left after this item at 7.44pm.

20/106B Footpaths/Pavements.

20/106.1B Concern was raised again regarding property down pipes expelling directly onto the pavements, which could become slippery in icy conditions. Cllr Stanford raised concern regarding the Long Street crossing and Cllr Payne advised some of the visually impaired raised panels, by Bellamys Corner, were missing after recent works. Councillors were asked to take photographs where possible and advise the exact locations to the Clerk. **Action: All Councillors**

20/107B **Finance and Budget** - Nothing to report

- 20/108B Items of Report from Grounds Maintenance Officers.**
- 20/108.1B Bridge Green (The Copse) – It was reported one of the trees had been vandalised, with a branch being ripped off which needed urgent attention. After a proposal from Cllr McDonald, seconded by Cllr Payne, it was **resolved** with one abstention, to allocate the sum of £80.00 to allow remedial work to be undertaken. **Action: Clerk**
- 20/108.2B Bellamy's Corner – Food waste being left in the area was an ongoing problem.
- 20/108.3B Street Furniture – No issues had been reported.
- 20/108.4B Grass Verges – The grass verge between at North Croft had been damaged, alleged to be from a lorry in relation to the new development on Doniford Road. The owner of the verge would be contacted and asked to repair the damage. Cllr Peeks suggested an extension of the double yellow lines, by two car lengths to allow extra room for manoeuvrability on the left-hand side of North Croft, from Long Street direction. After a proposal from Cllr McDonald, seconded by Cllr Stanford, it was unanimously **resolved** to request the extension via Highways. **Action: Clerk**
- 20/109B Items of Report on Play Equipment in Recreation Ground.**
- 20/109.1B It was noted the last bench in the Story Telling area had been removed due to rotting timbers. After a discussion it was resolved not to replace the facility but to ensure the area was made safe with no trip hazards. Proposed Cllr Payne, seconded Cllr McDonald, unanimously **resolved**. **Action: Clerk**
- 20/109.2B No quotations had been received, as a result it was resolved to wait until after the next inspection had been undertaken as no urgent issues had been raised. The Roundabout still needed repair, it was advised the tape had been taken down – this would be re-erected by Cllrs Payne and McDonald, with signs, to say 'Out of Order'. It was **resolved** to contact the manufacturers regarding its repair. **Action: Clerk**
- 20/110B Flooding Matters.**
- 20/110.1B A resident had reported a blocked waterway along the rear of Danesfield and St Peters School. This was the responsibility of Wyndham Estate who would be contacted to request the waterway was cleared. After lockdown, it was resolved to return to annual inspections with Wyndham Estate land agents to walk the village to inspect all areas. **Action: Clerk**
- 20/110.2B Sandbags – after a discussion it was noted sandless bags were stored in the Flood Shed. The flood group was to be resurrected as soon as covid-19 restrictions were lifted. Members would be reminded that the Flood Plan was on the Parish Council website and would be encouraged to read again.
- 20/110.3B A resident had reported of a potential blockage at Catwell had been received. This had been reported to the Environment Agency.
- 20/110.4B A resident had expressed concern that the eastern arch at Highbridge appeared blocked with no water flowing through. It was resolved to contact the Environment Agency to advise and discuss if any plans were in place to clear the arch. Cllr Payne will visit to take photographs.
- 20/111B Tree Planting**
- Eight trees were available, one Oak would be planted on the Memorial Ground. A reply was awaited from Highways regarding the request to plant at Washford roundabout. The parishioner who had expressed interest would be contacted to enquire if they were still interested.
- 20/112B General Environment around the Village**
- 20/112.1B It was reported that some gardens in North Croft and Whitecroft were poorly kept, it was **resolved** to contact Magna Housing to enquire if the gardens could be cleared to improve the environment. It was noted the area opposite the SPAR carpark also would benefit from being cleared. Members were asked to give the Clerk exact locations to enable them to be reported. **Action: All Councillors**
- 20/112.2B Disrepair of Phone Box – it was **resolved** to contact BT to request the box was repainted and reglazed. **Action: Clerk**
- 20/113B Empty Homes**
- 20/113.1B There had been no further update. If any new information came to light, it would be reported straight to the case manager, therefore, it was **resolved** to remove this item from the agenda.

20/114B Highway Finger Posts

- 20/114.1B The posts had been renovated, however, Cllr Peeks had reported the following problems
- The date stamps on the new fingers had not been done (Doniford, opposite the Co-op and Five Bells)
 - The post of the Five Bells one has also not been painted in the correct colour.
 - The finger on the Co-op post had not been done as per the postcard, as was asked for.
 - Rust like spots had appeared within 2 days of the reinstatement of the Doniford and Co-op posts
- The above had been brought to the attention of West Country Blacksmiths and they confirmed
- The date had been stamped onto the fingers
 - They confirmed they had used the colour as per Somerset Heritage Trust
 - This had been an oversight
- After a discussion, it was resolved to accept the date stamp and Five Bells post, but to request the post by the Co-op was redone as per the postcard, as special permission had been received for this to be undertaken. Also, that the rust spots on the Co-op and Doniford posts were investigated and rectified. Proposed Cllr Payne, seconded Cllr Peeks, unanimously resolved. **Action: Clerk**

20/115B Village Notice Board

- 20/115.1B There had been no update

20/116B Green Initiatives

This had been discussed earlier in the meeting

20/117B Matters for the next meeting to be held on 11th January 2011

Parish Online – to be considered when physical meetings could recommence

20/118B A resolution was passed to exclude the Press and the Public from the remainder of the meeting due to commercial sensitivity. Proposed Cllr McDonald, seconded Cllr Payne.

20/119B To consider quotations for Ground Maintenance Contracts WPC and SCC (2021/2022)

Quotations that had been received were considered. After a proposal from Cllr Payne, seconded by Cllr Stanford, it was unanimously **resolved** to make a recommendation to Full Council **Action: Clerk**

20/120B To consider quotations for Weed Spraying Contract (2021/2022)

Quotations that had been received were considered. After a proposal from Cllr Payne, seconded by Cllr McDonald, it was unanimously **resolved** to make a recommendation to Full Council. **Action: Clerk**

Meeting closed at 8.42 pm

Signed as a true and correct record Cllr Peeks Dated 8th February 2021